

CONDUCT ON THE EAST MARSHALL STUDENT TRANSFER AREA

All students and those responsible for delivering the student (parent, other relatives, neighbors, or any other adult) using the East Marshall student transfer area will adhere to the following rules:

1. Those responsible for transporting the students to the transfer area shall park in designated areas only.
2. The bus loading zone will be appropriately designated and students may not enter the barricaded bus loading zone until the bus is in the designated zone and completely stopped.
3. The individual responsible for transporting the student to the transfer area will personally accompany preschool thru 4th grade students to and from the loading zone. The individual responsible for transporting students grades 5 thru 12 will make their own personal decisions with respect to personally accompanying the student to and from the bus loading zone. It is the responsibility of the individual transporting the student to the transfer area to protect the safety of the student in the parking lot.
4. Individuals responsible for delivering the student to the transfer area shall not under any circumstances drive up to the bus loading zone. All drivers are required to park in the designated area and comply with the requirements of Rule No. 3 above. Some students/parents with disabilities may receive special permission from the Transfer Area Monitor to park near the loading zone. In such situation, the Transfer Area Monitor will designate the parking area.
5. Aggressive, vulgar or other inappropriate language shall not be used by anyone (adult or student) using the student transfer area.
6. Individuals and students using the transfer area must follow the instructions of the Transfer Area Monitor.
7. Individuals responsible for transporting students to the transfer area shall not drive their vehicle to the area at a speed greater than 10 miles per hour.
8. Individuals or students violating the above rules will receive a written notice of violation and discipline in accordance with the following:
 - a. First Offense: Written warning.
 - b. Second Offense: Loss of use of the transfer area and transfer services for one week.
 - c. Third Offense: Loss of use of the transfer area and transportation services for one month. This violation means the student will not be able to utilize East Marshall transportation services during that one month period.
 - d. Fourth Offense: Loss of use of the transfer area transportation services for the remainder of the year. This violation means the student may not utilize East Marshall transportation services for the remainder of the academic year.