**EAST MARSHALL COMMUNITY SCHOOL  
*Regular Meeting***July 19, 2021

The Board for the East Marshall Community School District met in a Regular Session on 7/19/21 in the board room at the East Marshall District Office in Gilman at 6:30 p.m. Members Present: Andrea Terrones, Terri Hungerford, Ann Dee Bloom, and Craig Mommer per Zoom. Absent: Elizabeth Crandon. Also present: Superintendent Anthony Ryan, Business Manager Riley Myers, and Chad Alley from Estes.

Chairman Terrones called the regular meeting to order at 6:31 p.m. Board Secretary Riley Myers took roll call to determine a quorum for the meeting. Members Present: Andrea Terrones, Terri Hungerford, Ann Dee Bloom, and Craig Mommer per Zoom. Members Absent: Elizabeth Crandon. Board Member Terrones read the District’s mission statement.

**APPROVE AGENDA:** Motion by Hungerford, second by Bloom to approve the agenda. Ayes: Terrones, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

**APPROVE CONSENT AGENDA:** The Board requested to have item J pulled from the consent agenda. Mr. Ryan presented to following consent agenda items to the Board: 3A) Bells and Whistles reports; 3B) Approve minutes form the June 14, 2021 regular meeting; 3C) Approve bills, invoices, and financial statements; 3D) Approve the fundraising request for the Cheerleading program working with kids at the Iowa Central Fair with profits going towards the purchase of bows and materials for bows; 3E) Approve the following Volunteer Coaches for 21-22: Bob Berggren, Todd Hinegarnder, and Matt Bandstra for football, Jeff DeBondt for boys basketball, Pat Kopsa for wrestling, and Reagan McIlrath and Kodie Hoskey for softball; 3F) There were no interagency agreements this month; 3G) Approve the Mentoring Agreement with School Administrators of Iowa; 3H) Approve the following reauthorization of extra-curricular sharing agreements fir 21-22: Boys and Girls Soccer with South Tama CSD, Boys and Girls Swimming, Tennis, and Bowling with Marshalltown CSD, and Boys Wrestling with GMG CSD; 3I) Approve the refurbishing gym floor expense with Central Iowa Dist.; 3K.c.) Approve the following contracts for Jodi Fuller as K-5 Tutoring at $25/hour, Sarah Schutt as Farm Mini Camp Lead Teacher at $30/hour, Sarah Schutt as Farm Mini Camp Coordinator at $25/hour, Ashley Holloway as STEM Mini Camp Coordinator as $25/hour, Mary Chantland as STEM Mini Camp Teacher at $25/hour, Ashley Holloway as STEM Mini Camp Lead Teacher at $30/hour, Grace Atkinson as Farm Mini Camp Teacher as $25/hour, Jodi Fuller as STEM Mini Camp Teacher at $25/hour, Ashley Holloway as Animal Mini Camp Lead Teacher at $30/hour, Kayla Edwards as STEM Mini Camp Teacher at $25/hour, Blaine Connelly as Middle School Counselor at $41,560; 3L) Reports from principals and directors as presented in the Board Packet.   
 Motion by Hungerford, second by Bloom to approve the consent agenda as presented. Ayes: Terrones, Hungerford, Bloom, Mommer. Nays: None.   
 The Board discussed some causes for the open enrollment for the 20-21 and 21-22 school year. Motion by Hungerford, second by Bloom to approve the following open enrollment application in for 21-22 meeting good cause for the following: Carter Quigley-2nd, Liam Fricke-2nd, Brantlee Fricke-1st, Karley Fricke-Kdg, Bryer Cline-8th, Keegan Cline-2nd , and tabling Braylon Darter-7th; and the following open enrollment application out for 20-21 meeting good cause for Emma Warnell-3rd and Izaiah Warnell-7th; and the following open enrollment application out for 21-22 meeting good cause for Kenna Johnson-6th, Landry Johnson-4th, and Jace Johnson-6th. Ayes: Terrones, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

**DISCUSS CONSTRUCTION PROGRESS (ESTES):** Chad Alley from Estes discussed the construction progress throughout the district. The green house from Home Depot is still on back order, so Estes is looking for alternatives that is similar to the green house before. The flag pole at the football field will be looked at; and will move the sleeve since the pole itself is not bent. The dugout on the JV field will be removed. Three more overhead doors have been ordered and will replace the old ones to match the other newer doors. The old overhead doors remain until new doors arrive in October. The electrician will be done by the end of this week, and the bus barn will be in use next week. The Mustang on the softball field is missing a leg, and a new one has been ordered to replace it.

**APPROVE CHANGE ORDERS FOR CONSTRUCTION PROGRESS (ESTES):** Mr. Ryan explained that there was some painting and plaster that needed to be done at the High School. It was decided that East Marshall would find someone to take care of the painting and plaster and not have Estes do it. Mr. Ryan recommended to table change order 16 because it has already been taken care of.   
 Motion by Hungerford, second by Mommer to approve change order 20 for the additional overhead doors for the bus barn for $8,795, and the pay application to Estes for $161,000.70, and table change order 16 for painting and plaster. Ayes: Terrones, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

**APPROVE PARTICIPATION IN JOINT LEGAL EXPLORATION OF TRACKING STATE FUNDS IMPACTED BY OPEN ENROLLMENT:** Mr. Ryan explained that East Marshall’s enrollment is unique and different that most schools in Iowa. East Marshall’s total enrollment is made up of roughly 1/3 of open enrolled in students. Mr. Ryan stated that not all state fund follow the students and East Marshall only receives a portion of the funds from the state. Mr. Ryan shared that other similar districts are discussing the same topic. There are a group of districts that want join and get legal exploration of the tracking of state funds. East Marshall would have a portion of $1,000 to pay.   
 Motion by Hungerford, second by Bloom to approve the participation in joint legal exploration of tracking state funds impacted by open enrollment and paying $1,000 for legal fees. Ayes: Terrones, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

**APPROVE FUND TRANSFER FROM GENERAL FUND TO ACTIVITY FUND TO OFFSET PANDEMIC RELATED CAUSES, PER HF602 GUIDANCE:** Mr. Ryan explained that the reason for the transfer is to offset losses due to the pandemic. Mr. Ryan, Mr. Wheater, and Mrs. Myers met to review the last 36 months of the activity fund. It is recommended to transfer $15,000 from the general fund to activity fund, per HF602 guidance.   
 Motion by Hungerford, second by Mommer to approve the transfer of $15,000 from general fund to activity fund to offset pandemic related causes, per HF602 guidance. Ayes: Terrones, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

**ACCEPTANCE AND APPROVE OF FY20 ANNUAL AUDIT:** Mr. Ryan and Mrs. Myers presented the 2019-2020 Audit Report to the Board. Motion by Hungerford, second by Bloom to approve the 2019-20 audit with the Auditors recommendation that East Marshall review its control procedures to obtain the maximum internal control possible. Roll Call: Terrones-Aye, Hungerford-Aye, Bloom-Aye, Mommer-Aye.

**DISCUSS PANDEMIC STIMULUS FUNDING:** Mr. Ryan explained that the pandemic stimulus funding is an ongoing discussion item. The Board discussed that 20% of the funds need to be used for learning loss during the pandemic. The Board discussed the using of other funds to help the learning environment for the students.

**APPROVE THE FIRST READING OF POLICY 303.11 UPDATES:** Mr. Ryan informed the Board of changing the number of years at the school district from 15 years to 10 years. Motion by Hungerford, second by Bloom to approve the first reading of policy 303.11 with the update of changing 15 years to 10 years of service at the school district. Ayes: Terrones, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

**APPROVE THE SECOND AND FINAL READING OF POLICY 900 SERIES 5 YEAR REVIEW:** Motion by Bloom, second by Mommer to approve the second and final reading of policy 900 series 5 year review with the ongoing discussion of policy number 903.4R2. Ayes: Terrones, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

**APPROVE CONCURRENT ENROLLMENT CONTRACT WITH IOWA VALLEY COMMUNITY COLLEGE (2021-2022 SCHOOL YEAR):** Mr. Ryan informed the Board that Senior Year Plus will give more opportunities to the students. New guidelines have been released for Senior Year Plus that Mr. Ryan explained to the Board. Senior Year Plus provided updated guidance on qualifications for parents with students in 9th and 10th grade. All students in grades 9-12 are eligible for Senior Year Plus. Mr. Ryan briefed the Board on updated qualification criteria. Motion by Bloom, second by Hungerford to approve the concurrent enrollment contract with Iowa Valley Community College for the 2021-2022 school year. Ayes: Terrones, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

**APPROVE JAMF MANAGING SOFTWARE AGREEMENT RENEWAL:** Motion by Hungerford, second by Mommer to approve the agreement renewal with Jamf managing software. Ayes: Terrones, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

**APPROVE IBOSS TECHNOLOGY SECURITY 3 YEAR AGREEMENT RENEWAL:** Motion by Hungerford, second by Mommer to approve the iBoss technology security 3 year agreement renewal. Ayes: Terrones, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

**APPROVE WIRELESS TECHNOLOGY UPGRADE USING ESSER III FUNDING:** Motion by Bloom, second by Hungerford to approve the wireless technology upgrade using ESSER III Funding. Ayes: Terrones, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

**DISCUSS CONCESSIONS AGREEMENT WITH BOOSTERS AND ACCEPTANCE OF NOTICE:** Mr. Ryan explained to the Board that the Booster’s president and himself met to discuss concession stands. It was brought up that the Booster’s have tried different ways to keep the concession stands going, but it has gotten more difficult over the last few years to get workers. Mr. Ryan received an official notification letter from the Booster Club stating they are terminating the agreement for the concession stands with the school district. Mr. Ryan stated that since the concessions are back to the school district’s responsibility, the Activities Director and department will be in charge of the concession stands. Mr. Ryan and Mr. Wheater have communicated and are currently discussing plans for 2021-2022.   
 Motion by Hungerford, second by Mommer to approve and accept the notice from the Booster Club regarding concession stands. Ayes: Terrones, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

**APPROVE PARENT 2021-2022 HANDBOOK:** Motion by Hungerford, second by Bloom to approve the parent 2021-2022 Handbook. Ayes: Terrones, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

**DISCUSS ISSL LEGISLATIVE UPDATES:** Board President Terrones shared some of the updates from a webinar she watched. Board President Terrones shared that the standards got broken down into 10 standards instead of 6, and to go in 3 year increments.

**DISCUSS IASB UPDATES AND BOARD PRESIDENT COMMENTS:** Board President Terrones shared that when doing an evaluation, there should be one session that is based on the entire year. The Board should try to pick the same month each year for this session/evaluation. It was also discussed to have someone come and give guidance to the Board on these updates.

**REPORT BY SUPERINTENDENT:** Mr. Ryan provided an update to the Board on the following items: Student registration will be conducted online mostly, but there will still be a district registration on Tuesday, August 3rd for those new to the district; The sharing of Building and Grounds position began July 1st; Mr. Wheater and Mr. Ryan discussed the third base dugout on the jv softball field, it either needs to be torn down and upgraded or torn down all together; Bus garage has new siding; Administration will be observing what the CDC and Iowa Department of Public Health will be recommending for mitigation strategies for the beginning of school; Mr. Ryan plans to take some vacation in August.

**ADJOURN:** Motion by Hungerford, second by Bloom to adjourn the meeting at 9:19 p.m. Carried unanimously.

**Attest:** Riley Myers, Board Secretary

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Riley Myers, Board Secretary Andrea Terrones, Board President