**EAST MARSHALL COMMUNITY SCHOOL  
*Work Session***September 22, 2021

The Board for the East Marshall Community School District met for a work session 9/22/21 in the board room at the East Marshall District Office at 7:00 p.m. Members Present: Andrea Terrones, Elizabeth Crandon, Terri Hungerford, Ann Dee Bloom, and Craig Mommer via phone. Absent: None. Also Present: Superintendent Anthony Ryan, Business Manager/Board Secretary Riley Myers, Holly Thomas, Megan Ruopp, Tammi Drawbaugh and Harry Heiligenthal from IASB.

Chairman Terrones called the work session to order at 7:10 p.m. and Board Member Hungerford read the District’s mission statement.

**APPROVE AGENDA:** Motion by Bloom, second by Hungerford to approve the work session agenda as presented.

Tammi Drawbaugh explained the purpose of the work session is to discuss the role of a Board member and the role of the Superintendent, and what they all need to do in order for the District to be successful. Ms. Drawbaugh and the Board reviewed the roles of the Board and Superintendent.  
 Ms. Drawbaugh discussed with the Board some steps to consider when responding to a question, concerns, and/or complaints. One of the main things to think about is how the board policy is worded. The Board worked through some scenarios and how to respond to some questions, concerns, and/or complaints.   
 Ms. Drawbaugh and Mr. Heiligenthal had the Board work through multiple scenarios on whether the items were legal/illegal and wise/unwise. The Board split into groups to discuss each scenario, and then shared with the group on what they thought it was and explained why.   
 Mr. Heiligenthal and the Board discussed what the Board does best when it comes to five effective communication principles for Board Members.   
 Ms. Drawbaugh and the Board briefly discussed Superintendent evaluations and how often to have them.

Board Member Mommer left at 9:00 p.m.

Ms. Drawbaugh had each Board Member write a note about what they were going to focus on for the next month, and she collected the notes from each Board Member. Ms. Drawbaugh stated that she will be mailing the notes to the Board Members, so when they receive the notes they can reflect on the past month to see if they have done what they wanted to.

**ADJOURN:** Motion by Crandon, second by Bloom to adjourn the work session at 9:18 p.m. Carried unanimously.

**Attest:** Riley Myers, Board Secretary

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Riley Myers, Board Secretary Andrea Terrones, Board President