

EAST MARSHALL COMMUNITY SCHOOL

Regular Meeting

February 21, 2022

The Board for the East Marshall Community School District met in a Regular Session on 2/21/22 in the Board Room at the East Marshall District Office in Gilman at 6:30 p.m. Members Present: Andrea Terrones, Terri Hungerford, Ann Dee Bloom. Absent: Elizabeth Crandon and Holly Thomas. Also present: Superintendent Anthony Ryan, Business Manager/Board Secretary Riley Myers, Principals Cathy DeBondt, Kim Tarbell, Matt Rasmusson, Jill Simatovich, Dee Koch, and Kara Goecke.

Chairman Terrones called the regular meeting to order at 6:30 p.m. Board Secretary Riley Myers took roll call to determine a quorum for the meeting. Members Present: Andrea Terrones, Terri Hungerford, Ann Dee Bloom. Members Absent: Elizabeth Crandon and Holly Thomas. Board Member Hungerford read the District's mission statement.

APPROVE AGENDA: Motion by Hungerford, second by Bloom to approve the agenda. Ayes: Terrones, Hungerford, Bloom. Nays: None.

Board Member Thomas arrived at 6:31 p.m.

CONSENT AGENDA: The Board asked to pull items I.a. and I.c. out for further conversation. Mr. Ryan presented the following consent agenda items to the Board: 3A) Bells and Whistles reports; 3B) Approve the regular minutes from January 17, 2022; 3C) Approve bills, invoices, and financial statements as presented; 3D) Approve the Business Agreement for Iowa Medicaid Data; 3E) Approve the following fundraising requests: American Heart Association of emails to family and friends for elementary PE with profits being used to purchase new equipment/replacing worn out equipment for PE, Cookie Dough and Valentine's Day flowers for FFA with profits being used for travel, dues, and activities throughout the year for FFA, Middle School American Heart Association with profits being used for PE equipment and certificated earned, and Scholastic Book Fair for the Elementary in March with profits going towards the purchase of new library books; 3F) There were no volunteer coaches to approve this month; 3G) There were no Interagency Special Education Agreements this month; 3H.a.) Approve the open enrollment in application for 2021-22 meeting good cause for Sierra Gary-7th. Approve the following open enrollment in applications for 2022-23 timely filed: Riley Webb-Kdg, Hayden Benesh-Kdg, Brynn Cawley-9th, Dorian Jayne-1st, Leslie Avila-Leon-6th, Lissette Avila-Leon-4th, Georgia Eicher-Kdg, Moira Swaim-Kdg, Skyler Wright-11th, Grahm Bro-Kdg; 3H.b.) There were no open enrollment out applications to approve this month; 3J) Reports from the principals and directors as presented in the Board Packet.

Motion by Thomas, second by Hungerford to approve the consent agenda as presented with Items I.a. and I.c. pulled out for further discussion. Ayes: Terrones, Hungerford, Bloom, Thomas. Nays: None.

Board Member Crandon arrived at 6:33 p.m.

The Board pulled item I.a. to include and discuss a late resignation that was brought in front of the Board. Mr. Ryan asked for guidance on how to handle licensed employees that do not fulfil their contract. The Board recommended to take it case by case depending on the employee's situation. Motion by Thomas, second by Hungerford to approve the following resignation for Jillian Steelberg as Elementary Teachers effective March 4th, 2022. Ayes: Terrones, Crandon, Hungerford, Bloom, Thomas. Nays: None. The motion carried.

The Board pulled item I.c. to discuss contracts. A request to explain the hiring process was made. The process was discussed and updates to the process were suggested, as well as, a request to ensure the forms are filled out completely. It is the desire to hire the best qualified fit for the district. Motion by Crandon, second by Bloom to approve the following contracts for Bryanna Valline as Preschool Special Education/General Education Associate at \$9.80/hour and Natalie Wilson as Middle School Softball Coach at \$2,201. Ayes: Terrones, Crandon, Hungerford, Bloom. Nays: Thomas. The motion carried.

DISCUSS REFURBISHMENT AND DISPOSAL OF BAND EQUIPMENT AND INSTRUMENTS (POLICY

803.1): Mr. DeFields shared with the Board about the euphonium instrument. Mr. DeFields stated that when he first found the instrument he had valued it as a new euphonium, but after having further conversations with other band directors, it was determined that the value was less since it is an older instrument that has some wear to it. Mr. DeFields shared that the euphonium has been repaired and is currently being used by a high school student. Mr. DeFields recommends to keep the euphonium so student can play it. The Board discussed that keeping the euphonium for student use would be in the best interest for the District.

DISCUSS CONSTRUCTION PROGRESS (ESTES): Mr. Ryan stated that this will be the last time this discussion topic will be an agenda item since this only has to deal with the construction from the derecho. Mr. Ryan stated that a greenhouse will be delivered and installed this week weather depending.

APPROVE CHANGE ORDERS FOR CONSTRUCTION PROGRESS (ESTES): There were no change orders for the Board to approve this month.

APPROVE SBRC REQUEST FOR SWVPP PRESCHOOL FUNDING FOR INCREASED ENROLLMENT:

Motion by Crandon, second by Thomas to approve that as part of the district's response to the impact of the COVID-19 pandemic, the district's administration is authorized to submit a request to the School Budget Review Committee for funding related to FY22 SWVPP increased enrollment in the amount of \$39,748.50. Roll Call: Terrones-Aye, Crandon-Aye, Hungerford-Aye, Bloom-Aye, Thomas-Aye.

BOARD PROFESSIONAL DEVELOPMENT DIALOGUE/ACTIVITY: The Board would like to review some of the hiring processes to reassure the best fit for the district is being selected. It was suggested to see a template have the documents that are being used to help make decisions, and make some suggestions on what could make it more efficient. Mr. Ryan discussed a new software that will be used for board meeting, minutes, and policies. Mr. Ryan is hoping to have the new software up and running within the next two months. The Board will be reading and dialoguing about the book, "How Not to be a Bad School Board Member" over the next couple of months as a development activity.

APPROVE SUMMER COLLEGE CREDIT AGREEMENT WITH IOWA VALLEY COMMUNITY

COLLEGE: Iowa Valley Community College will be offering online dual enrollment courses for medical terminology, human growth and development, and nutrition during the summer. Motion by Hungerford, second by Crandon to approve the summer college credit agreement with Iowa Valley Community College. Ayes: Terrones, Crandon, Hungerford, Bloom, Thomas. Nays: None. The motion carried.

APPROVE SETTING FY23 ANNUAL BUDGET AND ANNUAL BUDGET HEARING DATE: Motion by Crandon, second by Thomas to approve April 4th, 2022 as the annual budget hearing date. Ayes: Terrones, Crandon, Hungerford, Bloom, Thomas. Nays: None. The motion carried.

APPROVE HVAC UPDATE AND SOUND WALL PANELS EXPENSES: Mr. Ryan explained that these items are maintenance expenses that are needed in the district. The HVAC was installed at the high school over Christmas break. The sound wall panels at the elementary have not been installed yet because they are waiting for when students are not in the building. Motion by Crandon, second by Hungerford to approve the HVAC update and sound wall panels expenses. Ayes: Terrones, Crandon, Hungerford, Bloom, Thomas. Nays: None. The motion carried.

RESOLUTION AUTHORIZING THE REDEMPTION OF GENERAL OBLIGATION SCHOOL

REFUNDING BONDS: Motion by Crandon, second by Bloom to approve the Resolution Authorizing the Redemption of General Obligation School Refunding Bonds, Series 2012, dated Aug 1, 2012, and Levying a Tax for Fiscal Year 2020-21 for the Redemption of General Obligation School Refunding Bonds, Series 2012, dated Aug 1, 2012. Roll Call: Terrones-Aye, Crandon-Aye, Hungerford-Aye, Bloom-Aye, Thomas-Aye.

DISCUSS INSURANCE REAUTHORIZATION QUOTE(S) (HEALTH AND LIABILITY): Mr. Ryan presented the health insurance quotes to the Board. Mr. Ryan stated that the insurance committee will be meeting in the near future to discuss how they would proceed whether they stay outside the trust, go back into the trust, or go out for bid.

APPROVE CONTRACT/AGREEMENT WITH STUDIO MELEE FOR INSPECTION: Mr. Ryan explained that the District needs this inspection for seclusion rooms in order to meet the new Ch. 103 guideline issued by the State. Mr. Ryan informed the Board that it was difficult to find someone to do the inspection. Motion by Hungerford, second by Crandon to approve the contract/agreement with Studio Melee for inspection. Ayes: Terrones, Crandon, Hungerford, Bloom, Thomas. Nays: None. The motion carried.

APPOINTMENT OF BOARD MEMBERS TO DISTRICT COMMITTEES: Motion by Crandon, second by Hungerford to appoint Board members Andrea Terrones, Elizabeth Crandon, Terri Hungerford, Ann Dee Bloom, and Holly Thomas to the Negotiations Committee with Superintendent Anthony Ryan appointed as chief negotiator for the district. Ayes: Terrones, Crandon, Hungerford, Bloom, Thomas. Nays: None. The motion carried.

Motion by Hungerford, second by Bloom to appoint Board member Holly Thomas to the Insurance Committee. Ayes: Terrones, Crandon, Hungerford, Bloom, Thomas. Nays: None. The motion carried.

Motion by Bloom, second by Crandon to appoint Terri Hungerford to the Marshall County Compensation Board. Ayes: Terrones, Crandon, Hungerford, Bloom, Thomas. Nays: None. The motion carried.

Motion by Thomas, second by Crandon to appoint Board members Ann Dee Bloom and Terri Hungerford to the Finance Committee. Ayes: Terrones, Crandon, Hungerford, Bloom, Thomas. Nays: None. The motion carried.

Motion by Hungerford, second by Thomas to appoint Board members Elizabeth Crandon and Andrea Terrones to the Community Leadership Team. Ayes: Terrones, Crandon, Hungerford, Bloom, Thomas. Nays: None. The motion carried.

DISCUSS FEB. 9 WORK SESSION: The Board is excited to be able to tour the three instructional buildings and have them open to the public. The Board discussed the possibility of a daycare and/or before/after school program. The Board would like to see other schools our size and how this program has impacted their numbers. The Board would also like to have a deeper conversation with FEH on how communication will be handle from now till June 20th when the bond communication will start up.

REPORT FROM SUPERINTENDENT: Mr. Ryan provided an update to the board on the following items: House of Representatives and the Senate have approved SSA at 2.5%; East Marshall will be in the 101% Budget Guarantee; Riley and Mr. Ryan attended the annual budget workshop; The liability insurance with EMC will be increasing next year; Health insurance increased by roughly 24%; Derecho updates involving Estes are complete; Greenhouse at the high school will be delivered and installed next week; Monday is professional development time for certified staff; The CLT meeting is scheduled for Wednesday evening; The design and planning for the new Computer Science curriculum is in the works; The Booster Club is having the annual banquet on March 5th; Music Jazz Extravaganzas are in the evening of March 7th and 8th; Reminder the March Regular Board Meeting is on March 9th; Mr. Ryan attended the CTE Trades tour at MCC that was lined up for juniors and seniors.

ADJOURN: Motion by Crandon, second by Hungerford to adjourn the meeting at 8:46 p.m. Carried unanimously.

Attest: Riley Myers, Board Secretary

Riley Myers, Board Secretary

Andrea Terrones, Board President