



Regular Board Meeting
07/12/2022 05:30 PM
District Office
204 West Center Street
Gilman, Iowa 50106

MEETING MINUTES

East Marshall Community School District

204 West Center Street
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Anthony Ryan, Superintendent
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Matt Rasmusson High School Princ. (641) 479-2785	Kim Tarbell M.S. Princ. (641) 498-7483	Cathy DeBondt Elementary Princ. (641) 476-3342	Riley Myers Business Manager (641) 498-7481
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NOTICE OF REGULAR BOARD MEETING

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct a regular monthly board meeting in the District Office in Gilman, Iowa on **Tuesday, July 12, 2022 at 5:30 p.m.** At the meeting, the tentative agenda will be as follows:

Attendees

Voting Members

Andrea Terrones, Board President
Elizabeth Crandon, Board Vice President
Terri Hungerford, Board Member
AnnDee Bloom, Board Member
Holly Thomas, Board Member

Non-Voting Members

Anthony Ryan, Superintendent
Principals Cathy DeBondt, Kim Tarbell, Matt Rasmusson, Jodi Fuller, Dana Wheeler, Cherise Cox, Shannon Fiser, and Jeremiah Manken

1. Call Meeting to Order, Read the Mission Statement, and Approve Agenda

Chairman Terrones called the regular meeting to order at 5:39 p.m. Superintendent Anthony Ryan took roll call to determine a quorum for the meeting. Members Present: Andrea Terrones, Elizabeth Crandon Terri Hungerford, Ann Dee Bloom, Holly Thomas. Members

Absent: None. Board Member Crandon read the District's mission statement.

Motion to approve the agenda as presented.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

2. Greet visitors and hear Citizen Concerns and Comments

- A. It is the belief of the East Marshall School District that concerns are best handled at the lowest level. The East Marshall CSD Board of Education has established channels of communication and processes for students, staff, and patrons on how to best handle a concern. The guidance and reference on handling a concern can be found on the district website and is within guiding principles of school board policy.**

3. Approve Consent Agenda

The Board requested to pull item G.c. from the consent agenda. Mr. Ryan presented the following consent agenda items to the Board:

- 3A) Bells and Whistles reports
- 3B) Approve the work session minutes from May 23, 2022 and the regular meeting minutes from June 20, 2022
- 3C) Approve bills, invoices, and financial statements as presented
- 3D) Approve the fundraising request for high school boys basketball team doing a free-throw athon on November 19th with profits being used towards warm-up costs
- 3E) There were no interagency special education agreements
- 3F.b.) Approve the following open enrollment out applications for Alyssa Braye-10th and Lillian Bryngelson-7th
- 3G.a.) Approve the following resignations for Angela Mergen as second grade teacher effective immediately, Amber Howell as high school associate effective immediately, Christine Skinner as sign language interpreter effective immediately, Adam Bauder as high school assistant volleyball coach effective immediately
- 3H) Reports from principals and directors as presented in the Board Packet

Motion to approve the consent agenda items as listed above.

Motion made by: Holly Thomas

Motion seconded by: Elizabeth Crandon

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

- A. Good Things in Schools**

- a. Bells and Whistles
- b. Other
- B. Approval of Board Meeting Minutes**
- C. Approval of Bills, Invoices, and Financial Statements**
- D. Approval of Donation Applications and Fund Raiser Requests**
- E. Approval of Interagency Special Education Agreement(s)**
- F. Approvals of Open Enrollment**
 - a. Open Enrollment IN
 - b. Open Enrollment OUT
- G. Approvals on Resignations, Retirements & Contracts**
 - a. Resignations
 - b. Retirements
 - c. Contracts

Motion to approve the following contracts for Phil Rush as 5/8th high school math teacher at \$40,734, Neal VanErsvelde as summer custodian help at \$9/hour, Stacy Roberts as elementary secretary at \$14.75/hour, Neal VanErsvelde as middle school girls track coach at \$2926, Krystal Ehn as middle school stat I special education teacher at \$52,314, Cathy Calkins as school bus driver at \$20,203, Adam Bauder as assistant high school football coach at \$2,243, Jason Bowers as assistant high school volleyball coach at \$2,243.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

- H. Reports from Principals and Directors**
 - a. High School, Middle School, and Elementary Principals**

4. Approval of Staffing Adjustments for the 2022-2023 School Year.

Mr. Ryan and the administration team discussed the three options for staffing for the 2022-2023 school year. The administration team shared option one; fourth and fifth grades would move to elementary, and Kindergarten through fifth grade there would be two sections. Sixth through eighth grades would remain at the middle school, and sixth grade would be in two sections. Ninth through twelfth grades will remain at the high school.

Mr. Rasmusson discussed the course changes in the high school due to current open positions. Currently, math has a full-time teacher and a 5/8 teacher. Mr. Rasmusson will be teaching three sections of math to help assure the needed courses are being taught. Currently, science has one full-time teacher. Mr. Augspurger will be teaching three sections of science to help

assure the needed courses are being taught. Currently, language arts has two full-time teachers. The two full-time teachers will be able to cover the required courses the students need; however, the students will lose some electives.

The administration team shared option two; leave the structure "as is" and move elementary teachers to middle school and have two sections for grades K-6.

The administration team shared option three; move to a two-building school district with elementary grades being prek-6 and junior high/high school grades being 7-12.

Mr. Ryan shared that special education will be short-staffed with any of the three options. Later in July, there will be a meeting with Rod Ball and Heath Gould from the AEA, along with administrators and two current East Marshall special education teachers to discuss different options/approaches to begin the school year.

Mr. Ryan and the administration team will continue to interview for the open positions. The administrative team recommended incentive pay for the following: \$6,000 for each voluntary transfer from the elementary teachers; high school master teacher would get paid per diem for extra work put in; Band duty pay and extra pay would equal \$6,000 total; high school administrative pay per diem for the time teaching classes.

Motion to approve option one of the plan to move fourth and fifth grade to the elementary, with K-6 grade being two sections. Roll Call:

Motion made by: AnnDee Bloom

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

5. Discussion on Graduation Recognition Processes.

Mr. Rasmusson explained the process for selecting a valedictorian(s) and salutatorian. Students are selected based off their grade point average. These students are selected once all grades have been submitted at the end of the semester. This year was the first year East Marshall and MCC semesters ended on the same day. MCC instructors have a different time frame for submitted grades than East Marshall staff. With this delay, the salutatorian changed from what was first decided.

Mr. Rasmusson stated a Facebook post was made to acknowledge the valedictorians and both salutatorians. The Board will continue to look at improving the process moving forward.

6. Approval of First Reading of Policy Primer 2022 Legislative Updates.

Motion to approve the first reading of policy primer 2022 legislative updates for 203, 402.2, 501.15, 501.15, 504.5, 504.5R1, 505.5, 507.2, 507.2E1, 607.2, 704.6, 804.5, 804.7, 804.7R1, 901.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

7. Approval of Adult Lunch Fee for 2022-2023 School Year.

Motion to approve the adult lunch fee for 2022-2023 school year at \$4.15.

Motion made by: Terri Hungerford

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

8. Approve 2022-2023 Activity Passes for High School and Junior High Activities.

Motion to approve the 2022-2023 activity passes for high school and junior high activities as the following: high school student pass \$80, high school adult pass \$90, high school 10-punch pass \$40, Junior high adult pass \$50, junior high 10-punch pass \$20, and senior pass \$50 will allow passage to both high school and junior high activities.

Motion made by: Elizabeth Crandon

Motion seconded by: Holly Thomas

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

9. Approval Parent 2022-2023 Handbook.

Motion to approve the parent 2022-2023 handbook with corrections being made to class organization, free meal needs, open enrollment changes, and social media changes for weather related items.

Motion made by: Terri Hungerford

Motion seconded by: Elizabeth Crandon

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

10. Discussion of Annual Legislative Priorities.

The Board discussed the annual legislative priorities for 2022-2023. The Board discussed four resolutions for 2022-2023: Standards and Accountability, Teacher Recruitment and Licensure, School Funding Policy, and Budget Guarantee.

11. Board Professional Development Dialogue/Activity.

The Board discussed habits 5 and 6 from the book, "How Not to Be a Terrible School Board Member". Habit 5 talked about asking administration questions. Habit 6 talked about how to handle hearing complaints from teachers and staff.

12. Approval of Board Meeting Date Change for August.

Motion to approve the board meeting date change for August to August 29th at 6:30 p.m. at the district office.

Motion made by: Elizabeth Crandon
Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

13. Superintendent Report

Mr. Ryan provided an update to the board on the following items: Student registration was conducted mostly online, and there will still be district registration on Tuesday, August 2nd for those new to the district; the Governor signed the new bill eliminating the March 1st deadline for open enrollment; IASB Legislative Priorities are due soon; IHSAA/IGHSAU family dead week is July 24-July 29, and all facilities will be closed for any school sponsored or recreational use; Principals will be attending the SAI conference on August 3rd and 4th; Scott has been in communication with the companies that will be installing the football field goal posts, and hopefully they will get installed soon; Mr. Ryan plans to take some vacation in August. Mr. Ryan shared his goals with the board that were based off of the board goals that were set during the work session with Tammy Drawbaugh.

14. Adjourn

Motion to adjourn the meeting at 8:44 p.m.

Motion made by: Elizabeth Crandon
Motion seconded by: Terri Hungerford

Voting:

Unanimously Approved

Riley Myers, Board Secretary

Andrea Terrones, Board President