

MEETING MINUTES

East Marshall Community School District

204 West Center Street

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Anthony Ryan, Superintendent

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Matt Rasmusson	Kim Tarbell	Cathy DeBondt	Riley Myers
High School Princ.	M.S. Princ.	Elementary Princ.	Business Manager
(641) 479-2785	(641) 498-7483	(641) 476-3342	(641) 498-7481

NOTICE OF REGULAR BOARD MEETING

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct a Regular School Board meeting in the District Office in Gilman, Iowa on Monday, September 19th at 6:30pm. At the meeting, the tentative agenda will be as follows:

Attendees

Allison Frost, Administrative Assistant
Cathy DeBondt, Principal
Kim Tarbell, Principal
Matt Rasmusson, Principal
Trent Sinn
Neal VanErsvelde
Haley Breeden
Sheila Beach
Delaney Runner
Rayne McIlrath
Chloe Sawyer
Ethan Burchland

1. Call Meeting to Order, Read the Mission Statement, and Approve Agenda

Chairman Terrones called the regular meeting to order at 6:30 p.m. Superintendent Anthony Ryan took roll call to determine a quorum for the meeting. Members Present: Andrea Terrones, Elizabeth Crandon, Terri Hungerford, Ann Dee Bloom, Holly Thomas. Members Absent: None. Board Member Bloom read the District's mission statement.

Motion to approve the agenda as presented.

Motion made by: Terri Hungerford

Motion seconded by: Elizabeth Crandon

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

2. Greet visitors and hear Citizen Concerns and Comments

3. Presentation - SADD Program

Mr. VanErsvelde thanked the board for allowing him to present the SADD program. Students Against Destructive Decisions. Mr. VanErsvelde stated that he has been involved with the SADD program for 23 years and is very passionate about the program. This is a program for students, staff and families. The program offers activities for kids to do-- such as dances, fundraisers, planting gardens, kayaking, and much more. The program creates positive habits and helps students make good choices. Mr. VanErsvelde also plans to write grants to help fund the program. The program will not cost the school anything, other than possibly some transportation occasionally for some trips.

4. Presentation of FFA Out of State Trip Request

Miss Breeden, along with 4 FFA student members, presented a slide show. The presentation gave the students reasons as to why they would like to attend the National Convention in Indianapolis. It also broke down the cost per student and advisor. The students plan to do fundraising to raise money to pay for the majority of the trip. Total cost for 7 students and one advisor is approximately \$6,500. They stated that they currently have about \$1,000 in the account and are asking to borrow \$1,000 from the school, that they would pay back from fundraising. Miss Breeden also has a \$500 grant that will go towards the cost.

A. Approval of FFA Out of State Trip to National Convention

Motion to approve FFA Out of State Trip to National Convention.

Motion made by: Terri Hungerford

Motion seconded by: Holly Thomas

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

5. Approve Consent Agenda

Mr. Ryan requested to pull Item C from the consent agenda. Mr. Ryan presented the following consent agenda items to the Board:

5A) Bells & Whistles Reports

5B) Approval of Board Meeting Minutes from August 29, 2022 regular meeting

5C) Approval of Bills, Invoices, and Financial Statements as presented

5D) Approve fundraising requests: Prom fundraiser (EM stamp in driveways for Homecoming); Pop!

Power of Purpose: Step It Up! for Elementary and Middle School end of year celebration for students, reward/prizes for PBIS; Elementary to work football concession stand, profits to be used for recess

equipment, PBIS rewards and field trips; Club's Choice Fundraising for 5th, 6th, 7th and 8th grade band instruments and repairs.

5E) Approve Interagency Special Education Agreement: Waverly-Shell Rock Lied Center Consortium Contract

5F) Approval of Open Enrollment

5Fa) Open Enrollment IN: None

5Fb) Open Enrollment OUT: Hailee Fredregill -11th

5G) Approvals on Resignations, Retirements & Contracts

5Ga) Resignations: None

5Gb) Retirements: None

5Gc) Approval of the following contracts: Trent Sinn as Technology Assistant \$3,429/year; Trent Sinn as Game Manager \$4,000/year; Shannon Fiser as High School Mentor \$1,000 per mentee; Hallie Crouse as High School Mentor \$1,000 per mentee; Trisha Dobson as High School Mentor \$1,000 per mentee; Kim Bjelland as Prom Sponsor \$337.00; Sean Thurm as Prom Sponsor \$337.00; Ryan Hull as Prom Sponsor \$337.00; Jessi Goulding as Prom Sponsor \$337.00; Sean Thurm as High School Student Council \$1,346/year; Haven Steward as Elementary Associate \$10.50/hour; Doug Beadle as Middle School Head Custodian \$16.00/hour; Jon Papakee as Elementary Associate-changed to 7.25 hours/day; Sheryl Mullikin as High School Musical Director \$1,756/year; Karen Benzing as Middle School Vocal to receive full stipend of \$2,926; Karen Benzing as Middle School Band \$3,365/year; Sheryl Mullikin as High School Band \$2,243/year; Deanna Berkey as Special Education Teacher/3 days/week \$22,589/year

5H) Reports from Principals and Directors as presented in the Board packet

Motion to approve the consent agenda items listed above.

Motion to approve Mr. Ryan signing checks in the interim during the transition to a new School Business Manager. Motion to approve by Crandon; 2nd by Hungerford. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

A. Good Things in Schools

a. Bells and Whistles

b. Other

B. Approval of Board Meeting Minutes

C. Approval of Bills, Invoices, and Financial Statements

D. Approve donations and fundraisers .

E. Approve Interagency Special Education Agreement(s).

F. Approvals of Open Enrollment

a. Open Enrollment IN

b. Open Enrollment OUT

G. Approvals on Resignations, Retirements & Contracts

a. Resignations

b. Retirements

c. Contracts

H. Reports from Principals and Directors

a. High School, Middle School, and Elementary Principals

b. Buildings & Grounds Director

c. Technology Director Report

6. Approval of Board Work Session Meeting Date for Architect Facilities Planning and Funding.

Discussion held on the dates available. Board members agreed on October 3rd, 2022 at 6:30 p.m.

Motion made by: Terri Hungerford

Motion seconded by: Elizabeth Crandon

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

7. Discussion of Stipend/Recruitment Stipend Payment Processes.

Discussion held on the sign on bonus payout options. Mr. Ryan advised that all recipients were paid their first payment on September 20, 2022. The payment was divided out over 9 months. The Board discussed continuing this practice and to pay the sign-on bonus over the employee's time here. So the \$6,000 sign on will be paid over 3 years time at \$2,000 per year, which will be paid out over 9 months each year. If the employee is no longer employed before the sign on has been paid out, said employee will not receive any further payments.

8. Receive and Approve Local Education Agency's Certified Annual Report (CAR).

Mr. Ryan presented the Local Education Agency's Certified Annual Report (CAR). It was recommended and approved to accept the CAR as presented.

Roll Call Vote

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

9. Receive and Approve Request for Allowable Growth and Supplemental Aid for Negative Special Education Balance (Special Education Budgetary Report).

Mr. Ryan presented the Allowable Growth and Supplemental Aid for Negative Special Education Balance (Special Education Budgetary Report). It was recommended and approved to accept the Negative Special Education Report, as presented.

Roll Call Vote

Motion made by: Elizabeth Crandon

Motion seconded by: Holly Thomas

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

10. Receive and Approve Transportation Annual Reports.

Mr. Ryan presented the Transportation Annual Reports. It was recommended to approve the Transportation Annual Report, as presented.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

11. Discussion and Approval of District and School Board Goals.

Discussion on different options for the school board to discuss their goals. The board decided to have reflection time at the end of meetings to evaluate their focus.

Motion made by: Terri Hungerford

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

12. Approval of March Board Meeting Date Adjustment.

Discussion on March 2023 meeting date. The board and administration agreed on March 22, 2023.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

13. Approve Substitute Pay Rate Increase

Mr. Ryan advised the Board of the current pay for substitute cooks, custodians and associates.

It is recommended to increase the substitute rate of cooks, custodians, and aides to 97.2% of the new starting wage.

Cook sub rate is recommended to increase to \$10.45 per hour.

Custodian sub rate is recommended to increase to \$11.90 per hour.

Aide sub rate is recommended to increase to \$10.20 per hour.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

14. Board Professional Development Dialogue/Activity.

The Board discussed habits 9 and 10 from the book "How Not to Be a Terrible School Board Member".

15. Discussion and Approval of Return to Learn Updates.

Mr. Ryan requested that the Return To Learn topic be tabled until the October meeting as some items still need to be updated. Motion made to table discussion until October.

Motion made by: AnnDee Bloom

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

16. Discussion of IASB Annual Convention in November.

Discussion on the IASB Convention November 16-17, 2022. Board members are to let Allison Frost know of dates they are able to attend.

17. Discussion on Legislative Dinner (Dec. 7th).

Discussion held regarding the upcoming Legislative Dinner on December 7, 2022.

18. Superintendent Report.

Mr. Ryan provided an update to the board on the following items: Homecoming is this week--lining up festivities; ISASP test scores have been posted by the state, reviewing the information; TetraTech school safety evaluations have been scheduled for late October; 2 new school buses should be arriving mid October; Business Manager position has been posted; Annual fiscal reports are almost completed; Social emotional curriculum--committee met this week and researching options; AEA has presented some PD on dyslexia;

19. Adjourn

Motion to adjourn the meeting at 8:37 p.m.

Motion made by: Holly Thomas

Motion seconded by: Elizabeth Crandon

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes