

MEETING MINUTES

East Marshall Community School District

204 West Center Street

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Anthony Ryan, Superintendent

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Matt Rasmusson	Kim Tarbell	Cathy DeBondt	Riley Myers
High School Princ.	M.S. Princ.	Elementary Princ.	Business Manager
(641) 479-2785	(641) 498-7483	(641) 476-3342	(641) 498-7481

NOTICE OF REGULAR BOARD MEETING

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct a Regular School Board meeting in the District Office in Gilman, Iowa on Monday, October 17th at 6:30pm. At the meeting, the tentative agenda will be as follows:

Attendees

Voting Members

Andrea Terrones, Board President

Elizabeth Crandon, Board Vice President

Terri Hungerford, Board Member

AnnDee Bloom, Board Member

Holly Thomas, Board Member

Non-Voting Members

Anthony Ryan, Superintendent

1. Call Meeting to Order, Read the Mission Statement, and Approve Agenda

Chairman Terrones called the regular meeting to order at 6:30 p.m. Superintendent Anthony Ryan took roll call to determine a quorum for the meeting. Members Present: Andrea Terrones, Elizabeth Crandon, Terri Hungerford, Ann Dee Bloom, and Holly Thomas. Members Absent: None. Also in attendance are Principals Matt Rasmusson, Kim Tarbell, and Cathy DeBondt; Administrative Assistant Allison Frost; Legal Counsel Katherine Beenken; citizens. Board Member Hungerford read the District's mission statement.

Motion to approve the agenda as presented with moving item number 4 ahead of item number 3.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

2. Presentation: Ahlers Cooney

Presentation was given by Katherine Beenken, the District's attorney from Ahler's & Cooney. Ms. Beenken went over Open Meetings Laws & Regulations and provided some examples of when it is appropriate to go into closed session.

3. Closed Session: pursuant to Code of Iowa 21.5(1)a

Motion to go into Closed Session pursuant Code of Iowa 21.5(1)a was made by Hungerford, second by Bloom.

Roll Call Vote: Terrones: Aye; Crandon: Aye; Hungerford: Aye; Bloom: Aye; Thomas: Aye
The Board went into closed session at 7:27 p.m.

Motion made by: Terri Hungerford

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

Motion to return to Open Session by Hungerford and second by Crandon.
The Board returned to Open Session at 8:36 p.m.

4. Greet visitors and hear Citizen Concerns and Comments

The Board greeted visitors and listened to citizen concerns and comments.

5. Approve Consent Agenda

Motion to Approve the Consent, with pulling out B separately, Agenda by Hungerford and second by Crandon.

Motion made by: Terri Hungerford

Motion seconded by: Elizabeth Crandon

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

A. Good Things in Schools

a. Bells and Whistles

b. Other

B. Approval of Board Meeting Minutes

Motion to table the minutes from 9/19/2022 until the next meeting due to not being available at this time because of a technology issue.

C. Approval of Bills, Invoices, and Financial Statements

Approval of Bills, Invoices, and Financial Statements as presented.

D. Approve donations and fundraisers .

Approve fundraising requests: None

Approve Donations: None

E. Approve Interagency Special Education Agreement(s).

Approve Interagency Special Education Agreements: 2022-2023 Special Education Contract with CAM; 2022-2023 Special Education Contract with GMG

F. Approvals of Open Enrollment

Approval of Open Enrollments as presented.

a. Open Enrollment IN

Approval of Open Enrollment IN:

Domanick Honts--11th

b. Open Enrollment OUT

Approval of Open Enrollment OUT:

Alexis Hughlette--10th

Kaylee Butler--6th

Khyran Butler--KDG

Chloe Allen--7th

Piper Hansen--2nd

Anhelina Myroshnikova--4th

Damir Myroshnikova--1st

G. Approvals on Resignations, Retirements & Contracts

Approval of Resignations, Retirements, and Contracts as presented.

a. Resignations

Approval of the following Resignations:

Riley Myers--Business Manager/Board Secretary

Breanna Casey--Middle School Associate

Robert Widmer--High School Assistant Wrestling Coach

b. Retirements

Approval of the following Retirements:
None

c. Contracts

Approval of the following Contracts:
Jordan Anderson-High School Yearbook \$897
Ryan Hull--Middle School Girls Basketball Coach \$2,462
Jordan Rubenbauer--Elementary Associate--\$10.50/hour
Nick Meling--High School Assistant Wrestling Coach--\$3,141
Julie Allison--Middle School Girls Basketball Coach--\$2,745
Camille Egleston--Elementary Associate--\$10.50/hour
Phil Rush--High School Math Teacher--contract adjustment from 5/8th to 3/4th time.

H. Reports from Principals and Directors

a. High School, Middle School, and Elementary Principals

Reports from Principals and Directors as presented in the Board packet.

b. Buildings & Grounds Director

c. Technology Director Report

6. Discussion of Architect Facilities Planning and Funding.

Discussion of Architect Facilities Planning and Funding. The Board discussed having the district office compile a list of all names that were submitted for the committee and have the list sent to all board members. Discussion of potential dates for conversation with Chad Alley with Estes and Tyler Riley with FEH.

7. Approval of First Reading of Policy Primer HF 802/Curriculum Materials.

Approval of First Reading of Policy HF 802/Curriculum Materials. Mr. Ryan stated this will involve more mandatory trainings for staff members.

Motion made by: Holly Thomas

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

8. Discussion on UAB Budgetary Data.

Discussion of UAB Budgetary Date. Mr. Ryan reviewed the fiscal health of the District. Mr. Ryan stated we are at an elevated level for FY22. The numbers are still an estimation as of now, but the final numbers should be ready by Spring. Mr. Ryan stated the CAR is pulled into the spreadsheets presented. The estimated unspent carryover budget is just under \$3.8 million. In FY19 the District was at just

under \$1.5 million unspent carryover budget. Special Education numbers are not calculated into the spreadsheet at this time. Miscellaneous income is right in line with previous years. Mr. Ryan explained that a healthy condition is around 15-25% and anticipates we will end up around 27%.

9. Approval of Early Graduation List.

Approval of Early Graduation List. The list includes two students that want to graduate early. Students are able to rescind the request if they change their mind and want to continue attending into the second semester. The two graduates are Anjelica Castro and Gage Overton.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

10. Board Professional Development Dialogue/Activity.

Board Professional Development Dialogue/Activity.

Board Member Crandon presented a skit that displayed how to be effective with feedback for the Superintendent's evaluation. The board discussed the proper procedures to follow. Member Crandon advised of helpful tools to use that are located on the IASB website.

11. Discussion and Approval of Return to Learn Updates.

Discussion and Approval of Return to Learn Updates. Mr. Ryan explained that it is mandatory to stay eligible for funding, so we must keep the plan active. The plan is fluid and can change as needed. Current practices in buildings are recommendations for washing hands and using sanitizer.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

12. Discussion of IASB Annual Convention in November.

Discussion of IASB Annual Convention in November. Terrones, Crandon, Hungerford, and Bloom are all attending the Thursday session.

13. Discussion on Legislative Dinner (Dec. 7th).

Discussion on Legislative Dinner December 7th, 2022. Mr. Ryan stated that invitations would be sent out in the near future.

14. Superintendent Report.

Superintendent Report:

Mr. Ryan and the board discussed moving the December meeting to December 5th and 4:30 p.m. at the High School in LeGrand. Mr. Ryan stated that the two buses are still on hold, along with the East Marshall sign for the back side of the Bus Barn. We have received a bid to install new gym lights at the High School. The lights will be replaced over Thanksgiving or Christmas break. The Social-Emotional committee continues to meet as planned. The School Safety Assessments will be completed on 10/26/22 and 10/28/22 by Tetra-Tech. Mr. Ryan advised the board that Randy Denham has been helping to complete some of the business manager tasks in the interim. Mr. Ryan advised the board that he would be bringing a request to hire Allison Frost as the School Business Manager at the next meeting. He advised that Allison is currently taking classes required to obtain the initial license. Mr. Ryan also stated that we will be advertising for a Custodial Supervisor position, which will be like a 2nd shift position that also oversees the other custodians.

15. Adjourn

Motion to Adjourn.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

Andrea Terrones, Board President

Allison Frost