



MEETING MINUTES

East Marshall Community School District

204 West Center Street

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Anthony Ryan, Superintendent

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Matt Rasmusson	Kim Tarbell	Cathy DeBondt	Allison Frost
High School Princ.	M.S. Princ.	Elementary Princ.	Business Manager
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AGENDA

NOTICE OF REGULAR BOARD MEETING

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct a Regular School Board meeting at the District Office in Gilman, Iowa on Monday, February 20th at 6:30pm. At the meeting, the tentative agenda will be as follows:

Attendees

Voting Members

Andrea Terrones, Board President

Elizabeth Crandon, Board Vice President

Terri Hungerford, Board Member

AnnDee Bloom, Board Member

Holly Thomas, Board Member

Non-Voting Members

Anthony Ryan, Superintendent

1. Call Meeting to Order, Read the Mission Statement, and Approve Agenda

Chairman Terrones called the Regular meeting to order at 6:30 p.m. Board members present: Terrones, Hungerford, Bloom, and Thomas. Crandon present via Zoom. Also in attendance are Principals Matt Rasmusson, Kim Tarbell, and Cathy DeBondt, Superintendent Anthony Ryan, and Board Secretary Allison Frost.

Board member Hungerford read the District's mission statement.

Motion to approve the agenda by Hungerford and second by Thomas. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: Holly Thomas

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

2. Greet Visitors and Hear Citizen Concerns and Comments

President Terrones greeted visitors. Katie Bauder expressed the desire to participate in the "Don't Quit" campaign. "Don't Quit!" Information given to board members.

3. Student Performance from East Marshall Speech Team.

Speech Coach Jodi Ash and a few speech team members performed for the school board.

4. Staff Presentation: Strategic Plan on Academics, Assessments, and Student Learning.

A team of staff members including Sarah Schutt, Trent Sinn, Cathy DeBondt, Kim Tarbell, Hallie Crouse, Dana Wheeler, Cherise Bodensteiner, and Shannon Fiser shared an update on student learning and student data. A strategic plan that aligns with district goals and is fluid was shared. Topics covered included the Numeracy Project, Social Emotional Learning, Computer Science, and Strategic Planning. The work aligns with the goals established as a school board.

5. Approval of 2022-2023 Calendar Adjustment (March 29 and April 26) for Teacher Professional Development.

The DLT team is requesting a 12:20pm dismissal academic calendar adjustment for 3/29/23 & 4/26/23 in order for additional Professional Development focused on Teach To Heal. These dates are currently scheduled for one-hour early dismissal. Motion to approve the 12:20pm dismissals on 3/29/23 & 4/26/23 by Hungerford and Second by Bloom. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

6. Approve Consent Agenda

Request to pull Items: B-Approval of Board Minutes; G-Approval of ELL agreement with AEA; J- Approvals of Open Enrollment.

Motion to approve all consent items with the exception of Items B, G, and J made by Hungerford and Second by Bloom. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes

Holly Thomas - Yes

A. Good Things in Schools

a. Bells and Whistles

b. Other

B. Approval of Board Meeting Minutes

Board meeting minutes from 1/16/23 had two corrections for Interfund transfers. The correct amounts are:

*Transfer \$257,482.00 from SAVE Fund 33 to Debt Service Fund 40 for principal and interest payments on Sale Tax Revenue Bonds.

*Transfer \$9,595.20 from Management Fund 22 to Self Insurance Fund 71 for self-insurance claims for retirees on the District's partially self-funded health insurance plan.

Motion to approve the 1/16/23 minutes with the corrections made by Bloom and Second by Hungerford. All in favor.

Motion made by: AnnDee Bloom

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

C. Approval of Bills, Invoices, and Financial Statements

Approval of Bills, Invoices, and Financial statements as presented.

D. Approve donations and fundraisers .

Fundraising requests presented:

2023 Elementary Family Fun Night on 3/14/23. Seeking donations of items requested or monetary donations to make the community event a success. Students & families are invited to join in on learning activities. They will be provided with materials & activities that can be used at home to support student learning.

FFA Cookie Dough Fundraiser March 1-22, 2023. Funds to be used to put towards FFA Banquet, starting plant sales, starting fish tanks, and state convention.

E. Approval of Interfund Transfers.

No Interfund Transfers to present.

F. Approval of Golf Season Agreement with Wandering Creek CC.

Annual agreement with Wandering Creek Golf Course. Fee is \$945. East Marshall is scheduled to host two home golf meets this year.

G. Approval of English Language Learner (ELL) Service Agreement with Central Rivers AEA.

Terrnoes requested additional information on what service is provided by the AEA in the English Language Learner (ELL) service agreement. Superintendent Ryan and Principal DeBondt explained that the AEA can serve for any languages that may be needed to serve students. Motion to approve Item G made by Hungerford and Second by Bloom. All in favor.

Motion made by: Terri Hungerford
Motion seconded by: AnnDee Bloom
Voting:
Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

H. Approval of Contract Between IVCCD/MCC for CCTC.

College & Career Transition Counselor with Iowa Valley CC and Grinnell-Newburg CSD agreement. This has been a successful sharing agreement and is funded with sharing incentive money through the aid & levy budgetary process.

I. Approve Interagency Special Education Agreement(s).

No Interagency Special Education Agreements to present.

J. Approvals of Open Enrollment

Item J pulled due to an error on the open enrollment list. Jason Wright's open enrollment out should be for the 2023-2024 year, not 2022-2023.

Motion to approve Open Enrollment with this correction made by Hungerford and Second by Bloom. All in favor.

Motion made by: Terri Hungerford
Motion seconded by: AnnDee Bloom
Voting:
Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

a. Open Enrollment IN

Open Enrollment In to East Marshall for 2022-2023: Javanna Lennie, 3rd grade from Marshalltown CSD; Andrea Lopez, 4th grade from Marshalltown CSD.

b. Open Enrollment OUT

Open Enrolled Out for 2022-2023: Evan Anderson, 8th grade, to Marshalltown CSD; Conner Peters, 10th grade, to Marshalltown CSD.

Open Enrolled Out for 2023-2024: Jason Wright, 1st grade, to Marshalltown CSD; Rhett Parrish, KG, to GMG.

K. Approvals on Resignations, Retirements & Contracts

a. Resignations

Resignations from Grace Atkinson, Art Teacher at the end of the 2022-2023 year; Terri Westendorf as High School Head Volleyball Coach.

b. Retirements

c. Contracts

The following contracts were presented and approved:

Brenda Liddle, 5-12 Band Teacher for the 2023-2024 school year at \$47,094(based on current salary scheduled)

Melinda Puumala, Elementary Teacher for the 2023-2024 school year at \$39,714(based on current salary schedule)

Tim Horn, High School Sign Language Interpreter for the 2022-2023 school year at \$42 per hour for 7 hours per day.

Sheryl Mullikin, Winter Band (2022-2023) at \$2,243.

Sheryl Mullikin, Spring Band (2022-2023) at \$2,243.

L. Reports from Principals and Directors

a. High School, Middle School, and Elementary Principals

The principal reports were presented for review.

b. Buildings & Grounds Director

c. Technology Director Report

7. Discussion on Adding Behavioral Interventionist Staff to Support Teach to Heal.

Discussion occurred in regards to adding a Behavioral Interventionist staff to support Teach to Heal. The DLT team has been going through Professional Development training focused on Teach to Heal. As previously shared, the intent is to train all staff throughout the district with Teach to Heal. The DLT team is recommending moving forward with the addition of Interventionists. Cathy DeBondt explained that this person could be a certified teacher or an associate. There is a 5-day training session this summer. Ideally, one person per building is what we are looking for. This will be an action item in the future.

8. Discussion and Approval of Stipend Requests.

Discussion on the approval of stipend requests that were approved at the January meeting. There are a few employees in a "gray area" that were hired in April or May, which was prior to the sign-on bonus going into effect, and these employees also did not qualify for the retention stipend as they were hired this school year. Motion to approve the \$1200 stipend for the employees that fall into this category was made by Hungerford and Second by Bloom. All in favor.

Discussion on the request made by Scott Wheater to re-consider stipend pay. The request is due to the employee losing 1/8 of his AD time due to being in the classroom. Motion made to approve the the additional payment of 1/8th A.D. pay at \$1,427.75 made by Hungerford and Second by Bloom. All in favor.

Motion made by: Terri Hungerford
Motion seconded by: AnnDee Bloom
Voting:
Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

9. Approval of Summer College Course Offerings Agreement with Iowa Valley Community College.

East Marshall CSD has participated in the agreement for several years. This is funded through a grant as the summer months are not included in the Senior Year Plus program. Terri Hungerford advised that Nutrition, Developmental Psychology and Medical Terminology classes are offered. Mr Taylor can start registering students immediately, as classes fill up quickly. Students in 8th grade through 11th grade are eligible to register. Motion to approve by Hungerford and Second by Bloom. All in favor.

Motion made by: Terri Hungerford
Motion seconded by: AnnDee Bloom
Voting:
Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

10. Approval of Instructional Materials Purchase for Elementary Math.

The Elementary is requesting to update math curriculum. The quote for Illustrative Math is \$10,010.80. The teacher manuals will be a one-time purchase, while the student workbooks will be purchased annually. Motion to approve by Thomas and Second by Hungerford. All in favor.

Motion made by: Holly Thomas
Motion seconded by: Terri Hungerford
Voting:
Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

11. Discussion and Approval of Insurance Reauthorization Quote (Health).

The annual health insurance renewals were presented. Medical is increasing by 6.45%; Dental is increasing by 2%; all other benefits remain the same with no increase. Motion to approve by Hungerford and Second by Thomas. All in favor.

Motion made by: Terri Hungerford
Motion seconded by: Holly Thomas
Voting:
Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes

Holly Thomas - Yes

12. Approval of Reauthorization of Soccer Sharing Agreement for Boys and Girls with South Tama CSD.

This is an annual agreement for sharing soccer with South Tama. This is for Boys & Girls Soccer. There is an understanding with the boys agreement that if the sharing bumps South Tama into a larger class, then the sharing agreement will need to be revisited and the sharing may not occur. Motion to approve by Hungerford and Second by Bloom. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

13. Discussion and Approval of Sharing Curriculum Director with AEA for 2023-2024 (Increase to 40% Time).

The sharing of the Curriculum Director for the 2022-2023 school year has been successful and worth the investment. The AEA is able to increase the sharing time to 40% for the 2023-2024 school year. We are awaiting a written agreement from the AEA. Motion to approve the the sharing of curriculum director at 40% time with the AEA made by Hungerford and Second by Bloom. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

14. Approval of Setting FY24 Annual Budget and Annual Budget Hearing Date.

Approval of setting April 5, 2023 as the FY24 Annual Budget Hearing and Approval of Annual Budget. Motion to approve made by Hungerford and Second by Thomas. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: Holly Thomas

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

15. Approval of Reauthorization of Waterbeck Parking Lot Agreement.

The Waterbeck agreement for \$8500 for the 2023-2024 year was discussed. Mr. and Mrs. Waterbeck advised that they plan to increase the rate by \$500 annually. Motion to approve the agreement for the 2023-2024 year made by Bloom and Second by Hungerford. All in favor.

Motion made by: AnnDee Bloom

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

16. Approval of Technology Purchase (Computers).

Mr. Ryan explained that we would like to get back on the cycle of replacing 50% of all computers every other year. The quote is for the purchase of 150 Apple computers for all staff and high school students at \$164,548.50 and for 200 Chromebooks for elementary and middle school students at \$56,352.00. The quote also includes the purchase of adapters and cases. It was requested to revisit the adapter purchase and ensure we are not over ordering the adapters, and if determined, adjust the order, as necessary, not to exceed the number in the quote. Motion to approve by Hungerford and Second by Bloom. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

17. Board Professional Development Dialogue/Activity.

Board member Hungerford led the discussion regarding Chapters 15 & 16 from the book "How to Not be a Terrible Board Member"

18. Superintendent Report.

Mr. Ryan discussed the following items:

*Legislative chambers approved a 3% SSA increase. East Marshall will see .87% of new money moving into FY24 which equals \$36,770. This does not maintain the need and our local 101% budget guarantee amount will be \$239,134.

*Allison and I have attended budget workshops and the FY24 budget is being designed.

*Elementary classrooms will need to be reviewed for next year due to space limitations.

*Booster Club Trivia night is Friday the 24th.

*Attended Cyber-Security event

*The Donovan Group will be on campus on Wednesday the 22nd to record interviews and design a video spotlight of our classified employees.

*Attended and addressed the Senate Committee at the State Capital regarding Senate Study Bill 1124, which eliminates the PERL levy. East Marshall is one of twenty-nine districts to use the PERL levy.

*March meeting is moved to March 22nd due to NICL Night of Achievement.

Mr. Ryan presented an update and report on established goals. The presentation on Academics, Assessments, and Student Learning is part of the Student Learning Goal and a fluid strategic plan was shared. Other updates were provided on Culture with HumanEx activities and anticipated "next steps" with FEH Architects/Estes Construction were shared. Mr. Ryan is scheduled to meet with FEH and

Estes (Tyler and Chad) later this week.

19. Adjourn

Motion to adjourn the meeting at 8:49 p.m. made by Bloom and Second by Thomas. All in favor.

Motion made by: AnnDee Bloom

Motion seconded by: Holly Thomas

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes