

## MEETING MINUTES

---

### East Marshall Community School District

204 West Center Street

P.O. Box 159

Gilman, Iowa 50106

Ph. (641) 498-7481/Fax (641) 498-2035

Anthony Ryan, Superintendent

tryan@e-marshall.k12.ia.us(<https://simbli.eboardsolutions.com//SU/cynWxpxzUv9XdoA6qv0UuA==>)

Matt Rasmusson	Kim Tarbell	Cathy DeBondt	Allison Frost
High School Princ.	M.S. Princ.	Elementary Princ.	Business Manager
(641) 479-2785	(641) 498-7483	(641) 476-3342	(641) 498-7481

### TENTATIVE AGENDA

#### **NOTICE OF REGULAR BOARD MEETING**

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct a Regular School Board meeting at the District Office in Gilman, Iowa on Wednesday, March 22nd at 6:30pm. At the meeting, the tentative agenda will be as follows:

#### **Attendees**

---

##### **Voting Members**

Andrea Terrones, Board President

Elizabeth Crandon, Board Vice President

Terri Hungerford, Board Member

AnnDee Bloom, Board Member

Holly Thomas, Board Member

##### **Non-Voting Members**

Anthony Ryan, Superintendent

---

#### **1. Call Meeting to Order, Read the Mission Statement, and Approve Agenda**

Chairman Terrones called the Regular meeting to order at 6:30 p.m. Board members present: Terrones, Crandon, Hungerford, Bloom, and Thomas. Also in attendance are Principals Matt Rasmusson, Kim Tarbell, and Cathy DeBondt, Superintendent Anthony Ryan and Board Secretary Allison Frost.

Board member Crandon read the District's mission statement.

Motion to approve the agenda by Hungerford and second by Bloom. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes  
Elizabeth Crandon - Yes  
Terri Hungerford - Yes  
AnnDee Bloom - Yes  
Holly Thomas - Yes

**2. Greet Visitors and Hear Citizen Concerns and Comments**

Terrones greeted citizens in attendance. A patron stated that a group of parents and the middle school staff are organizing a community clean up day at the Middle School and would like to expand it to the community in the future. A staff member stated that he would like to see the district look into E-Sports as he feels there is a need for it to stay competitive with area schools.

**3. Staff Presentation: Safe+Sounds App; Curr. Management System; Elementary Math Committee.**

The board watched a recorded presentation provided by Melissa Blohm regarding the Curriculum Management System, which consists of Curriculum Adoption Team, Roles & Responsibilities, and Cycle Flow Chart. Ms. Blohm explained that we would like to get on a 5-7 year rotation of updating curriculum. Three elementary teachers--Jodi Fuller, Sarah Vajgrt, and Peyton Maday presented information on the process and progress of the Elementary Math Committee. Mr. Ryan presented a slideshow on the new Safe & Sound App sponsored by the Governor's School Safety Bureau that is focused on anonymous reporting on school safety topics.

**4. Approve Consent Agenda**

The board requested to pull Item C due to an additional item being added to the Spring Sports Fees. Bloom made the motion to approve the consent agenda as presented, with the exception of pulling Item C: Approval of Bills, Invoices, and Financial Statements. Second by Hungerford. All in favor.

Motion made by: AnnDee Bloom

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes  
Elizabeth Crandon - Yes  
Terri Hungerford - Yes  
AnnDee Bloom - Yes  
Holly Thomas - Yes

**A. Good Things in Schools**

a. Bells and Whistles

b. Other

**B. Approval of Board Meeting Minutes**

Approval of the minutes from 2/20/23 regular board meeting

**C. Approval of Bills, Invoices, and Financial Statements**

Additional spring sports fees presented: 3/18/23 Girls Indoor Golf \$200; 3/21/23 Colfax Mingo \$300.

Motion to approve Bills, Invoices, and Financial Statements made by Hungerford and Second by

Crandon. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: Elizabeth Crandon

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

**D. Approve donations and fundraisers .**

Approval of donation from Tony & Michelle Ryan: \$200 to Wandering Creek for the Boys/Girls Golf Team to use the virtual indoor simulators.

**E. Approval of Interfund Transfers.**

No Interfund Transfers

**F. Approval of Annual Purchasing Agreement with AEA.**

Approval of the Purchasing Agreement with AEA. This is an annual agreement with the AEA for bidding and discounted rates for the Food Service Department.

**G. Approval of Expulsion Agreement Regarding Student 1.**

**H. Approve Interagency Special Education Agreement(s).**

Approval of Inter-Agency contract for the Special Education Instructional Program for 2022-2023 with Marshalltown CSD.

**I. Approvals of Open Enrollment**

**a. Open Enrollment IN**

Approval of the following Open Enrollments into East Marshall:

For the 2022-2023 year: Breckyn Bear, KDG, from Marshalltown; Hailey Thiessen, 9th grade, from Marshalltown; Kierra James, 6th grade, from Marshalltown; Kaedyn Arredondo, 7th grade, from Marshalltown.

For the 2023-2024 year: Braxton Fouts, KDG, from Marshalltown; Evelyn Wooduff, KDG, from Marshalltown; Zadriana McElwee, KDG, from Marshalltown; Alric Dirks, 1st grade, from Marshalltown; Kelly Dirks, 5th grade, from Marshalltown; Sephore Hainline, KDG, from GMG; Irving Rivera, 4th grade, from Marshalltown; Maria Rivera, 11th grade, from Marshalltown; Carlos Rivera, 8th grade, from Marshalltown

**b. Open Enrollment OUT**

Approval of the following Open Enrollments out of East Marshall:

For the 2022-2023 year: Nazari Keyona-Denise Thomas, 2nd grade, to Marshalltown; Montice Arnelle-Jeremiah Thomas, KDG, to Marshalltown; Mariah Tasler, 7th grade, to Marshalltown; Addison Miller, 11th grade, to Marshalltown.

For the 2023-2024 year:

Oliver Wolf, KDG, to Marshalltown

## **J. Approvals on Resignations, Retirements & Contracts**

### **a. Resignations**

Approval of resignation from Jason Thomas as Middle School Softball Coach.

### **b. Retirements**

### **c. Contracts**

Approval of the following contracts:

Kayla Stone, Middle School Teacher, \$39,714; Emily Lewis, High School English, \$39,714; Emily Roozeboom, K-8 Art Teacher, \$39,714; Fay Maschmann, Middle School Associate, \$10.50/hour; Charles Friend, Middle School FT Sub Teacher, \$8,780.

## **K. Reports from Principals and Directors**

### **a. High School, Middle School, and Elementary Principals**

### **b. Buildings & Grounds Director**

### **c. Technology Director Report**

## **5. Discussion on 275.23.A.2 Redistricting After Federal Decennial.**

Legislation requires redistricting following federal decennial census. There is a process and criteria to follow. Our populations have changed and there will need to be some minor adjustments. Discussion on options for redistricting. The ideal population is 747 in each district. Some of our districts have increased while others have decreased. The board will need to present the resolution to the State of Iowa by May 15th.

## **6. Discussion of FY24 Annual Budget Hearing and Proposal.**

Discussion on the FY24 Annual Budget Hearing and Proposal. The FY24 Annual Budget Public Hearing is scheduled for April 5th, 2023. The rate was published at 13.41% in the public hearing notice. It is recommended to approve the overall tax rate at a lower rate than published.

Due to the declining enrollment drop, we will be pushed into the 101% Budget Guarantee for FY24. We approved the 101% Budget Guarantee Resolution during the January school board meeting.

## **7. Discussion on Facilities Planning Timeline Update (FEH Architects).**

Continued discussion about next steps in planning for facility development. Regardless of what decisions are made for the future, several sets of exterior doors need replaced soon at the High School-- The south doors near the tennis court and the weight room doors.

## **8. Discussion of 2023-2024 Academic Calendar.**

A brief discussion on the 2023-2024 academic calendar occurred. Specific portions of the calendar were detailed. The proposed calendar is similar to the 2022-2023 calendar. The official approval of the

2023-2024 academic calendar will be at the April 5th school board meeting.

**9. Approval of Award/Bid of Summer Mowing Services.**

The District received two mowing bids. Bid requests were for a two-year contract. The Board approved the contract with Johnson Lawn Care at \$76,022 for the 2-year contract. Motion to approve the bid with Johnson Lawn Care by Hungerford and second by Crandon. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: Elizabeth Crandon

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

**10. Board Professional Development Dialogue/Activity.**

Board member Bloom led the discussion with the board on Terrible Habit #17: Run Your Own District Survey.

**11. Superintendent Report.**

Mr. Ryan discussed the following topics:

\*Special Education Director is in place for the 2023-2024 year. This is a shared position with the AEA at 20% time.

\*ISASP testing will take place April 3-14

\*Next Board meeting is April 5th

\*Exterior doors need to be replaced at the HS near the tennis court and the weight room. Todd Goulding is also looking into replacing ceiling fans in the old gym.

\*Gym floor at Laurel is warping; Todd Goulding is looking at replacement options.

\*Don't Quit--Room #12 at Middle School does meet the measurement requirements.

\*Donovan Group has been a great success so far.

\*Waterbeck parking lot needs to be on our radar in the event they retire and do not renew their contract. We have a contract for the 2023-2024 year.

\*Principal Cathy DeBondt discussed keeping 4th & 5th grade at Laurel. Looking at different options to make this work as it is very crowded. Mrs. DeBondt would like to avoid using a portable classroom.

**12. Adjourn**

Motion to Adjourn at 8:33 by Crandon and second by Hungerford. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

**13. Exempt Session: Negotiations - After board meeting adjournment, the Board of Education will be in**

**Exempt Session: The Board will go into an exempt strategy session pursuant to Iowa Code § 20.17(3) to discuss strategy on negotiations.**