



MEETING MINUTES

East Marshall Community School District

204 West Center Street

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Anthony Ryan, Superintendent

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Matt Rasmusson	Kim Tarbell	Cathy DeBondt	Allison Frost
High School Princ.	M.S. Princ.	Elementary Princ.	Business Manager
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TENTATIVE AGENDA

NOTICE OF REGULAR BOARD MEETING AND PUBLIC HEARINGS

PUBIC HEARING: FY24 ANNUAL BUDGET;

PUBLIC HEARING: ACADEMIC CALENDAR 2023-2024

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct a Regular School Board meeting AND Two Public Hearings (FY24 Annual Budget and 2023-2024 Academic Calendar)at the District Office in Gilman, Iowa on Wednesday, April 5th at 6:30pm.

At the meeting, the tentative agenda will be as follows:

Attendees

Voting Members

Andrea Terrones, Board President
Elizabeth Crandon, Board Vice President
Terri Hungerford, Board Member
AnnDee Bloom, Board Member
Holly Thomas, Board Member

Non-Voting Members

Anthony Ryan, Superintendent

1. Call PUBLIC HEARING TO ORDER: FY24 ANNUAL BUDGET: Read the Mission Statement, and Approve Agenda

Chairman Terrones called the Public Hearing to Order at 6:30 p.m. FY24 Annual Budget Board Members present: Terrones, Hungerford, Bloom and Thomas. Also in attendance: Superintendent Ryan and Board Secretary Allison Frost; Principals Matt Rasmusson, Kim Tarbell, and Cathy DeBondt. Board member Hungerford read the Mission Statement. Motion made by Thomas to approve the agenda; second by Bloom. All in favor.

Motion made by: Holly Thomas

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

2. PUBLIC HEARING - FY24 ANNUAL BUDGET (2023-2024) PRESENTATION.

Superintendent Ryan presented the proposed budget for FY24. Ryan recommended to the Board to lower the Management Fund amount, as it is stable at this time.

3. Discussion of Proposed FY24 (2023-2024) Annual Budget.

Mr. Ryan presented and discussed the information that was shared at the March 22, 2023 board meeting. The rate was published at 13.41 in the notice. The recommendation is to drop the Management Fund levy. Due to declining enrollment, we will be pushed into the 101% Budget Guarantee for FY24 which was approved at the December board meeting. Our solvency ratio and UAB ratios are in good order.

Mr. Ryan stated that at the last board meeting it was asked about date options to put the VPPEL renewal vote/election to the public. A board resolution for a public vote must occur roughly two months prior to the vote date. Our options for vote dates are 9/12/23, 11/7/23, 3/5/24, 9/10/24, 3/4/25. The district can borrow against the VPPEL and PPEL for facility projects. However, it can only be on the property tax portion of the levy.

4. Adjourn to PUBLIC HEARING: 2023-2024 ACADEMIC CALENDAR.

Motion made by Hungerford to Adjourn to Public Hearing: 2023-2024 Academic Calendar; second by Thomas. All in Favor.

Board Member Crandon arrived to meeting at 6:43 p.m.

5. Call PUBLIC HEARING TO ORDER: 2023-2024 ACADEMIC CALENDAR: APPROVE AGENDA.

Chairman Terrones called the Public Hearing to Order at 6:44 p.m. 2023-2024 Academic Calendar.

Board Members present: Terrones, Crandon, Hungerford, Bloom and Thomas; Superintendent Ryan and Board Secretary Allison Frost; Principals Matt Rasmusson, Kim Tarbell and Cathy DeBondt.

6. Presentation of proposed 2023-2024 school year calendar.

Mr. Ryan presented the Board with the proposed 2023-2024 Academic Calendar. Discussion between board members regarding the PT conferences comp day in the Spring.

7. Adjourn to Regular Board Meeting.

Motion to Adjourn to Regular Board Meeting made by Hungerford at 6:50 p.m.; second by Bloom. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

8. Call Meeting to Order, Read the Mission Statement, and Approve Agenda

Chairman Terrones called the Regular Meeting to Order at 6:51 p.m. All Board members present; Superintendent Ryan and Board Secretary Allison Frost; Principals Matt Rasmusson, Kim Tarbell, and Cathy DeBondt. Also present are three elementary teachers and 8 students. Motion made by Bloom to approve the Agenda; second made by Hungerford. All in favor.

Motion made by: AnnDee Bloom

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

9. Greet Visitors and Hear Citizen Concerns and Comments

Terrones greeted visitors.

10. Staff Presentation: Literacy Update

Principal DeBondt stated that Mrs. Curphy, Mrs. Holloway, and Mrs. Chantland, along with 8 students, will be presenting. Mrs. Chantland discussed "Really Great Reading" and what the students do with this program. Mrs. Holloway discussed what "Really Great Reading" is and what it entails. Mrs. Curphy along with the 8 students, had a presentation on their iPads explaining and showing what their daily routines are with Really Great Reading.

11. Approve Consent Agenda

Motion to approve the Consent Agenda as presented, with pulling Items G-Approval of 2023-2024 Personnel Recommendations; H-Approval of Retention Payments for Returning Staff; and J-Approval of Continuation of Extra-Cirricular Sharing Agreements. Motion made by Bloom and second by Hungerford. All in favor.

Motion made by: AnnDee Bloom

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

A. Good Things in Schools

a. Bells and Whistles

b. Other

B. Approval of Board Meeting Minutes

Approval of 3/22/2023 board meeting minutes.

C. Approval of Bills, Invoices, and Financial Statements

Approval of Bills, Invoices, and Financial Statements as presented.

D. Approve donations and fundraisers .

Approval of donation: Grant donation from Marshalltown Community Foundation of \$900 for the East Marshall Back Pack Program.

Approval of fundraiser: Requested by Ms. Haley Breeden for Plant Sales which will help fund FFA National Convention and other FFA activities through the 2023-2024 year.

E. Approval of Interfund Transfers.

No Interfund Transfers to approve.

F. Approval of 2023-2024 Tentative Negotiations Agreement with EMEA.

Approval of the 2023-2024 Tentative Negotiations Agreement with EMEA.

The EMEA has approved the Tentative Agreement for the 2023-2024 school year. The agreed to terms are listed below.

*Base wage increase of \$725 from 2022-2023 to the 2023-2024 school year, after aging the salary schedule,

*The addition of elementary and middle school yearbook advisors. These two positions will receive the same criteria percentage rate (2%) as the high school yearbook advisor.

G. Approval of 2023-2024 Personnel Recommendations.

Discussion by board members about reviewing the contract renewal list for 2023-2024. One associate, Camille Egleston, needs to be removed due to resignation and a new hired associate, Fay Maschmann, needs to be added to the list. Motion to approve Item G made by Crandon and second by Hungerford. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

H. Approval of Retention Payments for Returning Staff.

Discussion regarding the approval of retention payments for returning staff. It was clarified that this one-time payment needs to be pro-rated based on the employees' FTE status. The payment will be paid out in October 2023. Contracts will have the following statement which will be adjusted based on the employee FTE. **"That said teacher will receive a \$1,000 additional incentive if this contract is**

signed and secured a District Office date stamp by 4:00 p.m. on April 26, 2023 AND that said teacher will reimburse the East Marshall CSD the full \$1,000 if the teacher does not fulfill the 190 days within the contract. The original signed contract MUST be at the District Office by 4:00 p.m., April 26th, 2023."

Motion to approve by Hungerford and second by Thomas. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: Holly Thomas

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

I. Approval of Agreements with Colleges for Student Teachers.

Approval of the renewal agreement with Iowa State University to host student teachers.

J. Approval of Continuation of Extra-curricular Sharing Agreements.

Discussion regarding the continuation of extra-curricular sharing agreements. The district plans to continue with the following agreements:

Marshalltown: Boys & Girls Swimming, Bowling, and Tennis

South Tama: Girls Soccer, Boys Soccer (depending on classification)

GMG & Meskwaki: Boys & Girls Wrestling.

Motion made by Crandon and second by Hungerford to approve the sharing agreements. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

K. Approve Interagency Special Education Agreement(s).

Approval of Interagency Special Education agreement with Marshalltown CSD.

L. Approvals of Open Enrollment

a. Open Enrollment IN

Approval of the following open enrollment requests for 2023-2024:

Mide Dzeladini-KDG-From Marshalltown

Ellay Whitefish-2nd-From Meskwaki

Channing Whitefish-5th-From Meskwaki

Correction to minutes from February 2023 minutes: Andrea Lopez Trinidad was approved for the 2023-2024 year, not 2022-2023 year as originally stated.

b. Open Enrollment OUT

Approval of the following open enrollments for 2023-2024:
Grace Dolash-8th-to Clayton Ridge
Lyla Dolash-6th-to South Tama

M. Approvals on Resignations, Retirements & Contracts

a. Resignations

Approval of the following resignations:
Camille Egleston--Elementary associate
Ryan Hull--Middle School Girls Basketball Coach

b. Retirements

c. Contracts

Approval of the following contracts:
Jodi Fuller as Summer School Teacher at \$25/hour
Wes Hamor as High School Assistant Baseball Coach at \$3141.00
Tracy Everts as Elementary Associate at \$10.75/hour
Shawn Kass as High School Math Teacher at \$57,825.00

N. Reports from Principals and Directors

a. High School, Middle School, and Elementary Principals

b. Buildings & Grounds Director

c. Technology Director Report

12. Approval of 2023-2024 Academic Calendar.

Motion to approve the 2023-2024 Academic Calendar as presented by Hungerford and second by Crandon. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: Elizabeth Crandon

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

13. Approval of FY24 Annual Budget. (Roll Call)

Approval of the FY24 Annual Budget as presented, with changing the Management levy to \$850,000.
Motion to approve by Crandon and second by Bloom. All in favor.

Roll Call Vote: Terrones-Aye; Crandon-Aye; Hungerford-Aye; Bloom-Aye; Thomas-Aye

Motion made by: Elizabeth Crandon

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Vote Not Recorded

Elizabeth Crandon - Vote Not Recorded

Terri Hungerford - Vote Not Recorded

AnnDee Bloom - Vote Not Recorded

Holly Thomas - Vote Not Recorded

14. Approval of Resolution on 275.23.A.2 Redistricting : Adjust Director District Boundaries Following 2020 Decennial Census.

As shared at the March 22 board meeting, the census data indicates that the district needs to make some adjustments to the director district boundaries. Overall, the East Marshall population has decreased by 150 patrons. Ferguson, Laurel, and LeGrand have decreased in populations. Gilman and Marshalltown parts of the district have increased.

The Iowa Secretary of State requires district populations to be within 10% and ours is currently at 25% (largest district / by the smallest district=less than 1.10). The 2020 populations show an overall plan variation of 1.25, therefore redistricting is required. The guide is to divide cities into as few pieces as possible and follow precincts to the extent possible. What we can't look at when making adjustments are party affiliation, election results, or director addresses. A resolution needs to be approved and submitted to the state by May 15th. Given the geography of our district and the population size, there are limited options in developing a redistricting plan.

After discussion on the topic, board members decided to Table the approval for redistricting. Motion to Table the Approval made by Hungerford and second by Crandon. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: Elizabeth Crandon

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

15. Approval of Graduate List for 2023 Graduation.

Motion to approve the Graduate List for 2023 as presented by Crandon and second by Hungerford. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

16. Discussion of Graduation Ceremony on May 14, 2023.

Discussion on Graduation Ceremony on May 14, 2023. Ceremony will be held at the High School Gym at 2 p.m.

17. Approval of Date for Work Session (FEH Architects).

Approval of work session meeting with FEH Architects on April 17, 2023.

The Finance Committee will meet at 5:30 p.m. before the 7:00 p.m. Special Board Meeting and Work Session with FEH Architects. Motion made by Thomas and second by Crandon. All in favor.

Motion made by: Holly Thomas

Motion seconded by: Elizabeth Crandon

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

18. Board Professional Development Dialogue/Activity.

Board member Thomas led the discussion regarding Terrible Habit #19 of How Not to Be A Terrible Board Member.

19. Superintendent Report.

Superintendent Ryan discussed the following items:

*We have confirmation that we will be able to share a special education director position with the AEA for the 2023-2024 school year. This will be at 20% time (one day per week). This qualifies for the weighted enrollment within the Aid and Levy budget.

*Graduation is scheduled for May 14th.

*ISASP testing will occur for grades 3 – 12 between April 3 and April 14.

*The first all-staff training on Teach to Heal occurred last Wednesday. It was a successful day of learning.

*The next CLT meeting is scheduled for April 12th and will be at Laurel Elementary.

*The student philanthropy group, SEAL, had their annual awards banquet on March 28th. There were several awards provided, including our Backpack program at the elementary.

*On March 29th, the SEAL group visited the State Capital. They had the opportunity to visit with Representative Cahill and Senator Edler. Their goal was to convince the legislators to allot some of the state's gambling revenues to the philanthropy initiatives.

*Prom is scheduled for April 22nd.

20. Adjourn

Motion to Adjourn at 9:11 p.m. by Crandon and second by Thomas. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Holly Thomas

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes