



MEETING MINUTES

East Marshall Community School District

204 West Center Street

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Anthony Ryan, Superintendent

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Matt Rasmusson	Kim Tarbell	Cathy DeBondt	Allison Frost
High School Princ.	M.S. Princ.	Elementary Princ.	Business Manager
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TENTATIVE AGENDA

NOTICE OF REGULAR BOARD MEETING

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct a Regular School Board meeting at the District Office in Gilman, Iowa on Monday, June 19 at 6:30pm.

At the meeting, the tentative agenda will be as follows:

Attendees

Voting Members

Andrea Terrones, Board President

Elizabeth Crandon, Board Vice President

Terri Hungerford, Board Member

AnnDee Bloom, Board Member

Non-Voting Members

Anthony Ryan, Superintendent

1. Call Meeting to Order, Read the Mission Statement, and Approve Agenda

Board Chairman Terrones called the Regular Meeting to Order at 6:31 p.m. Those in attendance are Board Members Andrea Terrones, Elizabeth Crandon, Terri Hungerford and Ann Dee Bloom. Board Member Holly Thomas was Absent. Also in attendance are principals Matt Rasmusson and Cathy DeBondt, Superintendent Anthony Ryan, Board Secretary Allison Frost, Chad Alley of Estes and Trish Dobson. Board Member Hungerford read the mission statement. Motion to approve the agenda made by Hungerford and second by Bloom. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes

2. Greet Visitors and Hear Citizen Concerns and Comments

No citizens in attendance.

3. Staff Presentation(s): Intensive Instruction Data and Curriculum Updates (Teach to Heal, SEL, Social Studies).

High School Teacher Trish Dobson presented student academic growth from an intensive reading class that was offered to high school students. Melissa Blohm presented on June Curriculum Updates, SEL and Social Studies.

4. Approve Consent Agenda

Motion to approve the consent agenda made by Crandon and second by Hungerford. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

A. Good Things in Schools

a. Bells and Whistles

b. Other

B. Approval of Board Meeting Minutes

Minutes from May 15, 2023 are presented and approved.

C. Approval of Bills, Invoices, and Financial Statements

Approval of bills and invoices as presented.

D. Approve donations and fundraisers .

No donations or fundraisers to approve.

E. Approval of Interfund Transfers.

No Interfund transfers to approve.

F. Approval of Movie License Agreement Renewal.

Approval of Movie License Agreement Renewal with Swank.

G. Approval of Track Resurfacing Bid from Midwest Track and Tennis.

Approval of the Track Resurfacing bid from Midwest Track and Tennis in the amount of \$64,900.

H. Approval of School Based Mental Health Services Agreement with Center Associates for the 2023-2024 School Year.

Approval of annual renewal agreement with Center Associates for School Based Mental Health Services.

I. Approve Interagency Special Education Agreement(s).

No Interagency Special Education agreements this month.

J. Approval of Laurel Gym Flooring Replacement Quote.

The Laurel gym floor has some places that are warping. It is recommended to move forward with replacing the gym flooring. The flooring replacement will take about three days to complete and will be booked during Winter Holiday Break. Three quotes are presented. Board approves the Rec60 quote at \$83,740.

K. Approval of Annual Milk, Gas, LP, and Diesel Bids.

Approval of Milk Bid as presented by Anderson Erickson.

Approval of bid from Tom's Tire for \$0.02 off the pump price.

Approval of Diesel bid from New Century at \$2.4453/gallon (Dot Rack price plus \$0.155)

Approval of LP bid from New Century at \$1.09/gallon.

Mr. Ryan stated that it needs to be agreed upon that the LP tanks will not go empty during the 12 month calendar year. The LP tanks are monitored by a remote system and the vendor should be aware of the tank levels. No matter the time of year, it is asked that the tanks not go empty.

L. Approvals of Open Enrollment

a. Open Enrollment IN

Approval of Open Enrollment In for 2023-2024: Easton Malcom, KDG, from GMG; Finlee Malcom, KDG, from GMG.

b. Open Enrollment OUT

Approval of Open Enrollment Out for 2022-2023: Lucas Williams, Pre-K, to Marshalltown; Leland Williams, 1st, to Marshalltown.

Approval of Open Enrollment Out for 2023-2024: Dakota Riesland, 10th, to Grinnell; CJ Riesland, 9th, to Grinnell; Madison Riesland, 7th, to Grinnell; Sariah Stange, KDG, to Clayton Ridge; Levi Tague, 12th, to Marshalltown; Abby Peters, 9th, to Marshalltown; Conner Peters, 10th, to Marshalltown; Briley Peters, 4th, to Marshalltown; Evanie Madrigal, KDG, to Marshalltown.

M. Approvals on Resignations, Retirements & Contracts

a. Resignations

Approval of the following resignations:

Janet Beadle-transferring from 7th grade to 6th grade ELA; Jordan Rubenbauer transferring from Elementary Associate to Elementary Behavior Interventionist; Nick Meling as High School Assistant Wrestling Coach; Jason Bowers as High School Assistant Volleyball Coach; Neal VanErsvelde as Middle School Girls Track Coach; Sam Ronan as Middle School Boys Basketball and Middle School Boys Track; Adam Bauder as High School Assistant Football, High School Head Boys Basketball Coach, and High School Assistant Boys/Girls Track Coach.

b. Retirements

c. Contracts

Approval of the following Contracts:

Blain Augspurger as Middle School Baseball Volunteer; Janet Beadle as a transfer from 7th grade to 6th grade ELA; Jordan Rubenbauer as transfer from Elementary Associate to Elementary Behavior Interventionist at \$15.00/hour; Neal VanErsvelde as High School Head Girls Track Coach at \$ 4,757.00; Angie Strain as Middle School Cook at \$10.95/hour; Dawn Allison as Middle School Girls Basketball Coach at \$2,290; Jason Bowers at High School Head Volleyball Coach at \$3,750; Dawn Cline as Certified Behavior Interventionist at \$47,665; Kayla Stone as Middle School Softball Coach at \$2,243; Ryan Hull as High School Assistant Cross Country Coach at \$2,290; Angie Lee as Elementary Teacher at \$52,045.

The following volunteers are approved for the 2023-2024 school year: Football--Bob Berggren, Sam Bandstra, Noah Bandstra, and Todd Hinegardner; Basketball--Jeff DeBondt; Wrestling and JH Wrestling--Pat Kopsa, Sam Bandstra, Noah Bandstra, Garrett Kerber, Nick Meling, Bob Widmer; Baseball--Dave Chubb, and Blain Augspurger.

N. Reports from Principals and Directors

a. High School, Middle School, and Elementary Principals

b. Buildings & Grounds Director

c. Technology Director Report

5. Presentation: HumanEx Ventrues for Excellence.

Presentation by Brad Black, the CEO of HumanEx. Details about our HumanEx experience, specifics about HumaxEx, and insights shared during the presentation. Mr. Black explained the definitions and details of each of the rated categories and he explained the three by three grid. East Marshall is sitting well with the overall data and the district now has a baseline measure moving forward.

6. Discussion and Approval of Bid for Exterior Door Repair(s) at High School.

Chad Alley from Estes presented bids for the identified doors at the high school needing replacement and/or attention. The south entrance perimeter doors nearest the tennis courts need to be replaced for school security reasons. The doors are falling off of the frame and need to be replaced. This has been caused by settling and shifting of the ground, as well as the weight of the glass/structure above the door and door frame. The outside weight room needs its doors replaced, as well. Both the south entrance doors and the weight room doors are considered as the "Base Bid" and are quoted at \$109,508.

An alternate bid is listed for consideration. This is "in addition to" the Base Bid. The Alternate Bid

addresses additional doors at the high school. The doors are on the NW side of the high school and the east doors of the new gym. The alternate bid is listed at \$136,392.

Motion made by Crandon to approve the base bid of \$109,508.00 and the alternate bid of \$136,392, second by Bloom. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

7. Discussion and Approval of Process of Adding Extra-curricular Activity Options for Students.

A brief discussion occurred on the process of adding extra-curricular activity options. Board members all agree on moving forward but decide to table the discussion and approval until August 2023.

8. Discussion and Approval of Graduation Processes for Spring 2024.

A brief discussion on the graduation process for Spring of 2024. Board members decided to table the topic until the August 2023 meeting. Mr. Rasmusson, Trent Taylor and Superintendent Ryan are to have a recommendation of adjustments for graduation processes ready for the August meeting.

9. Discussion and Approval of 2024 IASB Legislative Priorities.

The Board considers the IASB Legislative Priorities for the next legislative session. Board members reviewed the options and selected:

1--Student Achievement

9--Sharing & Recognition

10--Area Education Agencies

21--Private School Choice

Motion made by Crandon and second by Bloom. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

10. Approval of 2023-2024 Handbooks.

Discussion on the approval of the 2023-2024 handbooks. Mr. Ryan presented the proposed changes to the board. It was decided to change the current Employee Handbook language of paying for one lost personal day at a rate of half sub-pay to paying one full personal day at the rate of full sub-teacher pay of \$135 for the personal day not used.

With the current recommended employee handbook language updates of increasing annual personal days from two to three, it was recommended to pay per diem rate to employees who will lose a single

personal day, caused by this language change, who maintained the personal day amount during the 2022-2023 school year. This is to ensure the day is not lost for employees.

Motion to approve as edited and presented by Hungerford and second by Crandon. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: Elizabeth Crandon

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

11. Approval of Substitute Pay Rates for Hourly Positions.

Discussion on increasing all substitute hourly pay rates and seasonal hourly position pay rates. It is recommended to increase all sub positions and seasonal positions to 97% of the entry level wage for each position. Sub pay and seasonal pay rates will be as follows:

Sub Associate--\$10.91; Sub Cook--\$10.43; Sub Secretary--\$12.85; Sub Custodian/Summer Help--\$11.88 The change in pay will be effective July, 1, 2023. Motion to approve made by Crandon and second by Hungerford. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

12. Approval of First Reading Policy Primer 2023 Legislative Updates.

Approval of First Reading Policy Primer 2023 Legislative Updates. Motion by Crandon to approve First Reading of Policy Primer and second by Hungerford. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

13. Discussion of Policy Series Review Committees.

Brief discussion on the two sections that are due for review--the 200 and 400 series.

Mr. Ryan recommends approaching this through the policy committee and having the policy committee bring back comments for a first reading of the whole board in July.

14. Board Professional Development Dialogue/Activity.

Board members decide to discuss Chapters 23 & 24 at the next regular meeting.

15. Superintendent Report.

Mr. Ryan discussed the following topics:

*Many teachers chose to work an extra day on PD items; paid using TQ funds.

*Sharing agreement for Building/Grounds with Grinnell-Newburg is underway and a recommendation to move forward will be presented soon.

*Administration had PD last week with HumanEx.

*Entry wage for associates was approved in May. We will be revising contracts for those that qualify for additional pay due to college level credit and will follow past practices with credits.

*The Employee Handbook Committee met at Legends to discuss the handbook. Updates were determined and will be provided to the school board.

*July 17th is our next Regular School Board Meeting.

16. Adjourn

Motion made by Crandon at 10:11 p.m. to Adjourn; second made by Hungerford. All in favor.