



MEETING MINUTES

East Marshall Community School District

204 West Center Street

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Anthony Ryan, Superintendent

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Matt Rasmusson	Kim Tarbell	Cathy DeBondt	Allison Frost
High School Princ.	M.S. Princ.	Elementary Princ.	Business Manager
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TENTATIVE AGENDA

NOTICE OF REGULAR BOARD MEETING

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct a Regular School Board meeting at the District Office in Gilman, Iowa on Monday, July 17 at 6:30pm.

At the meeting, the tentative agenda will be as follows:

Attendees

Voting Members

Andrea Terrones, Board President

Terri Hungerford, Board Member

AnnDee Bloom, Board Member

Holly Thomas, Board Member

Non-Voting Members

Anthony Ryan, Superintendent

1. Call Meeting to Order, Read the Mission Statement, and Approve Agenda

Chairman Terrones called the Regular meeting to Order at 6:30 p.m. Those in attendance are Board President Andrea Terrones, Board Members Terri Hungerford, Ann Dee Bloom, and Holly Thomas. Also in attendance: Superintendent Anthony Ryan, Board Secretary Allison Frost, Principal Kim Tarbell, and Melissa Blohm--via zoom. Abent: Board Member Elizabeth Crandon.

Board Member Bloom read the Mission Statement.

Hungerford made the motion to approve the agenda, second by Thomas. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: Holly Thomas

Voting:

Andrea Terrones - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

2. Greet Visitors and Hear Citizen Concerns and Comments

No guests in attendance.

3. Staff Presentation(s): Curriculum - Melissa Blohm.

Melissa Blohm, Curriculum Director, shared a presentation via zoom with the board. The presentation of Character Counts explained a Social Emotional Learning Curriculum that the DLT team is requesting board approval on.

4. Approve Consent Agenda

Thomas made the motion to approve the Consent Agenda, with the exception of pulling Item I--Open Enrollment. Second made by Hungerford.

Motion made by: Holly Thomas

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

A. Good Things in Schools

a. Bells and Whistles

b. Other

B. Approval of Board Meeting Minutes

Minutes approved from the June 19, 2023 Regular meeting.

C. Approval of Bills, Invoices, and Financial Statements

Approval of Bills, Invoices and Financial Statements as presented.

D. Approve donations and fundraisers .

No requests for approval of donations or fundraisers.

E. Approval of Interfund Transfers.

No Interfund Transfers to approve.

F. Approval of Jamf Internet/Technology Server Support.

Mr. Ryan stated this is an annual renewal for our technology department which helps roll out new computers and technology in an expedited way. It is recommended to approve the reauthorization of the annual agreement in the amount of \$12,216.00

G. Approve Interagency Special Education Agreement(s).

No Interagency Special Education Agreements to present.

H. Approval of Reauthorizing the Annual Agreement with NWEA for MAP Assessments.

NWEA is for MAP assessments and are utilized at the secondary level to collect student learning data. The data is used by our teachers in determining areas of focus for instruction. This is an annual renewal item and it is recommended to approve the annual subscription. of \$7,535.00.

I. Approvals of Open Enrollment

a. Open Enrollment IN

The board requested to pull Open Enrollment for review. The following recommendation for open enrollment requests to East Marshall CSD was approved.

Approved for the 2023-2024 year:

Approve the Recommendation of Open Enrollment In: Ruby Perez-KDG-From Marshalltown; Julian Perez-6th-From Marshalltown.

Approve the Recommendation to Deny the Open Enrollment In Request for Daylyn Davis-8th-from Marshalltown due to lack of Square Footage and Instructional Services.

Board member Hungerford made the motion to approve the open enrollment recommendation. Second by Thomas. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: Holly Thomas

Voting:

Andrea Terrones - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

b. Open Enrollment OUT

The following open enrollments out of East Marshall for the 2023-2024 year were approved: Farrah Hafner-KDG-To Marshalltown; Meilah Legg-KDG-To Marshalltown; Lucas Brown-KDG-To GMG.

J. Approvals on Resignations, Retirements & Contracts

a. Resignations

No Resignations to present.

b. Retirements

No Retirements to present.

c. Contracts

The following contracts were approved:

Crystal Krough-Middle School Cook at \$10.75/hour.

Abby Ryan--High School Assistant Volleyball Coach at \$2,290.00.

K. Reports from Principals and Directors

a. High School, Middle School, and Elementary Principals

b. Buildings & Grounds Director

c. Technology Director Report

5. Approval of K-12 Social Emotional Curriculum Purchase.

After the presentation from Melissa Blohm on the SEL curriculum, it was presented to the board for approval of the purchase of Character Strong. The board requested that the district office follow up with the representative to ask about a reduction of prices on a couple of items as well as removing the tax on the invoice. Motion to approve made by Hungerford and second by Bloom. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

6. Approval of Annual Liability Insurance (EMC/Jester) Renewal and Premiums.

The annual liability insurance with EMC is presented for approval. The two major areas that impact the increase are property values and workers' compensation. EMC was forced to re-evaluate and increase property values to ensure appropriate coverage. The workers' compensation amount increased due to internal claims within East Marshall CSD.

The increase of the property portion of the annual premium is \$22,427. The increase in workers' compensation is \$13,457. The total premium renewal for the year is \$224,125.66

Hungerford made the motion to approve; second by Bloom. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

7. Discussion on Middle School Staffing.

Mrs. Tarbell and Mr. Sinn worked through master scheduling to make staffing adjustments to meet the 2023-2024 instructional needs. Mrs. Tarbell stated that we still have a science teacher, 7th grade English teacher and Special Education teacher openings. At this time, due to staffing needs, the 6th and 7th grades will be down to 2 sections each with approximately 25-26 students in each section. Due to only having one Special Education teacher at the Middle School right now, it is advised not to accept any new incoming open-enrollment students that qualify for special education for the middle school. In the event the district is able to secure an additional special education teacher, this action will be re-evaluated.

8. Discussion of Sharing Dance Team with GMG CSD.

The GMG superintendent reached out and inquired if East Marshall is interested in sharing a dance team with GMG. GMG has a coach currently lined up and has the initiation of the dance program in motion. The board would like to move forward with this agreement. Mr. Ryan stated that GMG will have the topic at their board meeting next week and then we will have it as an action item on the August agenda.

9. Approval of Sharing Agreement With Grinnell-Newburg CSD.

Mr. Ryan stated we are working through the transition portions of a shared Building and Grounds position. As of now, we are considering a very similar arrangement to what we had for this position last year. We have been in communication with the Grinnell-Newburg leadership and we are communicating final details of the working arrangements. Once this is complete, a formal agreement will be presented. Due to Grinnell-Newburg being in the transition to a new Superintendent, this item was tabled until the August meeting.

10. Approval Parent 2023-2024 Handbook.

An updated version of the district wide parent handbook is presented for approval. Most of the handbook remains the same as there are no major changes. Hungerford made the motion to approve the 2023-2024 Parent Handbook; second by Bloom. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

11. Approval of AIA Agreement with Estes Construction for Door Replacement.

The AIA documents for the door project that was approved at the last board meeting are presented for approval. The AIA documents are the formal documents that occur with every in-depth construction project. The forms have been attorney reviewed and the adjustments by the attorney were accepted by Estes. It is recommended to approve the documents.

Motion made by Hungerford to approve the AIA Agreement with Estes; second by Bloom. All in favor,

Motion made by: Terri Hungerford

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

12. Approval of Second and Final Reading Policy Primer 2023 Legislative Updates.

The IASB Policy Primer addressing the legislative changes is presented for board members to review. The first reading of the policy updates occurred at the June 19th board meeting. It is recommended for a second and final reading.

Thomas made the motion to approve the Second and Final Reading of the Policy Primer 2023 Legislative Updates; second by Hungerford. All in favor.

Motion made by: Holly Thomas

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

13. Board Professional Development Dialogue/Activity.

Board member Hungerford led the group discussion on chapters 23 & 24 of "How Not To Be A Terrible Board Member".

14. Superintendent Report.

Mr. Ryan gave an update on the following:

*The second phase of Teach to Heal training is next week

*The Equity Review, by the Department of Education is mostly completed

*HS door replacement project will begin by the end of July

*Summer cleaning crews are moving along; HS and MS are complete and they are working on the Elementary now

*Several teachers participated in PD outside of their annual work contract. They participated in an externship with regional school districts that are part of the RPP/CTE group.

15. Adjourn

Bloom made a motion to Adjourn the Regular meeting at 8:21 p.m. Second by Thomas. All in favor.

Motion made by: AnnDee Bloom

Motion seconded by: Holly Thomas

Voting:

Andrea Terrones - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes