

MEETING MINUTES

East Marshall Community School District

204 West Center Street

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Anthony Ryan, Superintendent

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Matt Rasmusson	Kim Tarbell	Cathy DeBondt	Allison Frost
High School Princ.	M.S. Princ.	Elementary Princ.	Business Manager
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TENTATIVE AGENDA

NOTICE OF REGULAR BOARD MEETING

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct a Regular School Board meeting at the District Office in Gilman, Iowa on Monday, August 21 at 6:30pm.

At the meeting, the tentative agenda will be as follows:

Attendees

Voting Members

Andrea Terrones, Board President

Elizabeth Crandon, Board Vice President

Terri Hungerford, Board Member

AnnDee Bloom, Board Member

Holly Thomas, Board Member

Non-Voting Members

Anthony Ryan, Superintendent

1. Call Meeting to Order, Read the Mission Statement, and Approve Agenda

Chairman Terrones called the Regular meeting to Order at 6:30 p.m. Board members present: Andrea Terrones, President; Terri Hungerford, Ann Dee Bloom, and Holly Thomas. Absent: Elizabeth Crandon, Vice President (joined meeting via Zoom at 7:10 p.m.) Also present are Superintendent Anthony Ryan, Board Secretary Allison Frost, Principals Matt Rasmusson, Kim Tarbell, and Cathy DeBondt; Sean Thurm and Hallie Crouse.

Board member Hungerford read the Mission Statement.

Thomas made the motion to approve the Agenda; Second by Bloom. All in favor.

Motion made by: Holly Thomas

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Not Present

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

2. Greet Visitors and Hear Citizen Concerns and Comments

No Visitors in attendance.

3. Staff Presentation(s): Computer Science - Hallie Crouse

High School Computer Science teacher Hallie Crouse spoke to the board about the Computer Science course being offered. Mrs. Crouse explained some new items that she learned about during a week-long training at UNI. She also explained some of the main topics that will be covered during the classes this year.

4. Approve Consent Agenda

Motion made by Hungerford to approve Consent Agenda with the exception of pulling out Item I (open enrollment). Second by Bloom. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Not Present

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

A. Good Things in Schools

a. Bells and Whistles

b. Other

B. Approval of Board Meeting Minutes

Approval of minutes from 7/17/23 Regular meeting.

C. Approval of Bills, Invoices, and Financial Statements

Approval of Bills, Invoices, and Financial Statements as presented. Fall Sporting Events/Fees & Officials approved as presented.

D. Approve donations and fundraisers .

Approval of fundraiser for Cross Country presented by Nick Goodrich. Beck's Field Day-proceeds to purchase items for the team.

E. Approval of Reauthorization of Service Agreement with Sports Plus.

Approval of an annual agreement with SportsPlus for the 2023-2024 year.

F. Approval of Interfund Transfers.

No Interfund Transfers to approve this month.

G. Approval of Reauthorization of All 28E Service Sharing Agreements.

This recommendation is to reauthorize the personnel sharing agreements below. Most of the agreements have automatic renewals and some of them we have newly approved. Next year, we may revisit the sharing of transportation with Dike New Hartford.

- Business office with Grinnell Newburg CSD 20%,
- Transportation with West Marshall CSD 20%,
- Transportation with Dike New Hartford 20%,
- Curriculum Director with Central Rivers AEA 40%,
- Director of Special Education with Central Rivers AEA 20%.

H. Approve Interagency Special Education Agreement(s).

No Interagency Special Education Agreements to approve.

I. Approvals of Open Enrollment

Item I pulled per board request for further review. The board had questions regarding the denial of a student last month and now the request for approval this month. Mr. Ryan explained that the student was denied due to square footage and the district's need for more special education teachers. The current open enrollment requests are not marked as needing special education. Motion to approve Item I made by Hungerford and second by Thomas. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: Holly Thomas

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Not Present

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

a. Open Enrollment IN

The following open enrollments in to East Marshall were approved:

Jay Holloway, 3rd grade from South Tama; Anela Villarreal, 8th grade from South Tama; Lorelai Villarreal, 8th grade from South Tama; Shane Chandler, 9th grade from Marshalltown; Piper Zesch, KDG from Marshalltown; Bailey Garland, 7th grade from GMG; Jericho LaVarta, 2nd grade from Marshalltown; Roman Eatmon, 1st grade from Marshalltown; Camillya Thomas, 10th grade from Marshalltown.

b. Open Enrollment OUT

The following open enrollments out of East Marshall were approved:

Thomas Tyynismaa, 12th grade to South Tama; Drake Gartin, 10th grade to Clayton Ridge; Adalynn Schmidt, PK to GMG; Easton Price, KDG to Marshalltown; Alexis Ramirez Hernandez, 7th grade to Marshalltown; Christopher Ramirez Hernandez, 9th grade to Marshalltown.

J. Approvals on Resignations, Retirements & Contracts

a. Resignations

The following resignations were approved: Tim Horn as Sign Language Interpreter; Fay Maschmann as Middle School Associate; Phil Rush as High School Math Teacher.

b. Retirements

c. Contracts

The following contracts were approved: An additional 15 minutes added to associate Crystal Newbrough's contract. The language for the work hours requirement are now adjust and update to reflect appropriate flexibility. The standard 8:00 a.m. to 4:00 p.m. work day will apply with special arrangements for 7:30 a.m. to 3:30 p.m. when handbook language is followed; Reagan McIlrath-\$687 for 1/3 High School Cheer Coach; Christy Hammond \$62,225 for High School Math Teacher.

K. Reports from Principals and Directors

a. High School, Middle School, and Elementary Principals

b. Buildings & Grounds Director

c. Technology Director Report

5. Discussion of Updates on Door Construction at High School.

Mr. Ryan addressed the board with updates on the door construction at the high school. The concrete at each of the identified doors has been replaced. The new framing will be placed sometime soon. The actual new doors are several weeks out due to manufacturing limitations. Once the new frames are set the old doors will be placed until the new doors arrive. The completion date for this project has been extended.

6. Discussion on Facility Planning with Architect.

Mr. Ryan advised the board that he has been in communication with Tyler Riley (FEH) about the facility planning committee meeting. The date scheduled for the first meeting is August 31st and it will be at the middle school. The start time will be 6:00 p.m Letters and emails will be sent out this week to the committee members.

7. Approval of Surveillance System Upgrade.

Mr. Ryan advised the board that one of the servers needs to be replaced/updated. Mr. Knipfel, Technology Director, obtained several bids ranging from low to high. The recommendation tonight is to only replace the hard drive/server with the proposed quote of \$13,160.00. Motion made by Thomas to approve the proposed bid of \$13,160 from Baker Group; Second by Bloom. All in favor.

Motion made by: Holly Thomas

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Not Present

Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

8. Discussion and Approval of Process of Adding Extra-curricular Activity Options for Students.

Continued discussion by the board on the process of adding extra-curricular activity options for students. Scott Wheeler, Athletic Director, is aware that formalities need to come together. A formal process for the making of a decision on adding extra-curricular activities needs to be put together for board approval at the September meeting. Motion made by Hungerford to Table the topic/item of the process of adding extra-curricular activities; second by Bloom. All in favor.

Motion made by: Terri Hungerford
Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Not Present
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

9. Discussion and Approval of Graduation Processes for Spring 2024.

Discussion amongst the board members regarding the Graduation Process for Spring 2024. The board is considering an application process for the students that wish to speak at Graduation. If students are interested in speaking, they would need to apply and meet the criteria guidelines. Regardless, top students will still be recognized in some form. Board member Crandon joined the meeting via zoom at 7:10 p.m. The administration will provide the criteria list for the September meeting. Motion made by Hungerford to Table the discussion and approval of Graduation process for Spring of 2024 until additional information is presented. Second by Bloom. All in favor.

Motion made by: Terri Hungerford
Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

10. Approval of Sharing Agreement with GMG CSD for Dance Team.

The sharing of a dance program was discussed at the July board meeting. The sharing agreement contract with GMG CSD is presented for approval. Board members presented some questions regarding transportation, since the agreement is for 7th grade through 12th grade. Mr. Ryan advised that the district would keep consistent with past practices with other sharing agreements with sports. Motion made by Hungerford to approve the sharing agreement with GMG for Dance team; second by Crandon. All in favor.

Motion made by: Terri Hungerford
Motion seconded by: Elizabeth Crandon

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes

Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

11. Approval of First Reading of Policy Review Series 200 and 400.

Mr. Ryan presented the board with the updates to the Policy Review Series 200 and 400 and stated that the changes align with IASB criteria. It is recommended by Mr. Ryan to approve the First Reading. Motion made by Hungerford to Approve the First Reading of Policy Review Series 200 and 400; Second made by Thomas. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: Holly Thomas

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

12. Discussion of Legislative Dinner Dec. 6th.

Mr. Ryan advised the board that the Legislative Dinner is scheduled for Wednesday December 6, 2023. Additional information will come as the date nears.

13. Board Professional Development Dialogue/Activity.

The board discussed Chapters 25--Remember your Political Party and Chapter 26--Doing a Favor for a Friend. Discussion lead by board member Bloom.

14. Superintendent Report.

Mr. Ryan discussed the following topics:

*The beginning of the year in-service professional development for teachers and staff began last week. The focus has been on SEL, Character Counts, and the routine annual trainings. *The final touches in the district to welcome back the students has occurred. Open Houses are on Tuesday evening.

*The concrete for the door project at the high school has been poured and setup. The frames will arrive sometime in the next few weeks. The actual doors are about 12 weeks out.

*The final adjustments for the equity audit have been completed from the Dept. of Education report.

* The Facility Planning Committee will meet on August 31st at the middle school at 6:00pm. Another letter will be mailed out to those who were invited to be on the committee.

15. Adjourn

Motion made by Thomas to Adjourn at 8:02 p.m. Second made by Hungerford.

Motion made by: Holly Thomas

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

