



MEETING MINUTES

East Marshall Community School District

204 West Center Street

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Anthony Ryan, Superintendent

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Matt Rasmusson	Kim Tarbell	Cathy DeBondt	Allison Frost
High School Princ.	M.S. Princ.	Elementary Princ.	Business Manager
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TENTATIVE AGENDA

NOTICE OF REGULAR BOARD MEETING

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct a Regular School Board meeting at the District Office in Gilman, Iowa on Monday, October 16 at 6:30pm.

At the meeting, the tentative agenda will be as follows:

Attendees

Voting Members

Andrea Terrones, Board President

Elizabeth Crandon, Board Vice President

Terri Hungerford, Board Member

AnnDee Bloom, Board Member

Non-Voting Members

Anthony Ryan, Superintendent

1. Call Meeting to Order, Read the Mission Statement, and Approve Agenda

Chairman Terrones called the regular meeting to order at 6:30 p.m. Those in attendance are Board President Andrea Terrones, board members Terri Hungerford and Ann Dee Bloom; Principals Matt Rasmusson, Kim Tarbell, and Cathy DeBondt; Superintendent Anthony Ryan; Board Secretary Allison Frost; Teachers Cale Eastin, Trent Sinn, and Sean Thurm; and Melissa Blohm, AEA. Mission Statement read by Hungerford. Bloom made the motion to approve the agenda; second made by Hungerford. All in favor.

Motion made by: AnnDee Bloom

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Not Present
Terri Hungerford - Yes
AnnDee Bloom - Yes

2. Greet Visitors and Hear Citizen Concerns and Comments

No citizen guests in attendance.

3. Staff Presentation(s): Legends Donation from Mustang Burger; Social Studies Curriculum Purchase Presentation

Brady Ridout, Manager of Legends, presented a check in the amount of \$594.00. The check is a donation from Legends for East Marshall winning the Burger Battle. Legends donated \$1 for every Mustang burger that was sold.

Board member Elizabeth Crandon arrived at 6:32 p.m.

Melissa Blohm, Central Rivers AEA, along with the Social Studies team of Trent Sinn, Cale Eastin, and Sean Thurm, had a presentation of the new Social Studies curriculum they are requesting to purchase. The current curriculum is outdated and they are proposing to be on a 6 year cycle for updating materials. The team would like to get the purchase approved and start the new curriculum in January if the supplies can be delivered by then.

4. Approve Consent Agenda

Mr. Ryan advised the board of two additional fundraising requests that were received and added to the agenda prior to the meeting--Scholastic Bookfair and a Band fundraiser. Hungerford made the motion to approve the Consent Agenda, with the exception of pulling Item G for review. Second made by Bloom. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes

A. Good Things in Schools

a. Bells and Whistles

b. Other

B. Approval of Board Meeting Minutes

Approval of board meeting minutes from 09/18/2023.

C. Approval of Bills, Invoices, and Financial Statements

Approval of Bills, Invoices and Financial Statements as presented.

D. Approve donations and fundraisers .

The following fundraising requests were approved: Scholastic Bookfair on 10/23/23 and 10/23/23. Funds to purchase new books for the library and classrooms; PoP The Power of Purpose: Step It Up! for the month of October, funds to go towards end of year celebrations for students and rewards for PBIS; Clubchoice (Candles, treats, cookie dough, etc) for the 6-12 Band, funds go towards band trips for 6-12 band students; FFA--raffle of a 1/4 beef during games held 11/30/23-12/02/23, funds go to FFA activities and events held throughout the year; FFA--Donating Bushels of Grain for marketing plan from Key Coop 11/01/23 through 05/01/2024, funds go to FFA actives and events held throughout the year.

The following donations were approved: Donation of \$451.00 from the Laurel Church for the backpack program; Charitable donation/match from Microsoft Gives with the money to go to the 2024 After Prom.

E. Approval of Interfund Transfers.

No Interfund Transfers to present.

F. Approve Interagency Special Education Agreement(s).

No Interagency Special Education Agreements to present.

G. Approve Girls' Wrestling Agreement.

Item G--Pulled for review by board members. Board members had questions about the transportation of the students. Mr. Ryan advised that Curt Sawyer, Transportation Director, is aware and is working on arrangements for transportation of both MS and HS students that need it. It was asked how GMG was added to the agreement this year and Mr. Ryan advised that Scott Wheeler, AD, was contacted regarding the agreement and referred GMG to connect with South Tama. Hungerford made the motion to approve Item G; Second by Crandon. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: Elizabeth Crandon

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

H. Approvals of Open Enrollment

a. Open Enrollment IN

The following Open Enrollments In to East Marshall were approved for the 2023-2024 year: Arius Davis 5th grade, from Marshalltown; Owen Davis 3rd grade, from Marshalltown; Arion Seiser 12th grade, from South Tama.

b. Open Enrollment OUT

The following Open Enrollments Out of East Marshall were approved for the 2023-2024 year: Gavin Condon 11th grade, to Marshalltown; Addison Gannaway 11th grade, to Marshalltown.

I. Approvals on Resignations, Retirements & Contracts

a. Resignations

Approval of resignation of Kim Tarbell as Junior High Volleball coach.

b. Retirements

c. Contracts

The following contracts were approved: Nick Goodrich as Middle School Mentor, \$1000.00; Scott Wheater as 2023-2024 Prom Sponsor, \$344.00; Mike Spurlin as 2023-2024 Prom Sponsor, \$344.00; Christy Hammond as 2023-2024 Prom Sponsor, \$344.00; Hallie Crouse as 2023-2024 Prom Sponsor, \$344.00; Zach Underhill as High School Assistant Wrestling Coach, \$3281.00; Angeles Balderas as High School Associate, \$11.30/hour; and Kyle Hoing as a Volunteer Girls Basketball Coach. Change Matt Bowie from volunteer to paid jh basketball coach.

J. Reports from Principals and Directors

a. High School, Middle School, and Elementary Principals

b. Buildings & Grounds Director

c. Technology Director Report

5. Approval of Social Studies Curriculum Update Purchase.

Crandon made the motion to approve the Social Studies Curriculum purchase; second by Hungerford. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

6. Approval of Early Graduation List.

There are three requests for early graduation. Pending final fall semester obligations, they will all have met the minimum graduation requirements established in the East Marshall CSD board policy. There is one newly transferred in student that wishes to graduate at semester. Since he just transferred to our school this week, the recommendation will be presented at the November board meeting.

Approval of early graduation for: Brayden Burke, Megan Witte, and Raylee Gile.

Hungerford made the motion to approve the three early graduates and second by Bloom. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes

7. Approval of First Reading of Policy Primer Student Discipline.

Student Threats of Violence/Model Policies for Discipline of Students Who Make Threats of Violence or Cause Incidents of Violence.

Mr. Ryan presented the board with the information provided by the Iowa Department of Education. This policy aligns with the new legislation and is required by law. It is recommended to approve the policy.

Mr. Ryan stated that he is expecting a briefing from the District's law firm in the next few weeks.

Updates to handbooks will need to be made once approved. Crandon made the motion to approve the First Reading of Policy Primer on Student Discipline; Second made by Hungerford. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Vote Not Recorded

Elizabeth Crandon - Vote Not Recorded

Terri Hungerford - Vote Not Recorded

AnnDee Bloom - Vote Not Recorded

8. Discussion on Facility Planning with Architect.

Tyler Riley, with FEH, sent out communications to those that are on the Facilities Committee. This is an ongoing agenda topic to allow for discussions. Board member Hungerford provided a brief summary of what was discussed at the meeting held on September 27th. Hungerford stated that the group was split into two groups for Strategic Planning. Each group came up with a list of non-facility and facility issues and then brainstormed on strategies to address the issues listed.

9. Approval of Copier/Printer Lease.

The current copier lease is up for renewal. Several meetings with copier reps have occurred. Kole Knipfel, Technology Director, met with the reps to ensure the equipment would meet the specs needed for our buildings. Two bids were received--Premier and Access. It is recommended to go with the Premier bid of \$4955/month with a 60-month lease. Mr. Ryan explained the reasonings of the recommendation: Excellent service in the past, fast and reliable when repairs are needed; Kole prefers to continue with the Xerox vs Access. The bid from Access was for \$4733/month plus a \$20 maintenance fee. Bloom made the motion to approve the lease agreement with Premier and a second was made by Hungerford. All in favor.

Motion made by: AnnDee Bloom

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Vote Not Recorded

Elizabeth Crandon - Vote Not Recorded

Terri Hungerford - Vote Not Recorded

AnnDee Bloom - Vote Not Recorded

10. Discussion on UAB Budgetary Data.

Mr. Ryan presented the board with the UAB Budgetary Data. (Unspent Authorized Budget) Mr. Ryan explained that Iowa School Finance runs a year behind prior to numbers changing from estimates to final. The Department of Management and Department of Education reserve the right to adjust the

overall numbers in the event there are miscalculations at the state level.

11. Discussion and Approval of Return to Learn Updates.

Mr. Ryan explained that the "Return to Learn" plan must be on the website while we still have stimulus money. The plan is adjusted to meet our current operational needs. The more structured steps will be put into place if the State of Iowa ever moves back into pandemic status. At this time, there are no recommendations for changes. It is recommended to reauthorize the current plan. Crandon made the motion to approve the Return to Learn updates; second made by Hungerford. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Vote Not Recorded

Elizabeth Crandon - Vote Not Recorded

Terri Hungerford - Vote Not Recorded

AnnDee Bloom - Vote Not Recorded

12. Approval of Snow Removal Bids for the 2023-2024 Winter.

This topic was tabled from the September meeting due to the board requesting references from John West. Phone call attempts occurred to connect with John West to discuss his snow removal bid and to secure references. The district office was unable to connect with John and no return calls were received. After consideration, it is recommended to approve the bid from Devig Services. Devig Services bid was as follows: More than 1 inch and up to 3 inches \$525; more than 3 inches and up to 6 inches \$805; more than 6 inches and up to 12 inches \$1025; more than 12 inches \$1325. Crandon made the motion to approve the bid from Devig Services; second by Hungerford. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

13. Discussion of Annual Goals.

The board discussed annual goals. Current goals are Student Achievement, Culture & Climate, and Facilities. District goals are typically for a 3-5 year timeframe. President Terrones feels that the district is making good progress towards these goals and asked the board if they felt any adjustments were needed. The board wants to start measuring progress from this baseline moving forward on the topic of facilities. Mr. Ryan advised to stay on the course and adjust the dates of the goals on the facilities goal. Mr. Ryan will reach out to the Donovan Group or the AEA in regards to positives for the website/social media.

14. Discussion of Legislative Dinner Dec. 6th.

Reminder that the Legislative Dinner is scheduled for December 6th, 6pm at the High School. Mr. Ryan stated that invitations have been sent out to the state legislators and neighboring school districts.

15. Board Professional Development Dialogue/Activity.

The previous board activity of reading and discussing the book of "How Not To Be a Horrible Board Member" has been completed. Discussion on ideas of future professional development opportunities.

Terrones mentioned the IASB website has an exercise

16. Superintendent Report.

Mr. Ryan discussed the following topics with the board:

- *Continued PD with Teach to Heal and Dr. Theis. Excellent discussions during the inservice.
- *High school door framings are still planned for late October.
- *Facilities Planning meeting is 10/18/23 at 6pm.
- *PT Conferences are the week of October 23.
- * The Special Education Department met last week to discuss the current delivery Plan and possible updates.
- *Leadership teams met at the Marshalltown AEA last week to debrief about district data.
- *Fall CLT meeting is November 1st at the Middle School.
- *Continue to focus on HumanEx activities throughout the district.
- *The Fall Musical is "The Little Mermaid" and will be performed November 3rd and 4th.
- *Fall sports are wrapping up and we have had a successful season. Winter sports will be starting up soon.
- *Middle School art teacher position is still open; FT sub is filling the position for the time being.

17. Adjourn

Crandon made the motion to Adjourn at 8:17 p.m. Second by Hungerford. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes