



**Annual and Regular Board Meeting**  
**12/11/2023 06:30 PM**  
 District Office  
 204 West Center Street  
 Gilman, Iowa 50106

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**East Marshall Community School District**  
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**NOTICE OF ORGANIZATIONAL/ANNUAL AND REGULAR BOARD MEETING**

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct an Organizational/Annual and Regular School Board meeting in the District

Office in Gilman, Iowa on Monday, December 11th at 6:30pm. At the meeting, the tentative agenda will be as follows:

- 1. Call Meeting to Order, Read the Mission Statement, and Approve Agenda**
- 2. Greet Visitors and Hear Citizen Concerns and Comments**
- 3. Approval of Consent Agenda.**
  - A. Approval of Minutes From Previous Meetings.
  - B. Approval of Bills, Invoices, and Financial Statements.
  - C. Approval of Interfund Transfers.
- 4. Discussion and Approval of Contract with Xello.**
- 5. Recognition of Outgoing Board Members.**
- 6. Adjourn and Move to Organizational Meeting**
- 7. Organizational/Annual Meeting**
  - A. Call Meeting to Order, Roll Call, Read the Mission Statement, and Appointment of Officers.
    - a. Appoint Temporary President to Reside Nomination of Board President.
    - b. Election of President (Oath of Office Administered by Board Secretary).
    - c. Election of Vice President (Oath of Office Administered by Board Secretary).
    - d. Oath of Office Administered for Newly Elected and Re-elected Incumbents (Oath of Office Administered by Board Secretary).
    - e. Appointment of Board Secretary and Treasurer (Oath of Office Administered by Board President).

**8. Approve Consent Agenda**

- A. Good Things in Schools
  - a. Bells and Whistles
  - b. Other
- B. Approval of Bills, Invoices, and Financial Statements
- C. Approve donations and fundraisers .
- D. Approve Interagency Special Education Agreement(s).
- E. Approvals of Open Enrollment
  - a. Open Enrollment IN
  - b. Open Enrollment OUT
- F. Approvals on Resignations, Retirements & Contracts
  - a. Resignations
  - b. Retirements
  - c. Contracts
- G. Reports from Principals and Directors
  - a. High School, Middle School, and Elementary Principals
  - b. Buildings & Grounds Director
  - c. Technology Director Report

**9. Approval of Naming Bank Depositories.****10. Approval of Bank Account Authorized Signers.****11. Approval of Interim Payment of Bills.****12. Approval of President's Designee to Sign Checks and Use Signature Stamp on Approved Contracts.****13. Approval Board Meeting Dates for 2023-2024 School Year.****14. Approval of Naming of Official Publication.****15. Approval of Prom Venue Rental with MCC.****16. Discussion on Facilities Planning.****17. Appointment of Committees.****18. Approval of Vote for IASB Director District #5.****19. Approval of 101 Percent Budget Guarantee Resolution. (Roll Call)****20. Discussion on Planning of District Finance & Funds.**

- 21. Approval of First Reading of Policy Primer Fall Updates (503.01R1, 503.02, 503.08R1, 605.3R1 & 701.05R1).**
- 22. Board Professional Development Dialogue/Activity.**
- 23. Discussion on Legislative Dinner (Dec. 6th).**
- 24. Superintendent Report.**
- 25. Adjourn**

**Referring to Open Monthly School Board Meeting:**

Persons requesting to place an item on the agenda must make a request to the superintendent prior to the drafting of the tentative agenda. The person making the request must state the person's name, address, purpose of the presentation, action desired and pertinent background information. Requests from the public may be added to the tentative agenda at the discretion of the superintendent after consultation with the board president. Requests received after the deadline may only be added to the agenda for good cause. BD. Policy 210.8