



MEETING MINUTES

East Marshall Community School District

204 West Center Street

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Anthony Ryan, Superintendent

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Matt Rasmusson	Kim Tarbell	Cathy DeBondt	Allison Frost
High School Princ.	M.S. Princ.	Elementary Princ.	Business Manager
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TENTATIVE AGENDA

NOTICE OF REGULAR BOARD MEETING

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct a Regular School Board meeting at the District Office in Gilman, Iowa on Monday, November 20 at 6:30pm.

At the meeting, the tentative agenda will be as follows:

Attendees

Voting Members

Andrea Terrones, Board President

Elizabeth Crandon, Board Vice President

Terri Hungerford, Board Member

AnnDee Bloom, Board Member

Holly Thomas, Board Member

Non-Voting Members

Anthony Ryan, Superintendent

1. Call Meeting to Order, Read the Mission Statement, and Approve Agenda

The Regular meeting was called to order at 6:30 p.m. by President Andrea Terrones. Crandon read the Mission Statement. Hungerford made the motion to approve the agenda with a second made by Bloom. All in favor.

Those in attendance are President Andrea Terrones, Vice President Elizabeth Crandon, board members Terri Hungerford, Ann Dee Bloom and Holly Thomas; Principals Cathy DeBondt and Kim Tarbell; Superintendent Anthony Ryan; Board Secretary Allison Frost; Trent Taylor and Cari Teske with Central Rivers AEA.

Motion made by: Terri Hungerford
Motion seconded by: AnnDee Bloom
Voting:
Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

2. Greet Visitors and Hear Citizen Concerns and Comments

No visitors in attendance.

3. Staff Presentation(s): Part 1 - High School Counseling/College Transition Presentation; Part 2 - Presentation on Artificial Intelligence by AEA.

Staff Presentation: Part 1 - High school counselor Trent Taylor and College and Career Transition Counselor Terri Hungerford presented the board with a slideshow of information on Xello (College and Career Readiness Program). The presentation explained why Xello could benefit East Marshall. This is a transition tool with training sessions included and provides FAFSA support. The program has 4-year plans that are built with East Marshall curriculum. The five-year plan has a quote of \$23,500.

Staff Presentation: Part 2 - Cari Teske with the AEA presented a slideshow on Artificial Intelligence. She provided examples of how AI is being used in the classrooms and by students.

4. Approve Consent Agenda

Thomas made the motion to approve the Consent Agenda, pulling Item B (approval of board minutes) for review. Second made by Crandon. All in favor.

Motion made by: Holly Thomas
Motion seconded by: Elizabeth Crandon
Voting:
Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

A. Good Things in Schools

- a. Bells and Whistles
- b. Other

B. Approval of Board Meeting Minutes

There were corrections made to the October 16, 2023 board minutes. Board Secretary Allison Frost explained that there were three items in which the votes did not get recorded/saved on the original minutes. The votes have been recorded and the minutes updated. Thomas made the motion to approve the corrected minutes for the October 16, 2023 meeting. Second made by Crandon. All in favor.

Motion made by: Holly Thomas

Motion seconded by: Elizabeth Crandon

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

C. Approval of Bills, Invoices, and Financial Statements

Approval of bills and financials as presented.

D. Approve donations and fundraisers .

The following fundraisers were approved:

*Donation Calendar-"Fund Some Days" for the month of December 2023. Proceeds go to the Class of 2025 for prom and graduation expenses.

*Elementary Family night, March 21, 2024. Seeking monetary donations and donations of items needed to make for a successful event. Donations will be accepted from November 2023 through March 2024.

*Playing "Wake up with the Band". This is a raffle that will run for one week--Raffle tickets can be bought to nominate someone and the band will play in their front yard on a Saturday morning. Funds to go for band trips, high schools and middle school.

*Club Choice (Candles, treats, misc) Funds to go for band trips, high school and middle school.

The following donation was approved:

Donation of two benches from the LeGrand Alumni Association and created by Central Iowa Machine Shop. The benches will be placed on the sidewalk near the new gym at the high school.

E. Approval of Interfund Transfers.

No interfund transfers to approve.

F. Approve Interagency Special Education Agreement(s).

Approval of interagency agreement with CAM Community School District for special education services.

G. Approval of Disposal of Obsolete Athletic Apparel.

Approval of the disposal of some outdated junior high apparel that is no longer of value, along with some old math textbooks.

H. Approvals of Open Enrollment

a. Open Enrollment IN

Approval of the following Open Enrollments In to East Marshall for 2023-2024:

Giovanni Ramon Mora Jr, 10th grade, from Marshalltown; Naomi Mulgado, 8th grade, from Marshalltown; Lucas Seiser, 8th grade, from South Tama; Raevyn Larson, KDG, from Marshalltown.

b. Open Enrollment OUT

Approval of the following Open Enrollment Out for 2023-2024:
Drake Gartin, 10th grade, to Clayton Ridge; Nazar Fedko, 3rd grade, to Marshalltown; Oleksandr Fedko, 1st grade, to Marshalltown.

I. Approvals on Resignations, Retirements & Contracts

a. Resignations

Resignation of elementary associate Tracy Everts approved. Resignation effective 11/24/2023.

b. Retirements

c. Contracts

Contract for Tashina Azure-Mitchell, Elementary secretary, at \$14.75/hour approved. Kim Tarbell and Tony Ryan have the certifications/endorsements for driving a school bus. They will be added to the list of drivers help drive school buses if the emergency need arises.

J. Reports from Principals and Directors

a. High School, Middle School, and Elementary Principals

b. Buildings & Grounds Director

c. Technology Director Report

5. Approval of Early Graduation Request.

Approval of early graduation for Arion David Seiser. Mr. Rasmusson has indicated that he will meet the minimum graduation requirements defined by School Board Policy.

Motion made by: Terri Hungerford

Motion seconded by: Holly Thomas

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

6. Approval of Second and Final Reading of Policy Primer Student Discipline.

Approval of Second and Final Reading of Policy Primer Student Discipline. This policy was presented by the Iowa Dept. of Education. This policy aligns with the new legislation and is required by law. In addition, there will be another Policy Primer in the near future. It will most likely be presented at the Dec. 11th board meeting. Hungerford made the motion to approve the second and final reading of the policy primer Student Discipline; Second made by Bloom. All in favor.

Motion made by: Terri Hungerford

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

7. Approval of SBRC Request for Increased Allowable Growth for Enrollment, Open Enrollment Out, and LEP.

Approval of the SBRC Request for Increased Allowable Growth for Enrollment, Open Enrollment Out and LEP. This is an annual request which has specific criteria to be met in order to be awarded the amount of authority requested. Mr. Ryan recommends approving the request to SBRC for the authorization of the following allowable growth amounts, per state reporting.
\$194,270 authority for Open Enrollment Out;
\$0 for LEP Instruction Beyond 5 Years. Our district has EL students, but the technical criteria to be awarded the "authority" is not met.

Motion made by Crandon to approve the SBRC request for Increased Allowable Growth for Enrollment, Open Enrollment Out, and LEP; second made by Thomas. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Holly Thomas

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

8. Approval of Purchase for the Surface of the Preschool Playground Equipment.

The new preschool playground equipment that was purchased in the spring has been delivered and is being installed this fall. There is a need to have a proper and safe surface to protect from injuries. Mrs. DeBondt obtained a quote for the installation of a material that will meet the needs. The quote is for \$67,780. Mr. Ryan advised that there is preschool funding to cover the cost and recommends to approve the quote. The surfacing would be done in the Spring of 2024. Motion made by Crandon to approve the purchase of the playground surfacing as presented in the quote; second made by Hungerford. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

Terri Hungerford - Yes

AnnDee Bloom - Yes

Holly Thomas - Yes

9. Discussion and Approval of Updates of the High School Doors Project and ADA Interior Door Opener.

Mr. Ryan gave an update on the door project: The high school doors are fully installed and the project is nearly complete. There are some minor adjustments that need to occur which includes an electrician. During one of the walk-throughs, it was identified that the new gym entrance does not have ADA-accessible hardware to open the interior door. This should have been installed back in 2007. It is recommended to move forward with the installation of the ADA-accessible hardware for the interior door at a cost of \$3,460. This is an item that needs to be installed for the system to meet the needs.

Motion made by Hungerford to approve the ADA Interior Door opener as presented; second by Bloom. All in favor.

Motion made by: Terri Hungerford
Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

10. Discussion on Facilities Planning.

The next facilities planning meeting is scheduled for November 29th at 6pm at the Middle School. Mr. Ryan explained that the G.O. Bonds can only be voted on in November each year. PPEL can be voted on anytime during the year. Both G.O. Bonds and PPEL cannot be on the same ballot election. The 10 year PPEL for East Marshall will expire in June 2025. Mr. Ryan advised the board to be proactive on this topic and be planning ahead.

11. Discussion and Approval of Booster's Request of Purchase of Weight Equipment and Flooring Improvement.

Mr. Ryan advised that the Booster Club has reached out and indicated that they are considering purchasing some weight room equipment that will enhance the opportunities for our students. The upgrade costs of the Booster's purchase will be focused on the equipment and that it can be relocated, if necessary. The purchase of the new equipment will be in excess of \$80,000. If this is approved by the Booster's, they are asking that the district replace the flooring in the weight room to ensure longevity of the new equipment. The new flooring will have a cost of roughly \$27,000; quote presented to board members. If the flooring is approved by the board, the installation of the flooring would move forward, only if the Booster's approve the purchase of the weight equipment. Motion made by Crandon to approve the flooring purchase/installation, pending the Booster Club's approval of weight equipment. Second made by Hungerford. All in favor.

Motion made by: Elizabeth Crandon
Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

12. Approval of AEA Director District 5 Vote.

Director District #5 in the Central Rivers AEA is on cycle for election. Mary Stevens with the Marshalltown CSD has submitted her name for Statement of Candidacy. It is recommended to approve the vote for Mary Stevens to serve as the Director for District #5. Motion made by Thomas to approve Mary Stevens for Director District #5; Second made by Hungerford. All in favor.

Motion made by: Holly Thomas
Motion seconded by: Terri Hungerford

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes

13. Discussion of Legislative Dinner Dec. 6th.

The Legislative Dinner is December 6th at 6:00 pm at the High School. Seven legislators are invited to attend and so far we have RSVPs from four of them. Neighboring school districts have also been invited to attend. We have roughly 40 indicating that they will be in attendance.

14. Board Professional Development Dialogue/Activity.

No Board Professional Activity this month. Discussion on the date of the December meeting. It was decided that the meeting will be held on December 11th at 6:30 pm.

15. Superintendent Report.

Mr. Ryan discussed the following:

- *New preschool playground equipment is being installed; concrete footings were poured last week.
- *CLT had a meeting on November 1st with 14 attending; and another CTE meeting on November 16th which was led by teachers.
- *The school board election's first canvass has passed. Since East Marshall is in more than one county, there has to be a second canvass, which will take place on the 21st. Official results can be determined once that is completed.
- *Parent teacher conferences occurred and attendance was strong.
- *PPEL expires in June 2025 and we need to begin making plans for the future voting.
- *Plans to replace some carpet in three middle school classrooms.
- *ALICE training took place last week at the high school and will finish up this week at the middle school and elementary.
- *There is a need for adding E-Sports to our extra-curricular opportunities. Students and adults are inquiring when this will be added as an offering. Mr. Ryan is in support of moving forward with adding Esports and encourages moving forward. Funding is available if a secondary CTE teacher will teach a technology course.
- *NICL Athletic Conference is considering increasing the admission gate fees for events. Mr. Ryan wants our events to be welcoming for families and is not certain that it is the right time to increase admissions, as the increase will be a burden to parents. This is a topic for the school board to be aware of.

16. Adjourn

Thomas made the motion to Adjourn at 9:08 p.m. Second made by Crandon. All in favor.

Motion made by: Holly Thomas

Motion seconded by: Elizabeth Crandon

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
Terri Hungerford - Yes
AnnDee Bloom - Yes
Holly Thomas - Yes