



## MEETING MINUTES

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**East Marshall Community School District**  
204 West Center Street  
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Anthony Ryan, Superintendent  
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Matt Rasmusson	Kim Tarbell	Cathy DeBondt	Allison Frost
High School Princ.	M.S. Princ.	Elementary Princ.	Business Manager
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### TENTATIVE AGENDA

#### NOTICE OF REGULAR BOARD MEETING

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct a Regular School Board meeting at the District Office in Gilman, Iowa on Monday, February 19, 2024 at 6:30pm.  
At the meeting, the tentative agenda will be as follows:

#### Attendees

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##### **Voting Members**

Andrea Terrones, Board President  
Elizabeth Crandon, Board Vice President  
AnnDee Bloom, Board Member  
Lisa Meling, Board Member  
Megan Ruopp, Board Member

##### **Non-Voting Members**

Anthony Ryan, Superintendent  
Allison Frost, Business Manager

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#### **1. Call Meeting to Order, Read the Mission Statement, and Approve Agenda**

Chairman Terrones called the Regular meeting to Order at 6:30 p.m. Board member Ruopp read the Mission Statement. Motion made by Bloom to approve the agenda; second by Meling. All in favor. Those in attendance are: Board President Andrea Terrones, Board members Lisa Meling, Ann Dee Bloom, Lisa Meling, and Megan Ruopp; Superintendent Anthony Ryan; Business Manager and Board Secretary Allison Frost; Principals Cathy DeBondt, Matt Rasmusson, and Kim Tarbell.

Motion made by: AnnDee Bloom

Motion seconded by: Lisa Meling

Voting:

Andrea Terrones - Yes  
Elizabeth Crandon - Not Present  
AnnDee Bloom - Yes  
Lisa Meling - Yes  
Megan Ruopp - Yes

**2. Greet Visitors and Hear Citizen Concerns and Comments**

President Terrones greets visitors and hears citizens concerns and comments.  
Board Vice-President Crandon arrived at 6:37 p.m.

**3. Staff Presentation(s): AEA Services, Regional Administrator - Heather Gould**

Staff Presentation: Central Rivers AEA Regional Administrator Heather Gould gives the board a presentation: A Valued Partnership. Gould explained the services that the AEA provides for school districts and explained what the future could be like if the newly presented legislation passes.

**4. Presentation: HumanEx/Ventures for Excellence- Brad Black and Kim Rathje**

Staff Presentation: HumanEx/Ventures for Excellence: Brad Black and Kim Rathje presented the board with the results from a recent survey of staff regarding the climate and culture of the district. The results show great progress from the last measurement approximately one year ago and shared that the district is in a really good place with the data. Brad congratulated the board and superintendent on the progress made and looks forward to sharing the results in another year.

**5. Approve Consent Agenda**

Motion made by Meling to approve the consent agenda as presented, with the exception of pulling Item F (Sharing agreement with Central Iowa United Men's Soccer) for review; Second by Ruopp. All in favor.

Motion made by: Lisa Meling

Motion seconded by: Megan Ruopp

Voting:

Andrea Terrones - Yes  
Elizabeth Crandon - Yes  
AnnDee Bloom - Yes  
Lisa Meling - Yes  
Megan Ruopp - Yes

**A. Good Things in Schools**

**a. Bells and Whistles**

**b. Other**

**B. Approval of Board Meeting Minutes**

Approval of minutes from 01/15/2024 Regular meeting.

**C. Approval of Bills, Invoices, and Financial Statements**

Approval of Bills, Invoices, and Financial Statements as presented.

**D. Approve donations and fundraisers .**

No donations or fundraisers to approve this month.

**E. Approval of Renewal of Donovan Group Agreement for 2024-2025.**

Approval of Renewal agreement with Donovan Group for 2024-2025. This has been a quality resource throughout the school year. We use them on a regular basis, as well as during times of urgency and emergencies. Agreement is for \$2,500 per month from 3/1/2024 through 2/28/2025.

**F. Approval of Sharing Agreement with Central Iowa United Mens Soccer Agreement (West Marshall CSD).**

Item F pulled for further discussion: The Central Iowa Boys Soccer has offered to include East Marshall CSD in its organization. The host school is West Marshall. Contests are held at West Marshall. Practices are held at Collins or Maxwell. It was shared that administration is in support of joining this sharing agreement to ensure a boys' soccer opportunity. Administratively, we will discuss transportation of students to practices and identify a plan. Motion made by Crandon to approve the agreement with Central Iowa United Mens Soccer; Second by Bloom. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

**G. Approval of Wandering Creek Golf Course Agreement for Spring/Summer 2024.**

Approval of Wandering Creek Golf Course Agreement of \$945 for Spring/Summer 2024

**H. Approval of Interfund Transfers.**

No Interfund Transfers to approve.

**I. Approve Interagency Special Education Agreement(s).**

**J. Approvals of Open Enrollment**

**a. Open Enrollment IN**

Approved the following Open Enrollments In 2023-2024:

Brittney Phelps--11th grade--From Marshalltown

DeShawna Green--11th grade--From Marshalltown

**b. Open Enrollment OUT**

Approved the following Open Enrollments Out 2023-2024:

Blaire Jutting--8th grade--To Baxter

Kaine Wright--KDG--To Marshalltown

**K. Approvals on Resignations, Retirements & Contracts**

**a. Resignations**

Approval of the following resignations:  
Natalie Wilson as Middle School Softball Coach  
Jason Bowers as High School Head Volleyball Coach

**b. Retirements**

**c. Contracts**

The following contracts were approved:  
Janet Beadle as Mentor, \$500  
Trent Taylor as High School Assistant Track Coach for 2023-2024 at \$2,973

**L. Reports from Principals and Directors**

**a. High School, Middle School, and Elementary Principals**

**b. Buildings & Grounds Director**

**c. Technology Director Report**

**6. Approval of Final Public Hearing Date for Annual Budget First Public Hearing.**

Mr. Ryan explained the following: There are new required processes to approve the annual budget. The new final deadline is April 30th. However, there are several added required steps along the way. The details are listed below.

Newly added items to be aware.

- It is now a two public hearing process. Public hearings need to be on different dates.
- The first public hearing has to be March 25 or after.
- Data (numbers/dollars to publish) are due to the Court House by March 15.
- Taxpayer notices mailed to taxpayer by the Court House, no later than March 20.
- Second and final public hearing April 30th or before.
- Proposed Tax Notices have to be posted on district website.

Our proposed 1st Public Hearing date is March 25th prior to the March 25th Regular School Board Meeting. The recommended tax rates/dollars are already posted on the district's website.

Motion by Ruopp to approve the Final Public Hearing Date for Annual Budget First Public Hearing;  
Second by Bloom.

Roll Call: Terrones-Aye; Ruopp-Aye; Bloom-Aye; Meling-Aye; Crandon-Aye. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

**7. Approval of Reauthorization of Agreement with ISEBA Insurance for the 2024-2025 School Year (Health).**

The annual health insurance renewals have been received. The health insurance only increased by 1.5%. All the other benefits had a 0% increase. Allison Frost presents the board with a comparison pricing sheet of current year's premiums vs next year premiums.

Motion by Meling to approve the Reauthorization of Agreement with ISEBA Insurance for the 2024-2025 school year; Second by Ruopp. All in favor.

Motion made by: Lisa Meling

Motion seconded by: Megan Ruopp

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

**8. Approval of Reauthorization of the Waterbeck Parking Lot Agreement.**

Renewal of agreement with Waterbeck's for the parking lot bus stop lease/agreement of \$8,500 annually. Motion by Crandon to approve the Waterbeck agreement as presented; second by Meling. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Lisa Meling

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

**9. Discussion on Four Day Academic Calendar Research Committee Update.**

Mr. Ryan led the discussion on the Four-Day Academic Calendar Research Committee. A letter and survey went out to families. The survey is open until late Monday evening, Feb. 19. The committee will review the survey results and consider moving to the next step. The Donovan Group assisted with some of the communication and assisted with drafting the initial letter. We realize this topic will have different viewpoints, including those opposed. Prior to drafting any sample calendar to consider, feedback from the survey will be used to assist in drafting the sample calendar. The comments from the survey will be used as possible input and a guide. More communication about the calendar topic will be provided for families as we move forward.

**10. Discussion on Facilities Planning.**

The next Facilities Planning meeting will be held on Wednesday February 21st, 6pm at the High School.

**11. Discussion on Elementary Principal Position/Applications.**

Mr. Ryan provided an update to the board regarding Elementary Principal applications. Principal applications continue to be received. The internal posting expired Jan. 31st. However, applications continued to be received into February. Interviews will begin in the near future.

## 12. Board Professional Development Dialogue/Activity.

The new books have arrived. The book's title is *The School Board Member's Role Guidebook*. Board members will read the first chapter to discuss at the March 25th board meeting.

## 13. Superintendent Report - Goals Review.

Mr. Ryan addressed the following topics: Professional Development for teachers on Monday, February 19th; Fastbridge is now fully implemented in all three buildings; The budgetary process for the annual budget has several new steps added. A tax document will be sent to every property tax owner towards the end of March. There are two public hearings in the process now; Plans are being finalized for the Laurel gym floor. This project is slated to begin in late May and early June; Donovan Group was here last week to interview bus drivers for a promotional video; Shannon Fiser, MS Sped teacher, plans to take some classes to earn her Strat II endorsement. The district has agreed to reimburse her tuition fees since this will greatly benefit the district; On Tuesday, Feb. 20, administrators will be attending a Data Dig day that is led by the AEA; Reminder that Delann and Melissa are both AEA employees. The district purchases time from the AEA for their services. If the legislative bill passes as written, the sharing incentive goes away. If this occurs, it is recommended to keep each of them on staff at their current contracted time for EM services, which would be an added expense of FTE; The Sped Delivery Plan committee met last Thursday night. This reauthorization will be for a 5-year period and is mandated by legislation; The PPEL public forums are scheduled for Saturday the 24th at 9am and Tuesday the 27th at 6pm at the High School. Mr. Ryan shared updates and progress on the established goals.

## 14. Adjourn

Motion by Meling to Adjourn at 8:49 p.m.; Second by Ruopp. All in favor.

Motion made by: Lisa Meling

Motion seconded by: Megan Ruopp

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes