

MEETING MINUTES

East Marshall Community School District
204 West Center Street
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Anthony Ryan, Superintendent
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TENTATIVE AGENDA

NOTICE OF REGULAR BOARD MEETING, and PUBLIC HEARING #2 FOR FY2026 Annual Budget, and PUBLIC HEARING FOR FLEX FUND.

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct a Public Hearing #2 (approval of FY26 Annual Budget) on the 2025-2026 Annual Budget, and will conduct a Public Hearing on a Flex Fund, and conduct the Regular School Board meeting at the District Office in
Gilman, Iowa on Monday, April 21, 2025 at 6:30pm.
(The FY26 Annual Budget will begin at 6:30pm, then the Public Hearing for the Flex Fund after the FY26 Budget Hearing, and then the Regular Board Meeting will occur.)
At the meeting, the tentative agenda will be as follows:

The tentative agenda will follow School Board Policy 210.05. As defined in Board Policy 210.05, additions, adjustments, and updates may occur to the posted agenda up to 24 hours prior to the posted date and time of the board meeting.

Attendance

Voting Members

Lisa Meling, Board President
Megan Ruopp, Board Vice President
Andrea Terrones, Board Member
Elizabeth Crandon, Board Member
AnnDee Bloom, Board Member

Non-Voting Members

Anthony Ryan, Superintendent

Allison Frost, Business Manager

1. Call Public Hearing for FY26 Annual Budget to Order and Roll Call of Board Members.

At 6:33 pm, Meling called the Public Hearing for FY26 Annual Budget to Order. Roll Call: Crandon, Terrones, Bloom, Meling. Ruopp not present.

Voting:

Lisa Meling - Yes

Megan Ruopp - Not Present

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

2. Greet Visitors and Public Comments on FY26 Annual Budget.

No citizens in attendance. Mr. Ryan recommended reducing the management fund to \$400,000. By doing so, this drops the tax rate to 10.197 for FY26.

3. Adjourn to Public Hearing for Flex Fund.

Motion by Terrones to Adjourn the Public Hearing on FY26 Budget; second by Bloom. All in favor.

Roupp arrives to meeting at 6:39pm.

Motion made by: Andrea Terrones

Motion seconded by: AnnDee Bloom

Voting:

Lisa Meling - Yes

Megan Ruopp - Not Present

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

4. Open Public Hearing for Flex Fund. (Roll Call to Begin Meeting)

At 6:39pm, Meling called the Public Hearing for Flex Fund to Order. Roll Call: Bloom, Crandon, Ruopp, Terrones, Meling.

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

No citizens in attendance and no public comments.

5. Public Comments on Flex Fund.

Mr. Ryan explained that this Fund is being created for the FY26 budget year to pay for the re-signing contract incentives for staff. Allison advised that the \$105,00 will be moved from the following accounts: \$60,000 from Pre-school fund; \$25,000 from Professional Development fund; and \$20,000 Home-School fund.

6. Adjourn/Close Public Hearing and Move to Regular Board Meeting.

Motion by Terrones to Adjourn/Close the Public Hearing on Flex Fund and move to the Regular Meeting; second by Ruopp. All in favor.

Motion made by: Andrea Terrones

Motion seconded by: Megan Ruopp

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

7. Call Regular Meeting to Order (Roll Call), Read the Mission Statement, and Approve Agenda

At 6:42pm, Meling called the Regular Meeting to Order. Crandon read the mission statement.

Motion by Bloom to approve the agenda; second by Crandon. All in favor.

Roll Call: Terrones, Ruopp, Crandon, Bloom, Meling.

Motion made by: AnnDee Bloom

Motion seconded by: Elizabeth Crandon

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

8. Greet Visitors and Hear Citizen Concerns and Comments

No citizens in attendance.

9. Approve Consent Agenda

Motion by Terrones to approve the Consent Agenda, as presented; Second by Ruopp. All in favor.

Motion made by: Andrea Terrones

Motion seconded by: Megan Ruopp

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Andrea Terrones - Yes
Elizabeth Crandon - Yes
AnnDee Bloom - Yes

A. Good Things in Schools

a. Bells and Whistles

b. Other

B. Approval of Board Meeting Minutes

Approval of minutes from the 3/25/2025 Regular meeting and the 4/2/2025 Special meeting.

C. Approval of Bills, Invoices, and Financial Statements

Approval of Bills, Invoices, and Financial Statements, as presented.

D. Approve donations and fundraisers .

Approval of the following donations for March:

Check donation from Laurel Church for Kids Benefit Fund for \$1,000

Check donation from SEAL for Kids Benefit Fund for \$1,500

Check donation from STEP for Kids Benefit Fund for \$3,000

Check donation from Laurel Church for Kids Benefit Fund for \$225.93

Donation of \$78 from Tony & Michelle Ryan to the Girls' Golf team to attend a session at PinSeekers Golf for practice and team bonding activities. The Ryans paid PinSeekers directly.

E. Approval of Request to Discard Obsolete Equipment per Policy 801.01.

Approval of the requests to discard the following obsolete equipment, per policy 801.01:

MS: Stove in concession stand area and items from the bus garage in Gilman

ELEM: Light fixtures, Radiator, Gym Pads (list for auction), Lunch Tables (list for auction)

THEATER STORAGE SPACE:

All of these items are either damaged or unlikely to be needed for future productions. They are currently taking up valuable space in our storage area and making it difficult to access and use the materials we do need.

1. Utility wagon - rusted and broken with at least one bad wheel
2. Door and frame - Solid wood and too heavy to use in set construction. It also has a glass window which makes storage and handling hazardous.
3. Clock tower made from styrofoam coolers
4. 2 boxes or ticket booths, wood, approximately 3'x5'

5. "Telethon style" meter
6. chalkboard stand - broken
7. Chair - upholstery has been painted
8. 4'x8' masonite with a boy scout map painted on one side. (I've talked to a local scout leader who said his troop would like the map if the school decides to get rid of it.)
9. Assorted scrap lumber is too small or broken to be useful

F. Approval of Memorandum of Understanding (MOU) with College(s) for Student Teachers.

Approval of the Memorandum of Understanding with Morningside College for placement of Student Teachers.

G. Approval of Interfund Transfers.

No Interfund Transfers to approve.

H. Approve Interagency Special Education Agreement(s).

No Interagency Special Education agreements to approve.

I. Approvals of Open Enrollment

a. Open Enrollment IN

There was one OE request in that was denied by the resident school district due to missing the deadline date.

b. Open Enrollment OUT

No open enroll out requests to approve.

J. Approvals on Resignations, Retirements & Contracts

a. Resignations

Approval of the following resignations:

Jordan Anderson as HS Yearbook Advisor at the end of 2024/2025 contract

Craig Rhodes as bus driver, effective April 11, 2025

Matt Bowie as Middle School baseball coach, effective immediately

Pete Drury as Middle School Boys track coach at the end of 2024-2025 season

Steve Edwards as bus driver at the end of 2024/2025 contract

Todd Frye as Middle School girls track coach and Middle School baseball coach, at the end of 2024-2025 seasons

b. Retirements

c. Contracts

Approval of the following contracts:

Kevin Seney as Superintendent at \$150,000--as of 7/1/2025
Stacy Netolicky, Jon Papakee, and Shelley Rozak as Stem/Animal Mini Camp Associates at \$13/hour
Stacy Netolicky, Jon Papakee, and Shelley Rozak as Summer School Associates at \$13/hour
Dana Wheeler, Mary Chantland, Sarah Schutt as Stem/Animal Mini Camp Teachers at \$25/hour
Jodi Fuller as Stem/Animal Mini Camp Lead Teacher at \$30/hour
Jodi Fuller as Stem/Animal Mini Camp Coordinator at \$25/hour
Dana Wheeler as Summer School Coordinator at \$25/hour
Dana Wheeler as Summer School Lead Teacher at \$30/hour
Cherise Bodenstener and Peyton Maday as Summer School Teachers at \$25/hour
Teri Vos as Middle School Cook, effective 4/17/25 at \$13.30/hour
Randy Meyers as High School Behavior Interventionist, effective 5/5/25, at \$18/hour
Nick Goodrich as Middle School Track Coach (Temp position), effective ASAP at \$3,031

K. Reports from Principals and Directors

a. High School, Middle School, and Elementary Principals

b. Buildings & Grounds Director

c. Technology Director Report

10. Approval of FY26 Annual Budget. (Roll Call)

Motion by Terrones to approve the FY26 Annual Budget, with reducing the Management fund to \$400,000; second by Crandon. All in favor.

Roll Call vote: Bloom-Aye; Crandon-Aye; Ruopp-Aye; meling-Aye; Terrones-Aye.

Motion made by: Andrea Terrones

Motion seconded by: Elizabeth Crandon

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

11. Discussion of FEH Architects and Facilities Planning Updates

Tyler Riley with FEH was present at the meeting to discuss the boiler room roof, hallway wall, and the boiler room wall. In regards to the boiler room topic, Tyler shared that he has estimated the cost for the wall and the roof area. The wall is expected to be in the \$18,000 to \$24,000 range and the roof is expected to be in the range of \$26,000 to \$30,000. These estimates are conservative and a very high level cost opinion. Tyler and Mr. Ryan will work on getting some quotes from contractors in the area and may request a special board meeting to get the

approval. Tyler also added that the federal government recently canceled the BRIC grant program that was previously discussed as an option for East Marshall. The HMGP is still active and an option as of now.

12. Approval of Resolution to Transfer of Categorical Funds to Flex Fund for Contract Re-signing Incentives. (Roll Call)

Motion by Terrones to approve the Resolution to transfer categorical funds to Flex Funds for Contract Re-signing Incentives; second by Ruopp. All in favor.

Roll Call: Meling-Aye; Bloom-Aye; Ruopp-Aye; Crandon-Aye; Terrones-Aye.

RESOLUTION

WHEREAS, Iowa Code provides school districts with greater flexibility to transfer eligible funds to other specified purposes;

WHEREAS, the Board, in consultation with its community, through a public hearing with notice, by the board passing a public hearing date on *April 21, 2025* as prescribed by the Iowa Department of Education, has determined that excess funds in the flexibility account shall be transferred to *General Fund* in order to provide the best quality education for the students of the school district; and

WHEREAS, the Board, proposes to use \$105,000 from the flexibility account, which came from excess funds from FY25 from the *Preschool* (\$60,000), *Professional Development* (\$25,000), & *Home School* (\$20,000). It has been certified that the statutory requirements for *Preschool*, *Professional Development*, and *Home School* have been met and an approved copy of this board resolution submitted to the Iowa Department of Education.

Motion made by: Andrea Terrones

Motion seconded by: Megan Ruopp

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

13. Approval of Cost Savings Measures by Reductions of Staffing Positions Implementing the Use of Attrition.

Mr. Ryan: As discussed in previous meetings, the following attrition is recommended.

*Reduction of 1.0 FTE at the K-5 level (4th grade)

*Reduction of 0.5 FTE at the high school level (math)

*Reduction of 0.5 FTE at the middle school level

Motion by Ruopp to approve the Elementary and High School reductions by attrition, with the

Middle School to be discussed further; second by Crandon. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: Elizabeth Crandon

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

14. Approval of Staffing Adjustments for 2025-2026 School Year.

This agenda item is action after the formal action on the FTE recommendation (Agenda Item 13). It is recommended to involuntarily transfer Melinda Puumla to the open 5th grade teaching position. This is considered an "involuntary" transfer, per record, due to the reduction of a 4th grade teaching position.

Motion by Ruopp to approve the staffing adjustments for 2025-2026, as presented; second by Crandon. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: Elizabeth Crandon

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

15. Approval of Graduate List for 2025 Graduation.

Motion by Crandon to approve the list of graduates for 2025, as presented; second by Ruopp. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Megan Ruopp

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

16. Approval of School Bus Purchase.

Terrones made the motion to approve the purchase of a 2027 Blue Bird school bus at \$163,122 plus the addition of AC for an additional \$14,000 (from School Bus Sales). Second by Bloom. All in favor.

Motion made by: Andrea Terrones
Motion seconded by: AnnDee Bloom
Voting:
Lisa Meling - Yes
Megan Ruopp - Yes
Andrea Terrones - Yes
Elizabeth Crandon - Yes
AnnDee Bloom - Yes

17. Approval of First Reading of Vol. 33, #3 Policy Primer Early Legislative and Agency Updates.

Motion by Terrones to approve the First Reading of Vol 33, #3 Policy Primer Early Legislative and Agency Updates; second by Crandon. All in favor.

Motion made by: Andrea Terrones
Motion seconded by: Elizabeth Crandon
Voting:
Lisa Meling - Yes
Megan Ruopp - Yes
Andrea Terrones - Yes
Elizabeth Crandon - Yes
AnnDee Bloom - Yes

18. Approval of 2025-2026 Concurrent Enrollment and Summer SCCP Offerings Contract with Iowa Valley Community College.

Motion by Crandon to approve the 2025-2026 Concurrent Enrollment Contract and the Summer SCC Offerings Contract with Iowa Valley Community College; second by Terrones. All in favor.

Motion made by: Elizabeth Crandon
Motion seconded by: Andrea Terrones
Voting:
Lisa Meling - Yes
Megan Ruopp - Yes
Andrea Terrones - Yes
Elizabeth Crandon - Yes
AnnDee Bloom - Yes

19. Board Professional Development Dialogue/Activity.

The board discussed Chapter 11 of "The School Board Member's Guidebook".

20. Superintendent Report.

Mr. Ryan discussed the following:

- *No school this Friday or the following Monday for Spring break
- *Prom is April 26th
- *Graduation is May 18th
- *May board meeting is on Tuesday May 20th

*SSA of 2% should be signed by the governor soon

*EverAlerts project is nearly complete in all locations; there may be some additional labor costs involved.

*Grinnell Newburg has notified they will not be renewing the sharing agreement for next year. This was a sharing agreement for Payroll services.

21. Adjourn

Terrones made the motion to Adjourn at 7:52pm; second by Crandon. All in favor.

Motion made by: Andrea Terrones

Motion seconded by: Elizabeth Crandon

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes