

## MEETING MINUTES

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**East Marshall Community School District**  
204 West Center Street  
P.O. Box 159  
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Ph. (641) 498-7481/Fax (641) 498-2035  
Anthony Ryan, Superintendent  
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Matt Rasmusson	Kim Tarbell	Mark Albertsen	Allison Frost
High School Princ.	M.S. Princ.	Elementary Princ.	Business Manager
(641) 479-2785	(641) 498-7483	(641) 476-3342	(641) 498-7481

### TENTATIVE AGENDA

#### **NOTICE OF REGULAR BOARD MEETING**

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct a Regular School Board meeting at the District Office in Gilman, Iowa on Tuesday, May 20, 2025 at 6:30pm.  
At the meeting, the tentative agenda will be as follows:

*The tentative agenda will follow School Board Policy 210.05. As defined in Board Policy 210.05, additions, adjustments, and updates may occur to the posted agenda up to 24 hours prior to the posted date and time of the board meeting.*

#### **Attendance**

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##### **Voting Members**

Lisa Meling, Board President  
Megan Ruopp, Board Vice President  
Elizabeth Crandon, Board Member  
AnnDee Bloom, Board Member

##### **Non-Voting Members**

Anthony Ryan, Superintendent  
Allison Frost, Business Manager

#### **1. Call Regular Meeting to Order (Roll Call), Read the Mission Statement, and Approve Agenda**

Meling called the regular meeting to order at 6:32 pm. Roll Call: Crandon, Ruopp, Bloom, Meling. Terrones not present. Ruopp read the mission statement. Motion by Crandon to approve the agenda; second by Ruopp. All in favor.

Also present: Anthony Ryan, Superintendent; Allison Frost, Business Manager/Board Secretary; Principals Mark Albertsen, Matt Rasmusson, and Kim Tarbell

Motion made by: Elizabeth Crandon

Motion seconded by: Megan Ruopp

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

## **2. Greet Visitors and Hear Citizen Concerns and Comments**

No citizens in attendance.

## **3. Approve Consent Agenda**

Ruopp made the motion to approve the consent agenda, as presented, except for pulling Item B and Item H for review. Second by Crandon.

Motion made by: Megan Ruopp

Motion seconded by: Elizabeth Crandon

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

### **A. Good Things in Schools**

#### **a. Bells and Whistles**

#### **b. Other**

### **B. Approval of Board Meeting Minutes**

Frost advised the board of some adjustments/corrections that need to be made to the April 21, 2025 minutes. The following information was approved in April but omitted in error in the minutes:

\*Jodi Fuller approved for HS Summer School Teacher at the March meeting. Discussion was made to change her title to Lead HS Summer School Teacher and change the pay to \$25 per hour for 24 hours of prep time and \$30 per hour for 48 hours of instruction.

\*Mark Stephens, Bus Driver--Revised contract: \$18,466 base pay + \$3,238 Shuttle each way = \$24,942

\*John Koorsen, Bus Driver--Revised contract: \$19,438 base pay + \$3,238 Shuttle each way = \$25,914

\*Marsha Fricke, Aide/Parking Lot Monitor: Adjustment from a total of 9 hours per day (7.5 hours aide and 1.5 parking lot monitor) to a total of 8.5 hours per day (6 hours aide and 2.5 hours parking lot monitor). No adjustment to wage.

\*A donation was listed in the minutes of \$1,000 from LUCC. Correction: \$1000 from Community Foundation of Marshall County to the Kids Benefit Fund.

Motion by Crandon to approve the April 21, 2025 minutes with the adjustments to be made, as presented by Frost; second by Bloom. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: AnnDee Bloom

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

#### **C. Approval of Bills, Invoices, and Financial Statements**

Approval of Bills, Invoices, and Financial Statements as presented.

#### **D. Approve donations and fundraisers .**

Approval of the following fundraisers--all for the Junior Class of 2027 for graduation and prom:

\*Hurts Donuts: November 3-17, 2025

\*RADA: August 28-September 11, 2025

\*Aden Mae Candles: September 29-October 13, 2025

#### **E. Approval of Request to Discard Obsolete Equipment per Policy 801.01.**

Approval to discard the following items: Outdated Biology Textbooks at the high school.

#### **F. Approval of Interfund Transfers.**

No interfund transfers to approve.

#### **G. Approve Interagency Special Education Agreement(s).**

No Interagency Special Education Agreements to approve.

#### **H. Approvals of Open Enrollment**

##### **a. Open Enrollment IN**

Item H pulled for further discussion: Mr. Ryan advised the board that we have two open enrollment out requests that missed the March 1 deadline. Mr. Ryan is requesting

guidance from the board on how to proceed with these type of requests. In the past, other districts have held firm on declining when deadlines are missed and good cause is not met. The board discussed the topic for quite some time and would like some more information.

Crandon made the motion to approve the following open enrollments and to Table the decision on the two open enrollment requests that missed the deadline; second by Ruopp. All in favor.

Serenity Derby, 5th grade, from Grinnell for the 2024-2025 school year (meets good cause)

Tanzey Derby, 2nd grade, from Grinnell for the 2024-2025 school year (meets good cause)

Motion made by: Elizabeth Crandon

Motion seconded by: Megan Ruopp

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

## **b. Open Enrollment OUT**

## **I. Approvals on Resignations, Retirements & Contracts**

### **a. Resignations**

Approval of the following resignations:

Jessica Blackburn as Elementary Counselor, effective June 30, 2025, end of the 24/25 contract

Kim Tarbell as Middle School Volleyball Coach

Kaitlyn Angstman as FCS Teacher, effective end of 24/25 contract

Tyler Mullikin as FT Sub, effective end of 24/25 contract

### **b. Retirements**

### **c. Contracts**

Approval of the following contracts:

Sam Ronan as Stem /Animal Camp Teacher at \$25/hour

Jay Hoskey as HS Football Coach (3rd position) at \$4,326

Dara McAllister as FCS Teacher at \$50,000

Work agreements with Patricia Haines-Robinson and David Fuller for Summer Custodial Work at \$13.80/hour

Conner Hassin as Volunteer High School Baseball coach

## **J. Reports from Principals and Directors**

a. High School, Middle School, and Elementary Principals

b. Buildings & Grounds Director

c. Technology Director Report

#### **4. Discussion of FEH Architects and Facilities Planning Updates**

Mr. Ryan advised that there is not much to update on at this time. We will be getting some quotes/RFPs for tuckpointing at the school buildings.

#### **5. Approval of Cost Savings Measures by Reductions of Staffing Positions Implementing the Use of Attrition.**

This is a follow up discussion from being tabled last month. Clarification was requested about the staffing changes for 2025-2026 at the Middle School. It was originally noted that there would be .5 FTE cut at the middle school. Kim Tarbell explained to the board that the cut is in regard to 6th grade teachers. We currently have 2.5 FTE 6th grade teachers and will have 2 FTE for the upcoming school year. MS TAG will remain with Corie Hooper. Mr. Albertsen explained that Corie Hooper will no longer be doing TAG at the elementary due to the changes at the middle school. They are currently looking into other options to cover TAG at the elementary.

Other open positions at this time:

Middle school: Art teacher

Elementary: Counselor and Behavior Interventionist

High School: Math Teacher, Special Education teacher, 1/2 time Business Teacher.

Motion by Crandon to approve the Cost Savings Measures by Reduction of Staffing Positions Implementing the Use of Attrition; second by Bloom. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: AnnDee Bloom

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

#### **6. Approval of 2024-2025 Balance Payment of AEA Services.**

Mr. Ryan explained that as discussed in the past, we are in the first year of the new approach with AEA services. We have found the services to be valuable for our students and staff. Prior to the new legislation being signed into law, it was mentioned that the rural districts and non-metro (smaller) districts will be at a disadvantage in regard to "cost for services". Mr. Ryan recommended to approve the payment of AEA services for the 2024-2025 school year.

Points to Consider in the Future:

- Limited SSA increases,
- Inflation of costs,
- Declining enrollment.

Motion by Ruopp to approve 2024-2025 Balance Payment of AEA Services in the amount of \$19,106.94; second by Crandon. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: Elizabeth Crandon

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

## **7. Approval of 2025-2026 School Registration Fees and Lunch/Breakfast Fees**

Frost advised the board of a \$0.05 increase for breakfast and lunch. No change to milk prices. Adult Lunch will be \$5.00.

A \$10 increase to annual book fees for all grade levels.

No changes to Activity passes.

Motion by Ruopp to approve the 2025-2026 Registration and Meal fees, as presented; second by Crandon. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: Elizabeth Crandon

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

## **8. Approval of Second Reading of Vol. 33, #3 Policy Primer Early Legislative and Agency Updates.**

Motion by Ruopp to approval the Second Reading of Vol.33, #3 Policy Primer Early Legislative and Agency Updates; second by Meling. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: Lisa Meling

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

## **9. Approval of Technology Purchase (Chromebooks).**

Mr. Knipfel, Technology Director, is requesting to purchase some chromebooks and cases. The cost is \$29,393.80. Motion by Bloom to approve the technology purchase as presented; second

by Crandon. All in favor.

Motion made by: AnnDee Bloom

Motion seconded by: Elizabeth Crandon

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

#### **10. Approval of First Reading of Model Policy Personal Electronic Devices in Schools; House File 782.**

Mr. Ryan recommends to move forward with the approval of the first reading, and then we will have more information for the June meeting as this has to be in place by July 1. Motion by Bloom to approve the First Reading of Model Policy Personal Electronic Devices in Schools; House File 782. Second by Ruopp. All in favor.

Motion made by: AnnDee Bloom

Motion seconded by: Megan Ruopp

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

#### **11. Board Professional Development Dialogue/Activity.**

Ruopp led the discussion on Chapter 12 and Crandon on Chapter 13 in the book "The School Board Member's Guidebook"

#### **12. Superintendent Report.**

Mr. Ryan discussed the following topics:

\*Happy School Board Appreciation Month

\*This Friday is the last day for students. Certified staff will work Tuesday, Wednesday, and Thursday. Non-certified staff were given the option to work for pay on Tuesday and Wednesday.

\*We are wrapping up end of year reports for the Dept. of Education. Reports will be worked on through the first couple weeks of June.

\*Tyler Riley is assisting with securing bids for tuckpointing at the middle school and high school.

\*The Governor finally signed the legislation that confirms a two percent SSA increase. This amount does not cover needs at East Marshall and we will fall into the 100% Budget Guarantee that was approved last December.

#### **13. Adjourn**

8:45 pm Motion by Ruopp to Adjourn; second by Crandon. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: Elizabeth Crandon

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes