

MEETING MINUTES

East Marshall Community School District
204 West Center Street
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Anthony Ryan, Superintendent
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Matt Rasmusson	Kim Tarbell	Mark Albertsen	Allison Frost
High School Princ.	M.S. Princ.	Elementary Princ.	Business Manager
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TENTATIVE AGENDA

NOTICE OF REGULAR BOARD MEETING

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct a Regular School Board meeting at the District Office in Gilman, Iowa on Monday, June 16, 2025 at 7:00pm.
At the meeting, the tentative agenda will be as follows:

The tentative agenda will follow School Board Policy 210.05. As defined in Board Policy 210.05, additions, adjustments, and updates may occur to the posted agenda up to 24 hours prior to the posted date and time of the board meeting.

Attendance

Voting Members

Lisa Meling, Board President
Megan Ruopp, Board Vice President
Elizabeth Crandon, Board Member
AnnDee Bloom, Board Member

Non-Voting Members

Anthony Ryan, Superintendent
Allison Frost, Business Manager

1. Call Regular Meeting to Order, Read the Mission Statement, and Approve Agenda

Meling called the Regular Meeting to Order at 7:03pm. Ruopp read the mission statement. Crandon made the motion to approve the agenda; second by Ruopp. All in favor. Those in attendance are: Lisa Meling, Ann Dee Bloom, Elizabeth Crandon, and Megan Ruopp. Absent: Andrea Terrones. Also in attendance: Anthony Ryan, Superintendent; Allison Frost, Business Manager/Board Secretary; Principals Matt Rasmusson and Mark Albertsen; and incoming Superintendent Kevin Seney.

Motion made by: Elizabeth Crandon

Motion seconded by: Megan Ruopp

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

2. Greet Visitors and Hear Citizen Concerns and Comments

No citizens in attendance.

3. Approve Consent Agenda

Mr. Ryan mentions that there are two new hire requests that have been added since the board packet was originally sent out to board members (HS Math and MS Art). Motion by Crandon to approve the Consent Agenda, with the exception of pulling Items G, I and M for further discussion; second by Bloom. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: AnnDee Bloom

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

A. Good Things in Schools

a. Bells and Whistles

b. Other

B. Approval of Board Meeting Minutes

Approval of 5/20/2025 minutes, as presented.

C. Approval of Bills, Invoices, and Financial Statements

Approval of Bills, Invoices, and Financial Statements as presented.

D. Approve donations and fundraisers .

Approval of the following fundraisers:

Junior Class of 2027: Carnival with games and prizes in January 2026. Proceeds for Prom and Graduation

Junior Class of 2027: "Supe Supper" on 8/26/25 in HS Commons. Free will donation and parents provide crocks of soup and meet the new Supt of East Marshall. Proceeds for Prom and Graduation.

Nick Goodrich--Cross Country Team: Hold a 5K at Green Castle in August 2025 and ask local businesses for donations. Proceeds for Cross Country equipment.

E. Approval of Request to Discard Obsolete Equipment per Policy 801.01.

No requests this month.

F. Approval of Fees for Yearbooks (2025-2026).

It is recommended for the Yearbook pricing for 2025-2026 school year to be:

High School - \$50. Increases to \$60 November 1st.

Middle School - \$20

Elementary - \$20

G. Approval of Annual Milk, Gas, LP, and Diesel Bids.

Item G pulled for further review. Board members asked what vendors we are currently using. Board approves Anderson Erickson for the Milk bid in 2025-2026, as presented; approves New Century for the LP and Diesel bids for 2025-2026, as presented; and Tom's Tire for Gas bid for 2025-2026, as presented. Motion by Bloom to approve Anderson Erickson, New Century and Tom's Tire for bids in the 2025-2026 school year; second by Crandon. All in favor.

Motion made by: AnnDee Bloom

Motion seconded by: Elizabeth Crandon

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

H. Approval of Accepting Bid(s) for Auctioned Obsolete School Equipment.

There is one bid for the auctioned old gym wall mats from the elementary. The Laurel Fire Department would like to bid \$50 for the whole lot on the wall mats.

I. Approval of Renewal of Extra-Curricular Sharing Agreements for 2025-2026.

Item I pulled for further review. Meling mentioned she has been hearing some talk of moving to 1A and wanted to know if this would affect these agreements if that were to happen. Agreements would be re-addressed at that time if it were to happen. Motion by Crandon to approve the renewal of extra-curricular sharing agreements for 2025-2026: (Girls wrestling with South Tama; Boys and Girls Bowling, Tennis, Swimming/Diving with

Marshalltown; Boys Wrestling with GMG and Meskwaki--Tentative until we know numbers ; Soccer-pending interest of students and if any other district will do a sharing agreement; Second by Ruopp. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Megan Ruopp

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

J. Approval of Contracts of Shared Positions with the AEA.

Approval of the following contracts for shared positions with the AEA for 2025-2026:

Special Education Director: \$45,600

Curriculum Director: \$80,847

Work Experience Coordinator: \$26,258

Work-Based Learning Coordinator: \$26,949

K. Approval of Interfund Transfers.

No interfund transfers to approve.

L. Approve Interagency Special Education Agreement(s).

No Interagency Special Education agreements to approve.

M. Approvals of Open Enrollment

Item pulled for further review and discussion. Mr. Ryan has visited with the parents of the open enrollment requests that were received after the March 1st deadline. Board members continued some discussion from previous meeting regarding if they should consider applications received after the deadline. The board requests that the Admin office contacts the State about how the funding would work on these situations, if we were to approve the late requests. Board makes the decision to go ahead and approve all requests listed for this meeting. Motion by Ruopp to approve all open enrollment requests, as presented; second by Crandon. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: Elizabeth Crandon

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

a. Open Enrollment IN

The following open enrollments were approved for 2025-2026: Hayden Augspurger,

KDG, from GMG

b. Open Enrollment OUT

The following Open Enrollments OUT were approved for 2025-2026:
Sophie Stiefel, 9th--Current student at GMG, moved into EM district
Harper Kensler, 6th--Current student at GMG, moved into EM district
Carson Kensler, 10th--Current student at GMG, moved into EM district
Lexie Rosedale, 10th--to GMG
Christopher Riddle II, 9th, to Grinnell-Newburg
Analicia Valera Monica Mantilla, 9th, to Linn-Mar

N. Approvals on Resignations, Retirements & Contracts

a. Resignations

Approval of the following resignations:
Trent Taylor as High School Assistant Track Coach
John Koorsen as Bus Driver

b. Retirements

c. Contracts

Approval of the following contracts:
Stacy Netolicky as Middle School Softball and Baseball Ticket Taker at \$30 each home game
Madilynn Peitzman as Middle School Art Teacher. Salary TBD
Ken Hooley as Fall Musical Director. Salary TBD
Alison Brezing as Bus Driver. Salary TBD
Erin O'Connell as High School Math Teacher. Salary TBD

O. Reports from Principals and Directors

a. High School, Middle School, and Elementary Principals

b. Buildings & Grounds Director

c. Technology Director Report

4. Discussion of FEH Architects and Facilities Planning Updates

Mr. Ryan advised that Tyler Riley with FEH was on campus today. Tyler is working to get quotes for air conditioning in the Middle School Science room. Look for this to be an action item at the July meeting or possibly holding a Special meeting before then for approval. Mr. Ryan also advised that we need to get moving on the scope so it can be placed on the ballot in November. Tyler is available July 1, 2, or 3 for a Work Session meeting. This meeting would be to discuss the bond, middle school air conditioning, tuckpointing, the High School tank/roof

situation, and Elementary door frames that need attention.

5. Approval of Purchase of Science Curriculum.

Melissa Blohm, Curriculum Director, sent a video presentation to the board. There is a request for a new science curriculum at the middle school and high school. Ruopp made the motion to approve Open Sci Ed at \$19,972.96 for the middle school and Inspire Science for the high school at \$19,047.00; second by Crandon. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: Elizabeth Crandon

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

6. Approval of Contract for Transfer of State Special Education Funding with Central Rivers AEA for the 2025-2026 School Year.

Motion by Crandon to approve the contract with Central Rivers AEA for Transfer of State Education Funding for 2025-2026 school year; second by Bloom. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: AnnDee Bloom

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

7. Approval of Purchase of New Stove/Oven/Appliance for Laurel Elementary.

Motion by Ruopp to approve the purchase of a new double oven for \$12,300 for the Elementary; second by Bloom. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: AnnDee Bloom

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

8. Approval of Jamf Renewal.

The board would like to table this topic as they have questions about the quantity/number of units on the quote. Mr. Ryan is to request Kole Knipfel, Tech Director, to get the board more information regarding the quote and quantities. Crandon makes the motion to Table with a second by Bloom. All in favor.

Motion made by: Elizabeth Crandon
Motion seconded by: AnnDee Bloom
Voting:
Lisa Meling - Yes
Megan Ruopp - Yes
Elizabeth Crandon - Yes
AnnDee Bloom - Yes

9. Discussion of Outstanding Fees of Families and Turning Over to Collections Policy.

Mr. Ryan advised that at the November 21, 2016 board meeting, the district initiated a policy and agreement to use a collection agency when individuals were severely delinquent in paying fees. We try to work with our families on payment plans when requested. The list of names presented have been contacted by email, phone, and hard copy letter during this past school year. In the hard copy letter, it was reiterated that the district will work with our families in regard to a payment plan. Many of the names on the list have not made any assertive efforts to begin payments. At this time, the district will move forward with turning over the delinquent fees to a collection agency. Families will be given until June 30th to make payment prior to turning over to collections.

The board requests that the district office send out one more letter to those who have not yet paid. Letters to be mailed out on June 17/18, with a due date of June 30.

10. Approval of EMC/Jester 28E Agreement.

Mr. Ryan advised that it is recommended to approve the 28E agreement in regards to wind/hail policy--otherwise our renewal fees of liability insurance will increase significantly. Motion by Crandon to approve the EMC/Jester 28E Agreement for Storm Protection Fund, as presented (resolution attached); second by Ruopp. All in favor.

Motion made by: Elizabeth Crandon
Motion seconded by: Megan Ruopp
Voting:
Lisa Meling - Yes
Megan Ruopp - Yes
Elizabeth Crandon - Yes
AnnDee Bloom - Yes

11. Approval of Renewal of Liability Insurance with EMC/Jester.

Motion by Ruopp to approve the annual renewal of Liability Insurance with EMC/Jester, as presented; second by Crandon.

12. Approval of Date for Work Session (FEH Architects).

Motion by Ruopp to approve July 1, 2020 at 6pm for a Work Session; second by Crandon. All in favor.

Motion made by: Megan Ruopp
Motion seconded by: Elizabeth Crandon

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

13. Approval of Second Reading of Model Policy Personal Electronic Devices in Schools; House File 782.

Mr. Ryan advised the board that they can choose to approve this now as a second reading, or they may choose to wait and do a third reading in July. Mr. Ryan also stated that a cell phone can be restricted of use during the school day or be put in the office, at administrative discretion. The administration has the authority to retain cell phones in the office, if deemed necessary. This has been added to the language of the policy. The intent is to circle back around to the language of the student handbook as this is reauthorized every year. Motion made by Bloom to approve the Second reading of Model Policy Personal Electronic Devices in Schools, House File 782; second by Crandon. All in favor.

Motion made by: AnnDee Bloom

Motion seconded by: Elizabeth Crandon

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

14. Board Professional Development Dialogue/Activity.

Meling advised the board that the new book, "Contagious Culture" will be arriving soon. Meling is requesting that the principals participate in this book reading activity as well. This agenda item will get moved up to earlier in the meeting so that the principals may leave early.

15. Superintendent Report.

Mr. Ryan addressed the board on the following topics:

*Several new legislative updates that will be released in the most recent Policy Primer (Scheduled to be published in mid-June)

* The district received grant funds from the State for some hourly staff. Funds are split up by FTE and paid out on the June paycheck.

*FEH will have the updated scope of the bond project soon. The public petition needs to be organized and pushed out again as well.

*Tyler with FEH sent some overview specs of installing an AC unit in the middle school science room.

*There are some areas/rooms at the elementary that will receive new carpet this summer.

* The summer cleaning crew is in full swing and making good progress.

16. Adjourn

Crandon made the motion to adjourn at 8:35 pm; second by Bloom. All in favor.

Motion made by: Elizabeth Crandon
Motion seconded by: AnnDee Bloom
Voting:
Lisa Meling - Yes
Megan Ruopp - Yes
Elizabeth Crandon - Yes
AnnDee Bloom - Yes