

EAST MARSHALL COMMUNITY SCHOOL

Regular Meeting September 16, 2019

The Board for the East Marshall Community School District met in a Regular Session on 9/16/19 in the board room at the East Marshall District Office in Gilman at 6:30 p.m. Members Present: Craig Mommer, Elizabeth Crandon, Terry Thompson, Ann Dee Bloom, Phil Anderson. Absent: None. Also present: Superintendent Anthony Ryan, Business Manager/Board Secretary Riley Myers, Principals Cathy DeBondt, Janelle Pirkel, Matt Rasmusson, Sarah Schutt, McKayla Rand, FFA student JJ Westerndorf, LeGrand City Council Member Chris Kadner, Dale Bentlage.

Chairman Mommer called the regular meeting to order at 6:30 p.m. Board Secretary Riley Myers took roll call to determine a quorum for the meeting. Members Present: Craig Mommer, Elizabeth Crandon, Terry Thompson, Ann Dee Bloom, Phil Anderson. Members Absent: None. Board Member Anderson read the District's mission statement.

APPROVE AGENDA: Motion by Thompson, second by Anderson to approve the agenda. Ayes: Mommer, Crandon, Thompson, Bloom, Anderson. The motion carried.

CITIZENS COMMENTS: Chris Kadner shared with the Board about a topic the City Council of LeGrand will be voting on. Mr. Kander invited all to attend the next LeGrand City Council meeting when the topic will be discussed.

CONSENT AGENDA: Mr. Ryan presented the following consent agenda items to the Board: 3A) Bells and Whistles reports; 3B) Approve minutes from the August 19, 2019 regular meeting and August 24, 2019 special meeting; 3C) Approve bills, invoices, and financial statements; 3D) Approve the following fundraising requests: Scholastic Book Fair on October 28th-29th with profits used for additional books for library, McTeachers's Night on October 1, 2019 and April 7, 2020 with profits going towards Elementary activities and supplies, Tip Night, cookie sales at volleyball games, butter bread sales, request business donations, glow bracelets, carnations at concerts and musicals, auction parking spots, bake sale, working concession stands with profits going towards After Prom 2020, Schoolstore.com on September 20, 2019 through the end of the school year with profits going towards Elementary field trips, assemblies, supplies for Grandparent's day, end of year activities, Work Concession Stand at football game on September 27, 2019 with profits going towards Elementary recess equipment, STEM materials, PBIS rewards, America Heart Association in February 2020 with profits going towards replace/add P.E. equipment, Fruit sales with profits going towards FFA, Popcorn sale in October with profits going towards FFA; 3E) Approve Special Education Interagency Agreement with Dubuque Community School District; 3F.a.) Approve the following open enrollment in applications for 2019-20 meeting good cause: Ryan Moody-Kdg, Katherine Powers-Kdg; 3F.b.) Approve the following open enrollment out applications for 2019-20 meeting good cause: Drake Craig-3rd, Gabriel Avalos-11th; 3G.c.) Approve the following contracts and contact adjustments for Michele Devig as Elementary Associate at 7.25 hours per day, Katie Bauder as High School Student Council Sponsor at \$1,281; 3H) Reports from principals and directors as presented in the Board Packet.

Motion by Bloom, second by Crandon to approve the consent agenda as presented. Ayes: Mommer, Crandon, Thompson, Bloom, Anderson. Nays: None.

PRESENTATION FROM FFA STUDENTS AND APPROVAL OF AUTHORIZE NATIONAL CONVENTION TRIP: JJ Westerndorf of the East Marshall FFA presented a request to attend the FFA National Convention in Indianapolis, Indiana on October 28- November 2. The will be traveling by bus with four other schools.

Motion by Thompson, second by Anderson to approve the FFA out of state trip request to National Convention in Indianapolis, Indiana on October 28- November 2. Ayes: Mommer, Crandon, Thompson, Bloom, Anderson. Nays: None. The motion carried.

APPROVE WEBSITE SERVICES CONTRACT WITH JUICEBOX: Sarah Schutt and Dale Bentledge from Juicebox were present to answer any questions the Board had about the new website services. Motion by Thompson,

second by Crandon to approve the Website Service Contract with Juicebox to be paid over three year period. Ayes: Mommer, Crandon, Thompson, Bloom, Anderson. Nays: None. The motion carried.

APPROVE THE 28E AGREEMENT WITH BCLUW AND GMG FOR ACADEMIC COURSE

OFFERINGS: Mr. Ryan stated to the Board that the process continues to look for an Industrial Technology Teacher; however, BCLUW and GMG school districts have offered to let East Marshall students take some academic courses, when seats are available, until the Industrial Technology position is filled.

Motion by Thompson, second by Anderson to approve the 28E Agreement with BCLUW and GMG for academic course offerings. Ayes: Mommer, Crandon, Thompson, Bloom, Anderson. Nays: None. The motion carried.

RECEIVE AND APPROVE CERTIFIED ANNUAL REPORT: Mr. Ryan presented the District's 2018-19 Certified Annual Report to the Board. Mr. Ryan recapped the changes from the prior year Certified Annual Report. Motion by Bloom, second by Crandon to approve the Certified Annual Report. Ayes: Mommer, Crandon, Thompson, Bloom, Anderson. Nays: None. The motion carried.

RECEIVE AND APPROVE REQUEST FOR ALLOWABLE GROWTH AND SUPPLEMENTAL AID FOR NEGATIVE SPECIAL EDUCATION BALANCE, SPECIAL EDUCATION BUDGETARY REPORT:

Mr. Ryan presented the District's 2018-19 Special Education Supplement Report to the Board. Mr. Ryan explained that the District ended the 2018-19 year with a negative Special Education balance of \$14,013. Motion by Thompson, second by Bloom to approve the Special Education Supplement Report as presented and to request allowable growth and supplemental aid for the negative special education balance in the amount of \$14,013. Ayes: Mommer, Crandon, Thompson, Bloom, Anderson. Nays: None. The motion carried.

RECEIVE AND APPROVE TRANSPORTATION ANNUAL REPORT: Mr. Ryan presented the District's 2018-19 Transportation Annual Report to the Board. Motion by Thompson, second by Crandon to approve the Transportation Annual Report as presented. Ayes: Mommer, Crandon, Thompson, Bloom, Anderson. Nays: None. The motion carried.

APPROVE EMPLOYEE HANDBOOK: Motion by Thompson, second by Crandon to approve the Employee Handbook with the changes noted during the meeting. Ayes: Mommer, Crandon, Thompson, Bloom, Anderson. Nays: None. The motion carried.

DISCUSS POLICY, ROLES, AND DUE PROCESS PROCEDURES: Currently in progress updating the policy. Motion by Anderson, second by Crandon to table discussion on policy, roles, and due process procedures. Ayes: Mommer, Crandon, Thompson, Bloom, Anderson. Nays: None. The motion carried.

REPORT FROM SUPERINTENDENT: Mr. Ryan provided an update to the Board on the following items: Now is the time to connect with our legislators and invite them to our December 4th Legislative Dinner; Amy and Mr. Ryan met and drafted a dinner menu for December 4th; Mr. Ryan asked the Board if we should proceed with progress of high school concurrent enrollment with Iowa Valley via Senior Year Plus. The Board expressed desire to proceed. The research for the staff/student/parent surveys continues; Mr. Rasmusson and Mr. Ryan met with MICA with the possibility of MICA providing assistance with meeting the Industrial Technology opening; The Iowa Board of Education appears to adopt the seatbelt use on school buses manufactured after October 2019.

DISCUSS BOARD AND ADMINISTRATOR NEWSLETTER: Mr. Ryan presented the Board and Administrator newsletter. This month's newsletter covered the following topics: Governance policy development strengthens a board, and Policy development leads to board job description.

ADJOURN: Motion by Bloom, second by Thompson to adjourn the meeting at 8:28 p.m. Carried unanimously.

Attest: Riley Myers, Board Secretary

Riley Myers, Board Secretary

Craig Mommer, Board President