

EAST MARSHALL COMMUNITY SCHOOL

Regular Meeting

February 15, 2021

The Board for the East Marshall Community School District met in a Regular Session on 02/15/21 in the cafeteria at the East Marshall Middle School in Gilman at 6:30 p.m. Members Present: Andrea Terrones, Elizabeth Crandon, Ann Dee Bloom; Terri Hungerford via Zoom. Members Absent: Craig Mommer. Also present: Superintendent Anthony Ryan, Administrative Assistant Allison Frost, Principals Cathy DeBondt and Matt Rasmusson.

Chairman Terrones called the regular meeting to order at 6:33 p.m. Superintendent Anthony Ryan took roll call to determine a quorum for the meeting. Members Present: Andrea Terrones, Elizabeth Crandon, Ann Dee Bloom, and Terri Hungerford via Zoom. Members Absent: Craig Mommer. Superintendent Anthony Ryan read the District's mission statement.

APPROVE AGENDA: Motion by Hungerford, second by Crandon to approve the agenda. Ayes: Crandon, Hungerford, Bloom, Terrones. Nays: None.

CONSENT AGENDA: Mr. Ryan presented the following consent agenda items to the Board: 3A) Bells and Whistles reports; 3B) Approve the Regular meeting minutes from 12/07/2020 and 01/18/2021; 3C) Approve bills, invoices and financial statements; 3D) No fundraising requests or Donation Applications to approve: 3E) No Volunteer Coaches to approve. 3F) Interagency Special Education Agreements with Marshalltown CSD 3Ga) Approve the following Open Enrollment In for 2020-2021: Melanie Ordaz Diaz, Neveah Schine, and William Schine—all for good cause. Approve the following Open Enrollment In for 2021-2022: Elaina Vanderah, Savannah Willey, Teigen Buffington, Elsie Netolicky, Brody Mull, and Carter Klaas. 3Gb) Approve the following Open Enrollment Out for 2020-2021: None. 3Ha) Approve the resignations: None. 3Hb) Approve the following Retirements: None. 3Hc) Approve the following contracts: None. 3I) Reports from the principals and directors as presented in the Board Packet.

Motion by Crandon, second by Bloom to approve the consent agenda as presented. Ayes: Terrones, Crandon, Hungerford, Bloom. Nays: None.

DISCUSS BOARD DEVELOPMENT, Schools Can Not Do It Alone, by Jamie Vollmer: Discussion of how to proceed with presenting what was read in the book given to Board members by the AEA. 10-15 minutes will be allotted each meeting to discuss highlights of each section.

DISCUSSION OF CONSTRUCTION PROGRESS: Mr. Ryan stated that Randy Sharp with Estes was not able to be present for the meeting. He stated that all projects are on hold for the time being due to winter.

APPROVAL OF CHANGE ORDERS FOR CONSTRUCTION PROGRESS (ESTES): Mr. Ryan explained the Pay Application #4. This application is for tree removal and concrete apron. Motion by Crandon, second by Hungerford to approve the pay application for tree removal and concrete apron. Ayes: Terrones, Crandon, Hungerford, Bloom. Nays: None. The motion carried.

DISCUSSION OF FY19 ANNUAL AUDITOR'S SCHOOL BOARD SURVEY: Mr. Ryan discussed the annual auditor's school board survey and some of the responses that were sent. The Board members discussed some of the topics related to the survey. It was determined to continue to monitor our processes.

DISCUSSION AND UPDATE OF EMPLOYEE COVID19 VACCINE MITIGATION EFFORTS: Mr. Ryan stated that employees that wanted vaccinated received the first dose on 02/12/2021 and the second dose will be given around 03/12/2021.

DISCUSSION OF MITIGATION UPDATES & PANDEMIC RESPONSE: Mr. Ryan stated that we will stay the course and continue with our current mitigation practices: requiring face masks, washing hands routinely, and social distancing. Mr. Ryan expressed that he is proud of the students, staff and spectators for following the mask requirements at school and sporting events. Mrs. DeBondt stated that the Elementary kids are doing very well with wearing masks and the flu numbers are down compared to this time last year. Mr. Rasmusson stated that he also has less students and staff out sick versus last year.

DISCUSSION ON STUDENT ACTIVITY AND PROTOCOL UPDATE DURING PANDEMIC:

Discussion on Prom and After Prom. Mr. Rasmusson stated that they are planning to have the walk-in/viewing for parents outside of the High School, weather permitting. Prom will be at the Regency in Marshalltown. They will have 4 students per table for dinner. There is plenty of room at the Regency for students to be spread out. After Prom—Mr. Rasmusson said there is discussion of renting a bus or two that will take the kids to Des Moines.

APPROVAL SECOND AND FINAL READING OF POLICY PRIMER UPDATES (Policy 106 Title IX, 102, 102.E4, 409.2, 409.2E1, 409.2E2, 501.3, 501.4, 501.7, 502.8, 502.8E1, 503.1, 503.5, 503.6, 503.6R1, 503.6E2, 503.6E3, 504.2, 505.5, 505.6, 507.2, 507.5, 507.8, 603.1, 603.2, 603.3, 603.10, 603.11, 604.6, 604.10, 605.6, 607.2, 701.2, 701.3, 705.1R1, 705.1R2) Motion by Crandon, Second by Hungerford to Approve the Second and Final Reading of Policy Primer Updates Policy 106 Title IX, 102, 102.E4, 409.2, 409.2E1, 409.2E2, 501.3, 501.4, 501.7, 502.8, 502.8E1, 503.1, 503.5, 503.6, 503.6R1, 503.6E2, 503.6E3, 504.2, 505.5, 505.6, 507.2, 507.5, 507.8, 603.1, 603.2, 603.3, 603.10, 603.11, 604.6, 604.10, 605.6, 607.2, 701.2, 701.3, 705.1R1, 705.1R2. Ayes: Terrones, Crandon, Hungerford, Bloom. Nays: None.

APPROVAL TO SET FY22 ANNUAL BUDGET AND ANNUAL BUDGET HEARING DATE:

Discussion that the April regular monthly meeting and the Annual Budget meeting will take place on the same night, 04/12/2021. Motion by Crandon, Second by Bloom to approve the FY22 Annual Budget and Annual Budget Hearing date. Ayes: Terrones, Crandon, Hungerford, Bloom. Nays: None.

DISCUSSION AND REVIEW OF COMMUNICATION PROTOCOLS & RESOURCES: Discussion regarding the information that is available on the East Marshall website, as well as, current practices and protocols. Past practices that have been successfully utilized and have not changed were discussed. In addition, student and family guidance, staff forms and employee handbooks are available on the website.

DISCUSSION AND REVIEW OF CHAPTER 22 AND PUBLIC RECORD REVIEW: Discussion and review of Iowa Code Chapter 21 and 22 procedures on open records, student records, employee records, and open meetings were reviewed. Guidance, communication, and rules for each category were considered. Both Chapter 21 and 22 set forth guidance and requirements for organizations to follow.

DISCUSSION AND APPROVAL OF PAYROLL TOPICS AND UPDATES: Discussion on if employees should be paid if they are not working a day due to a snow day or virtual learning. Members stated they want to continue to follow the decision made at the November 2020 meeting—employees will not be paid for days they are not working. Motion by Crandon, Second by Bloom to approve that employees will not be paid for days they did not work. Ayes: Terrones, Crandon, Hungerford, Bloom. Ayes: None.

DISCUSSION ON SENATE FILE 160: Discussion on Senate File 160 was held. The current proclamation from Governor Reynolds states that school districts may use virtual learning in place of weather-related school cancellations. This rule is not currently in Iowa Code and will expire when Governor Reynold's proclamation expires. It is assumed that the Iowa Legislative Assembly will address this topic during this year's legislative session. There is conversation that the number of possible virtual days for poor weather will have a cap to the number that can be used.

DISCUSSION ON FACILITIES UPDATE: Discussion held on air conditioning and improvements in ventilation. Mr. Ryan asked permission to get a couple of bids and blueprints done and then bring the results back to the Board for review. It is anticipated that ESSER funds will assist with some of the cost for these upgrades. Mr. Ryan will do more research on this topic. The Board agrees to move forward with this.

DISCUSSION OF BOARD AND ADMINISTRATOR NEWSLETTER: Discussion of reviewing these items in depth in May; what things to continue doing for the next school year. The school board discussed each of the sub articles for this month.

SUPERINTENDENT REPORT: Mr. Ryan stated that he and Riley will be attending some budget workshops; Should be receiving the updated health insurance premiums later this month; EMC rates are increasing 22%; COVID vaccine on 02/12/21 was successful; Proud of all mitigation efforts and successfulness; Riley plans to return to work on 02/17/21.

ADJOURN: Motion by Crandon, second by Bloom to adjourn the meeting at 8:34 p.m.. Carried unanimously.

Attest: Allison Frost, Administrative Assistant

Allison Frost, Administrative Assistant

Andrea Terrones, Board President